



Commission Regular Session

SEPTEMBER 22, 2026

Commission Meeting Agenda

September 22, 2026

Commissioner Chair J. Bayliss	—	Commissioner J. Sandstede	—
Commissioner J. Stokes	—	Commissioner J. Babich	—
Commissioner J. Hart	—	Legal Counsel A. Borland	—
Senior Director HR and OD K. Powers	—	Power Plant Manager D. Edwards	—
Customer Service Supervisor J. Hietala	—	Engineering Manager P. Skubinna	—
Electrical Manager S. Adams	—	Executive Assistant M. Schoeben	—
Accounting Coordinator O. Kero		Grant Writer & Engagement. Specialist E. Dixon	—

1. CALL TO ORDER

2. CLOSED SESSION

- A. Pursuant to Mn ST ANN 13D.05subd.3(b) for attorney/client privilege.

3. ADDS/DELETES

4. APPROVAL OF MINUTES: August 25, 2026, September 1, 2026, and September 8, 2026, Commission Meetings.

5. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*

6. CONSENT AGENDA

- A. Approve invoices >\$10,000 & approve the Bills & ACH Transfers dated August 19, through September 17, 2026.
- B. Approve the payroll paid & overtime report for September 3, 2026, and September 17, 2026, pay dates.
- C. Approve August 2026 Financials
- D. Approval of Contribution Requests to Hibbing/Chisholm Girls Hockey
- E. Approve Resolution 26-13: Authorize HPU to Make Application to and Accept Funds from the Charitable Foundation of the Energy Bar Association
- F. Approve Resolution 26-15: Authorizing Hibbing Public Utilities to Make Application to and Accept Funds from Iron Range Resources & Rehabilitation Board Taconite Environmental Protection Fund
- G. Approval of Quarter 4 Overnight Travel
- H. Request for Approval to Award Engineering Intern (26-05) to Mark Borland

7. FINANCIALS & RISK MANAGEMENT

- A. Procurement of Southview Transformer Replacement
- B. Beltline Substation Reconstruction Lake States Construction Change Orders
- C. Q4 Construction Phase Engineering Service Contract with Iron Range Engineering and Consulting Services, PLLC
- D. Request for Approval of AMI 3rd Base Unit Install

8. POLICY

- A. Request for Approval to Post for Line Worker
- B. Request for Approval of Meter Tech Lead, A, B/C/Utility Worker Job Description
- C. Approval of In-Kind Donation Policy

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT



Item 2.A

Item 2.A- Closed Session Pursuant to MN ST ANN 13D.05subd.3(b) for Attorney/Client Privilege

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 2.A- Closed Session Pursuant to MN ST ANN. 13D.05subd.3(b) for Attorney/Client Privilege

Dear Commissioners,

Pursuant to MN ST ANN 13D.05subd. 3(b) the Commission will be going into closed session for attorney/client privilege. Staff are recommending entering closed session in alignment with state statute.

Sincerely,



Paul Skubinna
Engineering Manager



Item 4

Item 4 – Approval of Minutes: August 25, 2026, September 1, 2026, and September 8, 2026, Commission Meetings.

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 4 - Approval of Minutes: August 25, 2026, September 1, 2026, and September 8, 2026, Commission Meetings.

Dear Commissioners,

Please find attached for your approval draft minutes from the Commission Meetings held on August 25, 2026, September 1, 2026, and September 8, 2026.

Sincerely,



Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission

Minutes of the special meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave, Hibbing, MN 55746, held on August 25, 2026. Meeting held at Hibbing City Hall, 401 E. 21st St., Hibbing, MN 55746. Commissioner Chair Bayliss called the meeting to order at 5:04 p.m. In attendance were Commissioner Bayliss, Commissioner Sandstede, Commissioner Hart, Commissioner Stokes, Commissioner Baibich, Legal Counsel, Andy Borland; Senior Director of Human Resources & Organizational Development, Kendra Powers; Engineering Manager, Paul Skubinna, Paul Plombon, Energy & Operations Manager, Dan Edwards, Power Plant Manager, Grant Writer & Engagement Specialist, Eliot Dixon, Electrical Manager, Samantha Adams, Accounting Supervisor, Oren Kero, and Executive Assistant, Magan Schoeben. Also, in attendance were HPU Employee & Local 94 Union President, George Pogachnik, HPAT Rep., Ron Wirkkula, Larry Folstad, General Manager candidate, and via Zoom, Martin R. Ivanca Droilard, General Manager candidate.

Item 2. ADDS/DELETS – None

Item 3. APPROVAL OF MINUTES

Motion by Commissioner Sandstede, supported by Commissioner Stokes to approve the meeting minutes dated 7/21/26, 8/4/26, 8/10/26, & 8/14/26.

