Commission Meeting

NOVMEBER 10, 2026

HPU HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Commission Meeting Agenda

November 10, 2026

Commissioner J. Bayliss	__	Commissioner J. Sandstede	__
Commissioner J. Hart	__	Commissioner J. Babich	__
Commissioner J. Stokes	__	Legal Counsel A. Borland	__
Senior Director HR & OD K. Powers	__	Power Plant Manager D. Edwards	__
Energy & Operations Manager P. Plombon	__	Executive Assistant M. Schoeben	__
Financial Controller B. Swart	__	Electric Distribution Manager S. Adams	__

Action Items

1. Approve Invoices >$10,000 & Approve the Bills & ACH Transfers dated October 17, 2026, through November 4, 2026.
2. Approve Annual Renewal Payment to Caselle for $33,976.67
3. Request Approval of Resolution 26-16 Water Rate Increase
4. Request to Purchase Gas Regulators
5. Boiler Feedwater Pump #2 Rebuild

Discussion Items

1. General Manager/Department Head Updates
2. MMUA Strategic Plan, Purposed Path Forward
3. Cost Recovery Policy Covering Utility Cost on Future Projects
4. Conversation with Dave Berg & Greg French, NEMMPA -
5. Rate Increase 2027
6. Renting/Owning Vac Truck, Two Line Trucks, Vehicle Shortage
7. 2027 Power Production Allocation to GRE Set by Previous GM
8. Fire Hydrant Project Not Fundable by PFA
9. Review Bolton & Menk Inc.'s Roadway Lighting LED Conversion Project Engineering Proposal
10. Update on Retired Substation to Demolish
11. RAMS Dinner 12/3/26 5pm
12. Review Draft 2027 Commission Schedule

Closed Session

Pursuant to MN ST Sect. 13D.05subd.3(b), the Commission will be going into closed session for matters under attorney/client privilege.



Action Item 1

HPU HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Action Item 1 – Approve Invoices >$10,000 and Bills & ACH transfers Dated October 17, 2026 – November 4, 2026

November 10, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 1 – Approve Invoices >$10,000 and Bills & ACH transfers Dated October 17, 2026 – November 4, 2026, 2026

Dear Commissioners,

Per HPU's Authorization and Approval matrix approved at the April 26, 2022, Commission Meeting, please find attached enclosed invoices, bills, and payments since the last Regular Meeting held by the Commission on August 25, 2026.

Sincerely,



Larry Folstad
General Manager
Hibbing Public Utilities Commission

Report Criteria:
Detail report type printed
[Report].Invoice Amount = {>}10000
Check.Voided = No

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
BOLTON & MENK, I	0405215	Water Treatment Facility Improvements.	08/31/2026	09/29/2026	17,734.75	64904	11/02/2026
	0405352	OF0002.2 23rd St Phase 2 Construction Eng Services	08/31/2026	10/07/2026	16,808.50	64904	11/02/2026
	0405354	2026 Lead Service Line & Watermain Replacement Project - Construction Phase Eng Services	08/31/2026	09/29/2026	16,818.50	64904	11/02/2026
	0405472	Hydrant Replacement Project Addition	08/31/2026	10/07/2026	22,697.50	64904	11/02/2026
	0405492	OF0008.1 - New Haven Cobb Cook Housing Development Water Main Engineering Design	08/31/2026	09/29/2026	16,695.00	64904	11/02/2026
	0406935	Water Treatment Facility Improvements.	09/18/2026	10/07/2026	12,541.50	64904	11/02/2026
	0407515	Hydrant Replacement Project Addition	09/28/2026	10/08/2026	15,942.75	64904	11/02/2026
	0407931	2026 Lead Service Line & Watermain Replacement Project - Construction Phase Eng Services	09/28/2026	10/08/2026	34,322.25	64904	11/02/2026
Total BOLTON & MENK, INC:					153,560.75		
Hecimovich Mechan	4798	2026 Steam Services	09/28/2026	10/07/2026	52,990.37	64929	11/02/2026
Total Hecimovich Mechanical Contracting, Inc.:					52,990.37		
HIBBING ACH, CIT	000238-AUG	August Sewer/Stormwater Revenue	09/16/2026	10/08/2026	27,647.75	10282026	10/28/2026
	000238-AUG	August Sewer Income	09/16/2026	10/08/2026	345,686.17	10282026	10/28/2026
	000238-AUG	August City Garbage Invoice	09/16/2026	10/08/2026	202,494.45	10282026	10/28/2026
	000238-JUL2	Inv: 000238-JUL26-602PUC - July storm sewer revenue	08/17/2026	09/10/2026	27,671.37	10272026	10/27/2026
	000238-JUL2	Inv: 000238-JUL26-602PUC July sewer income from PUC	08/17/2026	09/10/2026	352,940.64	10272026	10/27/2026
	000238-JUL2	000238 Jul26 603PUC - July city Garbage from PUC	08/17/2026	10/28/2026	193,398.99	11042026	11/04/2026
Total HIBBING ACH, CITY OF:					1,149,839.37		
Hunt Electric Corpor	PAY APP. NO	Installation of Electric AMI Meters	09/22/2026	11/02/2026	93,575.00	64930	11/02/2026
Total Hunt Electric Corporation:					93,575.00		
Minnesota Power A	0762691389	Purchased Power for September 2026	10/15/2026	10/21/2026	742,124.29	10222026	10/22/2026
Total Minnesota Power ACH DO NOT MAIL:					742,124.29		
MN REVENUE SAL	30-SEP-2026	Blanket P.O. - Sales and Use Tax	09/30/2026	10/30/2026	147,508.60	10292026	10/29/2026
Total MN REVENUE SALES TAX:					147,508.60		
National Bank of Co	0105X09242	Minimum payment due on municipal loan.	09/24/2026	10/09/2026	12,889.50	10282026	10/28/2026
Total National Bank of Commerce:					12,889.50		
NOVASPECT INC	PJ99015263	Engineering bank hours commission approved	09/22/2026	10/09/2026	10,813.00	64948	11/02/2026
Total NOVASPECT INC:					10,813.00		
RICE LAKE CONTR	PAY REQUE	South Water Treatment Plant Rehab Project	10/01/2026	10/07/2026	71,357.06	64958	11/02/2026
Total RICE LAKE CONTRACTING CORP:					71,357.06		
SAVANNA PALLET	INV178089	2026 Wood Supply	09/18/2026	10/06/2026	20,077.67	64960	11/02/2026

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
	INV178319	2026 Wood Supply	09/25/2026	10/06/2026	31,337.30	64960	11/02/2026
	INV178553	2026 Wood Supply	10/02/2026	10/16/2026	47,436.52	64960	11/02/2026
	INV178803	2026 Wood Supply	10/07/2026	10/16/2026	33,049.33	64960	11/02/2026
Total SAVANNA PALLETS:					131,900.82		
STACK BROS. MEC	66530	Boiler Blowdown - This is a prgress Payment for Commission approved boiler blowdown rebuild project - 2024 approval	08/26/2026	10/29/2026	260,089.00	64963	11/02/2026
Total STACK BROS. MECHANICAL:					260,089.00		
T & R ELECTRIC S	189088	POLE 50 KVA 13.8 120/240 TRN	09/26/2026	10/06/2026	10,467.00	64966	11/02/2026
Total T & R ELECTRIC SUPPLY CO INC:					10,467.00		
USIC LOCATING S	836747	Locating Services for September 2026 153 Tickets	09/30/2026	10/09/2026	10,819.81	64972	11/02/2026
Total USIC LOCATING Services, LLC:					10,819.81		
Utilitree, Inc	498	Vegetation Management 2026 OF0010	09/14/2026	09/15/2026	54,250.00	64883	10/19/2026
	499	Vegetation Management 2026 OF0010 (pROJECT 10219601)	09/25/2026	09/29/2026	43,400.00	64883	10/19/2026
	507	Vegetation Management 2026 OF0010	09/28/2026	10/07/2026	10,850.00	64883	10/19/2026
Total Utilitree, Inc:					108,500.00		
ZIEGLER INC	IN002572022	Well and WTP Annual Generator Maintenance Agreement	09/16/2026	10/09/2026	11,367.44	64986	11/02/2026
Total ZIEGLER INC:					11,367.44		
Grand Totals:					2,967,802.01		

Report Criteria:
Detail report type printed
[Report].Invoice Amount = {>}10000
Check.Voided = No

Hibbing Public Utilities Commission Authority Matrix – Version April 2022							
P = Primary Responsibility **C** = Consenting **A** = Advises **N** = Notified **I** = Implements							
	Commission	**Chair**	**Vice Chair**	**General Manager**	**Controller**	**Risk Manager**	**AP / Payroll**
Annual Budget	P			A	A		
Set Reserve Policy	P			A	A		
Budget Revision	P			A	A		
Strategic Plan	P			A	A		
Contract with total value exceeding $25,000 or term greater than 5 years	P			*A	N		
Contracts with total value less than or equal to $25,000 and term less than 5 years	N			P	N	**	
Bank Checks / ACH / Wires Greater than $10,000	P			*A	N		
Emergency Purchases including End of the Month Gas Commodity Purchases	C	C	C	P	N		
Payroll and Statutorily Exempted Payments	C			P	N		I
Transfer of funds between accounts				N	P		I
Open/Close Bank Accounts	P			A	A		
Money Market / Investment Choices	C			A	P		
Purchase / Sale of Real Property	P			A	A		

Hibbing Public Utilities Commission Authority Matrix – Version April 2022							
P = Primary Responsibility **C** = Consenting **A** = Advises **N** = Notified **I** = Implements							
Debt Issuance	**P**			**A**	**A**		
Credit Facility Issuance	**P**			**N**	**N**		
Short-term borrowings/repayments under Credit Facilities		**N**	**N**	**P**	**C**		
Implementing Controls and ensuring compliance with Authorizations	**N**			**P**	**A**		
Employee travel for safety, trade, and business training	**N**			**P**	**A**		
* Delegation 1	**Primary approval delegated to General Manager for review and transmittal of payments, ACH, checks, payroll and approved contracts until ratification at the Commission Meeting immediately following issuance.**						
** Delegation 2	**General Manager delegates approval of contracts of value less than $10,000 and less 5 years in duration to the Risk Manager**						
*** Delegation 3	**General Manager delegates approval of payroll, transfers, and statutorily exempted payments to Accounts Payable and Payroll function.**						

HIBBING PUBLIC UTILITIES

Action Item 2

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Action Item 2 – Approve Annual Renewal Payment to Caselle

November 10, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 2 – Approve Annual Renewal Payment to Caselle

Dear Commissioners,

Hibbing Public Utilities is requesting Commission approval for the annual renewal payment to Caselle for the 2027 software maintenance and platform fees.

Beginning January 1, 2027, Caselle is transitioning its Platform Fee billing from a semi-annual billing cycle to an annual billing cycle. The renewal will cover a 12-month period and includes an annual adjustment to the Platform Fees to support ongoing software enhancements, updates, functionality, and customer support services.

Based on our current software subscriptions and services, Caselle has provided an estimated annual renewal amount of $33,976.67. The final invoice, expected December 1, 2026, reflects adjustments for any applications added or removed since May 1, 2026.

Staff recommends approval of the annual Caselle renewal payment in the estimated amount of $33,976.67.

Thank you for your consideration.