Motion carried unanimously.

Item 4. CITIZENS FORUM – None

Item 5. CONSENT AGENDA 5A- 5F

Item 5.A Approve invoices >\$10,000 & approve the Bills & ACH Transfers dated July 10, through August 18, 2026.

Item 5.B Approve the payroll paid & overtime report for July 23, 2026, August 6, 2026, and August 20, 2026, pay dates.

Item 5.C Approve July 2026 Financials

Item 5.D Approval of Contribution Requests to Hibbing Girls Swim Club & Hibbing Quarterback Club

Item 5.E Approval of GPS Policy

Item 5.F Approve Resolution 26-11: Authorize HPU Grant Writer & Engagement Specialist as Official Signatory for Grant Funding Agreement, MN Board of Water & Soil Resources

Commissioner Sandstede requested item 5F to be pulled from the Consent Agenda for further discussion. Motion by Commissioner Sandstede, supported by Commissioner Stokes to approve the Consent Agenda items 5A- 5E.

Motion carried unanimously.

Commissioner Sandstede requested historical background on the process in which permissions were given to the official signatory when Hibbing Public Utilities was operating with a General Manager. Eliot Dixon, Grant Writer & Engagement Specialist, clarified that historically the General Manager would be the official signatory for funding agreements. This resolution is for this specific funding agreement.

Motion by Commissioner Sandstede, supported by Commissioner Stokes to approve Consent Agenda item 5F.

Motion carried unanimously.

Item 6. FINANCIALS & RISK MANAGEMENT

Item 6.A -Approval of Line Crew Apprentice to attend MMUA Overhead School

Motion by Commissioner Sandstede, supported by Commissioner Baibich to approve the Line Crew Apprentice to attend the MMUA Overhead School.

Motion Carried unanimously.

Item 6.B - Authorization for Underground Lighting Service Payment to Jivery Construction

Motion by Commissioner Stokes, supported by Commissioner Babich to authorize payment to Jivery Construction for underground lighting service payment.

Motion carried unanimously.

Item 6.C Approval of Construction Materials Test Item for 4th & 4th Project

Motion by Commissioner Stokes, supported by Commissioner Babich to approve construction materials for test items for the 4th & 4th Project.

Motion carried unanimously.

Item 6.D Approval for Meter Base Change

Motion by Commissioner Hart, supported by Commissioner Babich to approve the Meter Base Change.

Motion carried unanimously.

Item 6.E Approval for Vehicle Rental

Motion by Commissioner Hart, supported by Commissioner Babich to approve vehicle rental as presented.

Motion carried unanimously.

Item 6.F Approval of Change Order for 23rd Street.

Motion by Commissioner Stokes supported by Commissioner Babich to approve the Change Order for 23rd Street not to exceed the amount of \$28,300 .

Motion carried unanimously.

Item 6.G Approval for Novaspect Engineering Bank Hours

Motion by Commissioner Stokes, supported by Commissioner Babich for approval of Novaspect Engineering Bank Hours.

Motion carried unanimously.

Item 7. POLICY

Item 7.A Approval of Engineering Intern Job Description

Motion by Commissioner Stokes supported by Commissioner Sandstede to approve the Engineering Intern Job Description.

Motion amended due to error in job description listing position as exempt.

Motion by Commissioner Stokes supported by Commissioner Sandsted to approve Engineering Intern Job Description as non-exempt.

Motion carried unanimously.

Item 7.B Permission to Post for Engineering Intern

Motion by Commissioner Sandsted, supported by Commissioner Stokes for permission to post for the Engineering Intern position.

Motion carried unanimously.

Item 7.C Approval of Resolution 26-12 Publish rates, changes & fees on website.

Motion by Commissioner Hart supported by Commissioner Sandstede to approve Resolution 26-12 to publish, rates, charges & fees on the HPU website.

Motion carried unanimously.

Item 8. OLD BUSINESS- None

Item 9. NEW BUSINESS

9.A Finance Committee Update – Financial Controller
Update was given, no action was taken.

Meeting went into recess from 5:40 p.m. until 5:50 p.m. Commissioner Sandstede did not participate in conducting interviews for the candidates as she herself was also a candidate.

9.B General Manager Candidate Interviews
Larry Folstad
Paul Skubinna
Martin R. Ivanca Droillard
Julie Sandstede

Each candidate was interviewed individually by Kendra Powers, while the Commission was free to ask follow-up questions. No action was taken.

Item 10. ADJOURNMENT

Motion by Commissioner Stokes, supported by Commissioner Hart, to adjourn the meeting at 7:34pm. Commissioner Sandstede was absent for this vote as she had excused to be interviewed for the General Manager position.