Sincerely,

Larry Folstad
General Manager

October 15, 2026

Hibbing Public Utilities
1902 Sixth Avenue East
Hibbing, MN 55746

Dear Valued Customer,

As we prepare for the upcoming renewal cycle, we want to make you aware of two changes that will take effect with your **January 1, 2027 renewal**: a transition to annual billing for Platform Fees and an annual adjustment to those fees.

Annual Billing Schedule

Beginning with your **January 1, 2027 renewal**, Platform Fees will transition from a **semi-annual billing cycle to an annual billing cycle**. As a result, your next renewal invoice, issued on **December 1, 2026**, will include **12 months of Platform Fees**, rather than the six-month period reflected on previous invoices.

Annual Platform Fee Adjustment

Your upcoming renewal will also include an annual adjustment to your Platform Fees. This adjustment supports our continued investment in the Caselle experience, including ongoing product enhancements, software updates, expanded functionality, and increasing support and services included with your maintenance plan.

Based on your software subscriptions and services as of May 1, 2026, your estimated annual renewal amount will be: **$33,976.67.**

Your renewal invoice for the upcoming 12-month term will reflect the annual increase and include adjustments for any applications that have been added or removed since May 1st.

We appreciate your continued partnership and the opportunity to support your organization. If you have any questions regarding your upcoming renewal or annual billing, please contact Janet (jj@caselle.com) and we will be happy to assist you.

Sincerely,
The Caselle Team

HIBBING PUBLIC UTILITIES

Action Item 3

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Action Item 3 – Resolution 26-16 Request for Water Rate Increase

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Action Item 3- Resolution 26-16 Request for Water Rate Increase

Dear Commissioners,

Requesting Commission support of Resolution 26-16 to increase current Water Rates by 10%. The average residential water customer would see an increase of $3 per month, highlighted in the attached for your review. The increase would be effective 1/1/2027.

This increase is required by PFA (Public Facilities Authority) to satisfy our requirements for the grants and loans against our current approved projects.

Please reach out if I can assist with any more information per this request.

For your review is the attached:

- Resolution 26-16
- Customer Cost Spreadsheet

Thank you for your consideration.

Sincerely,



Larry Folstad
General Manager
Hibbing Public Utilities Commission

HPU HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

RESOLUTION NO. 26-16

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
HIBBING PUBLIC UTILITIES COMMISSION

RESOLUTION AUTHORIZING A TEN PERCENT (10%) INCREASE IN WATER UTILITY RATES

WHEREAS, the Hibbing Public Utilities Commission (HPUC) is responsible for providing safe, reliable, and financially sustainable water utility services to the residents and businesses of Hibbing, Minnesota; and

WHEREAS, HPUC has undertaken significant capital improvements to its water utility system, including improvements to Hibbing's water sourcing, treatment, and distribution infrastructure; and

WHEREAS, ON August 22nd, 2026, the Commission adopted Resolution 20-23, establishing a proposed financial framework for supporting water system operations, maintenance, and debt service obligations associated with funding through the Minnesota Public Facilities Authority (PFA); and

WHEREAS, Resolution 20-23 outlined anticipated water rate adjustments intended to maintain sufficient revenues to support these financial obligations, while reserving final rate-setting decisions to the discretion of the Commission; and

WHEREAS, the Commission recognizes the continued need to maintain water utility revenues sufficient to meet operating expenses, debt service obligations, and ongoing infrastructure investment needs; and

WHEREAS, following consideration of the water utility's financial requirements and the previously established funding framework, the Commission has determined that a ten percent (10%) adjustment to existing water rates is appropriate;

NOW, THEREFORE, BE IT RESOLVED, that the Hibbing Public Utilities Commission authorizes a ten percent (10%) increase to existing Water Utility Base Charges and Commodity Charges, effective 1/1/2027. Furthermore, the Commission authorizes HPU staff to implement the approved adjustment, update the official HPUC Rate Book and provide appropriate notification to customers.

Upon vote taken, the following voted:
For:
Against:

Whereupon said Resolution No. 26-16 was declared duly passed and adopted this 11th day of November, 2026.

James Bayliss
Chairman

Jeff Hart
Commission Secretary

DRAFT

Rate/Charge	Current	10% increase
Service Connection fee 18701	15.72 annually @ 1.31/month	15.72 annually @ 1.31/month *state tax, not adjustable by utility
18001-Residential		
Base	20.90	22.99
1-6 units	4.32	4.75
7-12 units	4.62	5.08
13-24 units	4.93	5.42
24+ units	5.27	5.80
18002 Commercial		
Base	20.90	22.99
all usage - per 1,000 gallons	4.49	4.94
Customer Charge - Meter Size		0.00
1"	23.30	25.63
1 1/2"	28.90	31.79
2"	35.60	39.16
3"	90.60	99.66
4"	130.90	143.99
6"	177.90	195.69
18005 - Residental Multi Unit		
Base - per apartment	20.90	22.99
commodity - per 1,000 gallons	4.49	4.94
18501 - Wellhead Service		
Base	20.90	22.99
Commodity - per 1,000 gallons	1.88	2.07

*current rate X 1.10, rounded to nearest cent
*monthly amounts controlling rate

average Residential - user 2 units	
now	after
1.31	1.31
20.90	22.99
8.64	9.50
30.85	33.80
	$2.95 increase

Higher Residential - user 6 units	
now	after
1.31	1.31
20.90	22.99
25.92	0
48.13	24.30
	$4.68 increase

Mcdonalds	
average usage 40 units w/ svc connection fee	
179.60	197.56
1.31	1.31
28.90	31.79
209.81	230.66
	$20.85 increase

HIBBING PUBLIC UTILITIES

Action Item 4

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Action Item 4 – Purchase of Gas Regulators

November 10, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 4 - Purchase of Gas Regulators

Dear Commissioners,

For your consideration, we are requesting to purchase 84 gas regulators from Novaspect for $180.35 each. These regulators are for residential use and will bring our inventory close to 100 for the coming year. The total quote comes to $15,149.40 with Novaspect being our sole supplier for Fisher style residential gas regulators.

Please see attached documentation.

Thank you for your consideration.

Sincerely,

Paul Plombon
Energy & Operations Manager

NOVASPECT

128209

Quotation

Vendor:	Novaspect, Inc
Date:	10/29/2026
Quote #:	N-530769-2

Hibbing Public Utilities Comm. Electric - Hibbing
1716 East 5th Avenue accountspayable@hpuc.com
Hibbing MN 55746

Attention: Paul Boswell
Phone: 218-969-7407
Email: heatdep@hpuc.com
Re:
Attachments:

Prepared By: Ben Shaffner
Phone: 952-252-1535
Email: bshaffner@novaspect.com
Outside Sales: Patrick Namyst
Phone / Email: (218) 244-6923 / pnamyst@novaspect.com
CC:

Novaspect, Inc is pleased to provide this quotation comprising our offer for your consideration.

Must order in multiples of 12 for this quoted price.

Item	Description	Qty	Cost Each	Total Cost
1	HSR-1628-86724 **Shipping:** 6 weeks	84.00	$180.35	$15,149.40
			Quote Total:	**$15,149.40**

Please make your purchase orders out to **Novaspect, Inc** and reference quote: **N-530769-2,** inclusive of its terms and conditions.
Email purchase orders to customerpo@novaspect.com.

Freight:**	Billed	**Estimated Shipping:**	
Freight Terms:	Shipping Point	**Quote Valid For:**	30 Days
Partial Ship:	Yes	**Payment Terms:**	Net 30

The prices quoted herein are subject to change based upon any tariff-related surcharges, fees or price increases assessed by Novaspect's suppliers.
Estimated shipping time based on current availability. Shipment time will be confirmed after receipt of order.
**All shipments subject to handling fee.
All orders are subject to review for cancellation and return charges based on degree of customization and production status.
All purchase orders processed with a credit card will incur a 2.5% transaction fee.
Please reach out to ar@novaspect.com to set up payment by ACH or check.

TERMS AND CONDITIONS OF SALE
UNLESS OTHERWISE MUTUALLY AGREED IN WRITING, VENDOR'S OFFER IN THIS PROPOSAL AND BUYER'S ACCEPTANCE THEREOF IS LIMITED TO THE CONDITIONS CONTAINED IN THIS PROPOSAL AND EITHER 1) THE MASTER AGREEMENT IN EFFECT BETWEEN THE PARTIES, INCLUDING THE ORDER OF PRECEDENCE TERMS CONTAINED THEREIN OR 2) THE VENDOR'S STANDARD TERMS AND CONDITIONS OF SALE OF GOODS AND SERVICES PUBLISHED AT THE IMMEDIATELY BELOW LINK. VENDOR EXPRESSLY OBJECTS TO ANY DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN ANY BUYER-PROVIDED DOCUMENTATION.
https://www.novaspect.com/website/media/impact-partner/Terms-and-Conditions/Novaspect-Terms-and-Conditions-2020.pdf



Action Item 5

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Action Item 5 – Boiler Feedwater Pump #2

November 10, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 5 – Boiler Feedwater Pump #2

Dear Commissioners,

For your consideration, we are requesting payment to Ohman Industries for Invoice #1497 & #1499. These invoices are for rehabilitation and installation of Feedwater Pump #2, purchased from VPU in 2024. The original amount approved for installation and refurbishment on December 19th, 2023; was $62,000. The total for both invoices amounts to $67,854.08.

Please see attached documentation.

Thank you for your consideration.

Sincerely,



Paul Plombon
Energy & Operations Manager

INVOICE

Ohman Industries Inc.
33002 Diamond Rd
Grand Rapids, MN 55744-5298

leslie@ohmanindustries.com
+1 (218) 259-9163
ohmanindustries.com

Bill to
Hibbing Public Utilities
1902 East 6th Avenue
Hibbing, MN 55746

Ship to
Hibbing Public Utilities
1902 East 6th Avenue
Hibbing, MN 55746

Invoice details
Invoice no.: 1497
Terms: Net 30
Invoice date: 08/11/2026
Due date: 09/10/2026

Job Description: Valve Pump

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Project Supt. - ST**	Project Superintendent Straight Time	38	$160.68	$6,105.84
2.		**Millwright F - ST**	Millwright Foreman Straight Time	70	$117.72	$8,240.40
3.		**Millwright F - OT**	Millwright Foreman Overtime	2	$159.91	$319.82
4.		**Millwright - ST**	Millwright Straight Time	118	$113.14	$13,350.52
5.		**Millwright - OT**	Millwright Overtime	2	$152.66	$305.32
6.		**Carpenter GF - ST**	Carpenter General Foreman Straight Time	24	$120.00	$2,880.00
7.		**Laborer F - ST**	Labor Foreman Straight Time	24	$97.97	$2,351.28
8.		**Laborer - ST**	Laborer Straight Time	44	$93.21	$4,101.24
9.		**Truck 1001**		3	$136.00	$408.00
10.		**Truck 1002**		1	$110.00	$110.00
11.		**Truck 1003**		1	$136.00	$136.00
12.		**Truck 1004**		4	$136.00	$544.00
13.		**Truck 1005**		1	$150.00	$150.00
14.		**Tools**		10	$115.00	$1150.00

15.	**Consumables**	Consumables	1	$2,768.11	$2,768.11

Total **$42,920.53**

Ways to pay

BANK

View and pay

INVOICE

Ohman Industries Inc.
33002 Diamond Rd
Grand Rapids, MN 55744-5298

leslie@ohmanindustries.com
+1 (218) 259-9163
ohmanindustries.com

Bill to
Hibbing Public Utilities
1902 East 6th Avenue
Hibbing, MN 55746

Ship to
Hibbing Public Utilities
1902 East 6th Avenue
Hibbing, MN 55746

Invoice details
Invoice no.: 1499
Terms: Net 30
Invoice date: 08/28/2026
Due date: 09/27/2026

Job Description: #2 Feedpump
Job Location : HPU

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Project Supt. - ST**	Project Superintendent Straight Time	44	$160.68	$7,069.92
2.		**Millwright - ST**	Millwright Straight Time	112	$113.14	$12,671.68
3.		**Laborer F - ST**	Labor Foreman Straight Time	18	$97.97	$1,763.46
4.		**Carpenter GF - ST**	Carpenter General Foreman Straight Time	8	$120.00	$960.00
5.		**Truck 1001**		3	$136.00	$408.00
6.		**Truck 1002**		5	$110.00	$550.00
7.		**Truck 1003**		2	$136.00	$272.00
8.		**Truck 1004**		1	$136.00	$136.00
9.		**Tools**		6	$115.00	$690.00
10.		**Consumables**		1	$412.49	$412.49

Total **$24,933.55**

Ways to pay

BANK

HIBBING PUBLIC UTILITIES

Discussion Item 2

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Discussion Item 2- Approve MMUA Strategic Plan as framework to move forward.

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 2- Approve MMUA Strategic Plan as framework to move forward.

Dear Commissioners,

I've met with MMUA and had 2 learning sessions since the rollout of the MMUA Strategic Plan for your review and comments. The next step is to approve this proposal as the framework to move forward in 2027. In 2027 we will then pick this back up with developing the Operational Plan which will then help fill in the blanks and set up our goals. This is a very fluid document meant to be updated regularly and adapt to our ever change business needs.

It would be MMUA's and my recommendation to call for final comments per the DRAFT Strategic Plan, then formally adopt it at the 11/24/2026 meeting as the framework to move forward in 2027.

Please reach out with any other information I can assist with regarding this request.

Thank you for your consideration.

Sincerely,

Larry Folstad
General Manager
Hibbing Public Utilities Commission

HIBBING PUBLIC UTILITIES

Discussion Item 3

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
TELEPHONE: 218-262-7700
FAX: 218-262-7702

Discussion Item 3 - Cost Recovery Policy on Future Utility Extension Requests

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 3 - Cost Recovery Policy on Future Utility Extension Requests

Dear Commissioners,

Requesting your feedback on bringing forth a "Cost Recovery Policy" on all future utility extension requests. Staff is recommending one policy that covers all future project requests unless the Commission dictates otherwise on individual basis. At this time, a general discussion then bring back a policy for your review and consideration.

Please reach out with any other information I can assist with per this request.

Thank you for your consideration.

Sincerely,



Paul Plombon
Energy & Operations Manager
Hibbing Public Utilities Commission

Hibbing Public Utilities
Policy Number: CUST003UtilityExtension
Date: November 24, 2026

Subject: Extension of Utility Infrastructure

This policy applies to all requests for new service connections, upgrades, line extensions, main extensions, and infrastructure expansions associated with Electric, Gas, Water, and Steam.

HPU will not be financially responsible for the cost of extending any utility infrastructure beyond its existing service responsibilities. Extensions of service include new services, increased capacity, new developments, commercial/industrial projects, or other private benefits.

Applicants for extension of services shall be held liable for all costs associated with the additional infrastructure. Costs incurred can include, but are not limited to engineering design, surveys, metering equipment, inspections, easements, environmental reviews, construction, permits, and restorations.

Once construction is complete, all portions of the extension that are typically HPU's responsibility shall be turned over to the utility for ownership. Transfer of ownership includes actual infrastructure, testing results, as builds, access agreements, easements, and right-of-ways.

Under no circumstance shall HPU be obligated to expend its own funds for the extension of electric, water, gas, or steam to benefit specific customers or developers unless expressly approved by a written signed agreement by the Hibbing Public Utilities Commission.

Draft

Adopted by Commission Action

HIBBING PUBLIC UTILITIES

Discussion Item 4

HIBBING PUBLIC UTILITIES
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Discussion Item 4 - Staff to attend annual NEMMPA meeting with Minnesota Power.

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 4 - Staff to attend annual NEMMPA meeting with Minnesota Power.

Dear Commissioners,

Staff and the Commission Power Committee met with NEMMPA (Northeast Minnesota Municipality Power Authority) at HPUC Offices and discussed our current and previous membership. We'll have a follow-up and attend the annual meeting with NEMMPA and Minnesota Power on 11/18/2026 in Duluth at MP Offices.

Please reach out with any other information I can assist with per this request.

Thank you for your consideration.

Sincerely,



Larry Folstad
General Manager
Hibbing Public Utilities Commission

HIBBING PUBLIC UTILITIES

Discussion Item 5

HIBBING PUBLIC UTILITIES
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Discussion Item 5- Rate adjustment recommendation for 2027

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 5- Rate adjustment recommendation for 2027

Dear Commissioners,

Staff will be working on Utility Rate Adjustment recommendations and Budgets for 2027 for your review and consideration. Are there any current or past requests the Commission would like staff to honor in bringing forth this information?

Please reach out with any other information I can assist with per this request.

Thank you for your consideration.

Sincerely,

Larry Folstad
General Manager
Hibbing Public Utilities Commission

HIBBING PUBLIC UTILITIES

Discussion Item 6

HPU HIBBING PUBLIC UTILITIES
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Discussion Item 6- Equipment and Vehicle Discussion, proposal to follow.

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 6- Equipment and Vehicle Discussion, proposal to follow.

Dear Commissioners,

Staff is current pulling together information for a 2026/2027 Equipment/Vehicle purchase and will be bringing forth a proposal. With this proposal will be financing options, no leases or rentals being proposed unless there's direction from the Commission.

-Line Dept, 1 Bucket Truck, 1 Digger Truck from 2024 at approx. $700k.

-Vac Truck, Lease payments would be toward purchase, approx. $700k.

-Service Vehicles, get rid of lease and we would own them, still assessing.

Please reach out with any other information I can assist with per this request.

Thank you for your consideration.

Sincerely,

Larry Folstad
General Manager
Hibbing Public Utilities Commission

HIBBING PUBLIC UTILITIES

Discussion Item 7

HPU HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
HIBBING, MINNESOTA 55746-0249
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Discussion Item 7 – Capacity Discussion

November 10, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Discission Item 7 – Capacity Discussion

Dear Commissioners,

For your discussion staff are presenting current capacity positions alongside active commitments for sale of our excess capacity. In 2026 HPU committed to selling 5 Mw of capacity in summer planning months and 5 Mw of capacity in winter planning months extending into 2027. HPU currently has enough excess capacity to fulfill the first part of this contract. Staff have met with attorney Lisa Crum to discuss the second half of the capacity contract where HPU may have a potential shortfall for the 2027-2028 planning year. HPU will not know its capacity position for the 2027-2028 planning year until December or January. Please see below for current and past positions.

	23-24	24-25	25-26	GRE Sale	26-27	GRE Sale	Average
Summer	15.3	14.6	8.1	5	?	15	12.7
Fall	18.8	17.1	-3.8	0	?	10	10.7
Winter	13.1	12.1	12.5	5	?	15	12.6
Spring	15.7	13.8	18.8	0	?	10	16.1

Thank you for your consideration.

Sincerely,

Paul Plombon
Energy & Operations Manager

HIBBING PUBLIC UTILITIES

Discussion Item 8

HIBBING PUBLIC UTILITIES
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Discussion Item 8 - Fire Hydrant Project update from PFA

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 8 - Fire Hydrant Project update from PFA

Dear Commissioners,

The PFA(Public Facilities Authority) has published their annual IUP(Intended Use Plan) with new guidance that projects previously thought to quality for funding with less than 10 points will no longer qualify for the Clean Water State Revolving Fund program. Our Fire Hydrant replacement project scored 7 points and in now solely funded from the 4M account at $1,036,000.00.

Please reach out with any other information I can assist with per this request.

Thank you for your consideration.

Sincerely,



Larry Folstad
General Manager
Hibbing Public Utilities Commission

HIBBING PUBLIC UTILITIES

Discussion Item 9

HPU HIBBING PUBLIC UTILITIES
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Discussion Item 9 - Review Bolton & Menk Inc.'s Roadway Lighting LED Conversion Project Engineering Proposal from Resolution 24-19

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Dear Commissioners,

Staff requests Commission review of the attached proposal from Bolton & Menk for project engineering services on Hibbing Public Utility's (HPU's) Roadway Lighting LED Conversion Project. The project will replace existing high-pressure sodium roadway lighting fixtures with LED fixtures throughout HPU's service area within the City of Hibbing.

HPU has been awarded up to $720,000 in federal Carbon Reduction Program funding with terms for an 80/20 match. HPU's match of up to $180,000.00 will be paid out of O&M, or capital if necessary. Staff continues to seek and apply for other outside funding opportunities to put toward the match.

The proposal identifies June 30, 2027, as the deadline for project letting and includes the engineering and environmental documentation needed to meet federal funding requirements.

Bolton & Menk's proposed services include:

- Project management and coordination on behalf of HPU with the City of Hibbing, St. Louis County, and MnDOT.
- Environmental review and preparation for required federal documentation.
- Review of existing lighting infrastructure, lighting analysis, LED fixture recommendations, also energy savings and carbon reduction calculations.
- Preparation of construction plans, specifications, and an engineer's estimate of expected construction cost.
- Bidding and construction support, necessary plan revisions, and shop drawing review.

The proposed fee is hourly, not to exceed $93,000.00. The proposed schedule anticipates preliminary plans and cost estimates in March 2027, final plans and specifications in May 2027, and project letting in June 2027.

Staff reviewed the proposal and plans to bring a recommendation to award the engineering services contract to Bolton & Menk at our next action session on November 24, 2026. For your review and discussion, attached is a letter with the proposed scope, fee, and schedule.

Respectfully submitted,

Sam Adams

Samantha Adams | HPU Electrical Manager

BOLTON & MENK

Real People. Real Solutions.

301 East Howard Street
Suite 26
Hibbing, MN 55746
Bolton-Menk.com

Larry Folstad
General Manager
Hibbing Public Utilities Commission

RE: Roadway Lighting CP 0000-910827, SP 069-595-009

Dear Mr. Folstad:

Bolton & Menk is pleased to submit this proposal to assist Hibbing Public Utilities Commission with the Roadway Lighting CP 0000-910827, SP 069-595-009 project. We understand that HPU was awarded Federal Carbon Reduction Program (CRP) funding in the amount of $720,000 earmarked for Fiscal Year 2027. As required by the program, bids for construction must be let by the end of FY 2027 (June 30, 2027) and federal environmental documentation and regulations must be satisfied. The awarded funds offer HPU a significant opportunity to modernize the roadway lighting fixtures across their service area within the City of Hibbing.

The Roadway Lighting project will replace existing High Pressure Sodium luminaires with modern LED luminaires throughout HPU's service area. A robust and thorough plan is required to effectively document the luminaires to be replaced and to ensure that they are replaced to HPU's specifications and in a manner that satisfies the federal requirements set forth by the Carbon Reduction Program.

The results of this effort will provide HPU with a federally authorized and biddable plan to be executed by a contractor in 2027. Our team will aid in facilitating the bidding process and work with the awarded contractor on any required information or field changes, as necessary.

In continued service to Hibbing Public Utilities Commission, we are excited at the opportunity to complete the Roadway Lighting CP 0000-910827, SP 069-595-009 project. I will serve as your lead client contact and project manager. Please contact me at (218) 812-8900 or andrew.brotzler@bolton-menk.com if you have any questions regarding our proposal.

Respectfully submitted,

Bolton & Menk, Inc.

Andy Brotzler, PE
Municipal Senior Project Manager

PROJECT APPROACH

SCOPE OF SERVICES

TASK 1: PROJECT MANAGEMENT AND AGENCY COORDINATION

Effective communication and coordination among stakeholders will be critical to the success of this study. Andy Brotzler will provide overall project management throughout the study process, ensuring that technical activities remain aligned with project objectives, schedule expectations, and budget requirements.

Project Management

Our project management efforts will include:

- Day-to-day communication with HPU staff, as needed.
- Budget management and tracking.
- Monthly invoice and progress reporting.
- Schedule monitoring and updates.
- Internal project team coordination.
- Development of meeting materials and action item tracking.
- Ongoing quality control/quality assurance.

Project Management Team Meetings

Bolton & Menk will facilitate up to three virtual Project Management Team (PMT) meetings with representatives from the City of Hibbing and St Louis County, and HPU, as needed. Meetings will be held to update stakeholder agencies about project progress, request feedback, and coordinate schedule and design requirements.

Agency Coordination

In addition to PMT meetings, Bolton & Menk will provide ongoing coordination with staff from St Louis County, the City of Hibbing, and MnDOT, as needed, throughout the design process. This coordination will ensure agency expectations are met and facilitate efficient review of technical findings and recommendations.

Deliverables

- Meeting agendas, summaries, presentations
- Monthly progress updates

TASK 2: ENVIRONMENTAL DOCUMENTATION

The project team will document the natural and social environment within the project area. Since the project is anticipated to have no ground disturbance, Documentation for Federal Projects with Minor Impacts will be completed and submitted to MnDOT State Aid for Location Transportation (SALT) in compliance with the National Environmental Policy Act (NEPA). This process will begin with early coordination efforts which include historical/archaeological sites/features, state and federal threatened and endangered species, and a review of the Natural Heritage Information System on rare plants and animals, native plants, and other rare features. Any edits received from MnDOT SALT will be addressed before submitting the final environmental document.

Deliverables

- Documentation for Federal Projects with Minor Impacts to MnDOT SALT

TASK 3: ELECTRICAL DESIGN

Existing Conditions Review and Analysis

Bolton & Menk will review available utility records, field verify of lighting infrastructure, evaluate existing poles, luminaires, foundations, controls, and electrical systems.

The project team will perform photometric analyses to verify that proposed LED lighting meets applicable illumination and uniformity criteria while achieving the City's energy efficiency and carbon reduction goals. Bolton & Menk will calculate anticipated energy savings and carbon emission reductions associated with the conversion from existing HPS luminaires to LED technology. Visual lighting comparisons and renderings may be developed to assist the City and stakeholders in evaluating fixture types, light distribution characteristics, color temperature options, and anticipated roadway lighting performance.

Design Services

Electrical design services will include evaluation of existing circuits, service points, controls, conductors, and associated lighting infrastructure to determine compatibility with the proposed LED conversion.

Designs will be developed in accordance with applicable National Electrical Safety Code (NESC), National Electrical Code (NEC), utility standards, and industry lighting practices.
Bolton & Menk will prepare plans, specifications, standard details, and an Engineer's Opinion of Probable Construction Cost (PS&E) for bidding and construction. As part of the project, Bolton & Menk may assist the City of Hibbing in developing or updating street lighting standards, specifications, and standard details to support future lighting system improvements and maintenance activities.

Deliverables

- Photometric Analysis and Lighting Design
- Energy Savings and Carbon Reduction Calculations
- Visual Lighting Comparisons and Stakeholder Presentation Materials
- LED Lighting Fixture Recommendations
- Street Lighting Standards and Standard Details
- Plans, Specifications, and Engineer's Opinion of Probable Construction Cost (PS&E)
- Federal Funding and Grant Support Documentation

TASK 4: CONSTRUCTION SUPPORT

Bolton & Menk will provide bidding and construction support to HPU by answering contractor questions during bidding and construction, amending construction plans as needed, and reviewing construction shop drawings. We are able to provide final inspection services and punch list verification at the request of HPU on an hourly basis.

Deliverables

- Shop Drawing Review
- Bidding and Construction RFI Assistance

ASSUMPTIONS

1. Existing poles and foundations will remain in service unless deficiencies are identified by the Owner or observed during field review.
2. The project primarily consists of luminaire replacement, and associated lighting system upgrades necessary to support LED conversion.
3. Detailed pole structural analysis, foundation investigations, or extensive electrical distribution upgrades are not included unless specifically authorized by the Owner.
4. Existing utility records, asset inventories, and available as-built information will be provided by HPUC and the City.
5. NESC compliance reviews will be performed based on visible field conditions and available documentation and will not constitute a comprehensive utility system safety audit.
6. Project will include no ground disturbance. If ground disturbance is necessary, a separate NEPA process may need to be followed and would require scope and fee revisions.

KEY STAFF

Andy Brotzler, PE will serve as the project manager and will provide design guidance and process control. He will oversee quality assurance throughout the project and will lead coordination efforts between the stakeholder agencies and lead meetings.

Jake Rick, ME, will serve as the lead electrical design and will oversee the technical analysis and design electrical elements

Mike Larson, PE, PTOE, RSP1 will provide plan development oversight and QA/QC of final design materials.

Gina Auwles will serve as the lead environmental planner for the project and will develop and produce all required environmental documentation.

SCHEDULE

Upon authorization to proceed, Bolton & Menk will begin work immediately to deliver a project letting prior to the end of FY2027. The schedule will be refined during project initiation and coordinated with HPU staff. Major milestones are outlined below.

- Notice to Proceed: November 2026
- 60% Plans, Cost Estimate: March 2027
- 100% Plans, Specifications, Cost Estimate: May 2027
- Project Letting: June 2027

BUDGET

The following table summarizes the hours and cost breakdown for each work task item included in this proposal. The total fee is estimated at an hourly not to exceed fee of **$93,000.00**. Our fee includes all labor, general business, and other normal customary expenses associated with operating a professional business. Unless otherwise noted, the fee includes vehicle and personal expenses, mileage, telephone/computer, and routine expendable supplies; no separate charges will be made for these activities or materials. No out-of-scope work will be performed without written consent from the Client.

Construction administration and observation work is not included in the fee provided above. A separate scope and fee will be provided at the time of contract award.

HIBBING PUBLIC UTILITIES

Discussion Item 10

HPU HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
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TELEPHONE: 218-262-7700
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Discussion Item 10 – Update on Retired Substations to Demolish

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Discussion Item 10 – Update on Retired Substations to Demolish

Dear Commissioners,

The next phase of construction will be to fully decommission and demolish the retired 2400V and 13.8kV substations at the Beltline + the 13.8kV Gas Plant substation.

RFQs were sent for competitive bidding. We had 2 responsive contractor quotes. Below in bullet reflects the lowest/best received to date.

- Beltline: $105,520.00
- Gas Plant: $37,107.00
- Both: $142,627.00

A local metal recycling company has provided the best value estimate for our surplus equipment and precious metals once wrecked out. The estimate they provided for budgetary purposes is $40,000.00.

We are looking at a net max of ~$102,627.00, if we move forward demoing at both sites.

Staff are looking for any feedback or questions before the agenda items is brought forward at the November 24, 2026, action session where we will request authorization to either award a contract for the Beltline only, or for both sites.

Respectfully,



Samantha Adams | HPU Electrical Manager

HIBBING PUBLIC UTILITIES

Discussion Item 11

HPU HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
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Discussion Item 11 - RAMS Annual Meeting 12/3/2026

November 10th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

Discussion Item 11 - RAMS Annual Meeting 12/3/2026

Dear Commissioners,

The RAMS Annual Dinner is 12/3/2026 at the Iron Trail Event Center in Virginia, the HPUC has a table of 8 and would like to invite Commissioners to attend and we'll fill the remaining seats with interested Staff. Larry and Kendra are planning to attend.

Please reach out with any other information I can assist with per this request.

Thank you for your consideration.

Sincerely,



Larry Folstad
General Manager
Hibbing Public Utilities Commission

RANGE ASSOCIATION OF MUNICIPALITIES AND SCHOOLS

2026 RAMS Annual Dinner Registration

The RAMS Annual Dinner will be held on Thursday, December 3 at the Iron Trail Motors Event Center in Virginia. Come and join us for a fun evening with RAMS membership and celebrating our work together!

Electronic Registration is Required. You may register up to 8 guests at a time.

Highlights from the meeting will include:

- Membership election of new board members - Must attend to vote!
- RAMS 2026 summary and membership activity year-in-review
- 2027 legislative preview
- Speeches from Range Delegation legislators
- Award presentation honoring the service of outgoing board members
- Dynamic keynote speaker who will engage and elevate the region

RAMS Annual Dinner
Thursday, December 3
Iron Trail Motors Event Center, Virginia, MN 55792
5:00 pm – Social Hour, Board Candidate Meet-and-Greet
6:30 pm – Dinner Begins
6:45 pm – Program Begins

HIBBING PUBLIC UTILITIES

Discussion Item 12

HIBBING PUBLIC UTILITIES
1902 E 6TH AVE
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Discussion Item 12 – 2027 Draft Commission Schedule

November 10, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Discussion Item 12 – 2027 Draft Commission Schedule

Dear Commissioners,

Attached for the Commission's review and discussion is the draft 2027 Commission Meeting Schedule.

Commissioners are encouraged to review the proposed dates and provide any feedback or suggested changes. The goal is to finalize the meeting schedule during the November 24, 2026, Action Session.

Thank you for your time and consideration.

Sincerely,



Larry Folstad
General Manager

RESOLUTION NO. 26-XX

PUBLIC NOTICE OF HIBBING PUBLIC UTILITIES COMMISSION
SCHEDULE OF WORKING SESSIONS AND REGULAR MEETINGS FOR 2027

The Hibbing Public Utilities Commission is hereby giving public notice of the regular meetings and working sessions of the Hibbing Public Utilities Commission for the Calendar Year 2027. Meetings are held at 5:00 p.m. The location of the meetings is at the Hibbing City Hall, 401 E. 21st St. Hibbing, MN. This schedule is also available on the HPU website at www.hpuc.com.

Regular meetings are scheduled as below:

Month	Date
January	12th
	26th
February	9th
	23rd
March	9th
	23rd
April	13th
	27th
May	11th
	25th
June	8th
	22nd
July	13th
	27th
August	9th
	24th
September	14th
	28th
October	12th
	26th
November	9th
	23rd
December	14th
	28th

All changes to the above-mentioned meetings will be published in the newspaper and at hpuc.com.

All above listed meetings will be held at City Hall, 401 E.21st St. Hibbing, MN.

BY ORDER OF HIBBING PUBLIC UTILITIES COMMISSION

_____

James Bayliss,
Commission Chair

_____

Jeff Hart
Commission Secretary

DRAFT