Motion Carried Unanimously.

Attest:

James Bayliss, Chair

Jeff Hart, Commission Secretary

Meeting materials are available at www.hpuc.com.
The next meeting is a special session scheduled for Tuesday, September 1, 2026
at 5:00pm at Hibbing Public Utilities, 1902 E. 6th Ave., Hibbing MN 55746.

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Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave., Hibbing, MN 55746, held on September 1, 2026. Meeting held at Hibbing Public Utilities, 1902 E. 6th Ave., Hibbing MN. Commissioner Chair Bayliss called the meeting to order at 5:01 p.m. In attendance were Commissioner Bayliss, Commissioner Hart, Commissioner Stokes, Commissioner Babich, Senior Director of Human Resources & Organizational Development, Kendra Powers; Engineering Manager, Paul Skubinna, Power Plant Manager, Dan Edwards, Executive Assistant, Magan Schoeben. Also in attendance was Evan Sandstede. Absent was Commissioner Sandstede, and Legal Counsel, Andy Borland.

Item 1. ADDS/DELETES- None

Item 2. Discussion Topic – Consideration of General Manager

The commission discussed the General Manager candidates and reflected on their interviews.

Item 3. Action Item

1. Selection of General Manager

Commissioner Stokes nominated Larry Folstad, Commissioner Hart supported the nomination. Commissioner Baylis nominated Paul Skubinna, Commissioner Babich supported the nomination.

The Commission discussed the two candidates.

A roll call vote took place to select Larry Folstad as the General Manager of Hibbing Public Utilities.

Commissioner Babich "For"
Commissioner Stokes "For"
Commissioner Hart "In favor."
Commissioner Bayliss "Against"

Motion carried 3-1

Discussion continued amongst the Commission regarding the terms of the offer of the General Manager position to Larry Folstad.

Item 4. ADJOURNMENT

Motion by Commissioner Stokes, supported by Commissioner Babich to adjourn the meeting at 5:41 p.m.

Attest:

James Bayliss, Chair

Jeff Hart, Commission Secretary

**The next meeting is a working session scheduled for September 8th, 2026
at 5:00 p.m. at Hibbing City Hall, 401 E. 21st St., Hibbing MN 55746.**

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Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave., Hibbing, MN 55746, held on September 8, 2026. Meeting held at Hibbing City Hall, 401 E. 21st St., Hibbing MN. Commissioner Chair Bayliss called the meeting to order at 5:00 p.m. In attendance were Commissioner Bayliss, Commissioner Sandstede, Commissioner Hart, Commissioner Stokes, Commissioner Babich, Legal Counsel, Andy Borland; Senior Director of Human Resources & Organizational Development, Kendra Powers; Power Plant Manager, Dan Edwards; Customer Service Supervisor, Jill Hietala, Electrical Manager, Samantha Adams, Executive Assistant, Magan Schoeben; Accounting Coordinator, Oren Kero, and Grant Writer & Engagement Specialist, Eliot Dixon. Also in attendance were , community member, Mark Reger, and General Manager Candidate, Larry Folstad. Absent was Engineering Manager, Paul Skubinna.

ADDS/DELETES

Commissioner Bayliss deleted the Closed Session due to Engineering Manager, Paul Skubinna's absence and added Action Item 5.A, Minnesota Electric Vehicle (EV) Program Resolution no. 26-14.

ACTION ITEMS

Action Item 1. Approval of Coal Transportation Cost

Motion by Commissioner Sandsted, supported by Commissioner Babich to approve coal transportation costs not to exceed 50,500.

Motion carried unanimously.

Action Item 2. Vehicle Rental & Leases

The Commission discussed wanting to look deeper into this action item and discuss further.

No action taken.

Action Item 3. Request Approval to Hire Mr. Swart in Financial Controller Position

Motion by Commissioner Stokes, supported by Commissioner Babich to hire Mr. Bruce Swart in the Financial Controller Position.

Motion carried unanimously.

Action Item 4. Request for 4M Account Transfer

Motion by Commissioner Bayliss, supported by commissioner Babich to transfer 1,741,547.18 within the 4M Investment Account from the LTD Investment pool to the 4M Investment pool to be used to pay invoices greater than thirty days.

Motion carried 4-1.

"Opposed" – Commissioner Stokes

The Commission discussed the remaining items with invoices not past thirty days within the Action Item 4. attachment will be looked at in further detail and discussed further before the remaining funds from the 1,741,547.18 can be utilized.

Action Item 5. Approval of Resolution No. 26-14 MN EV Infrastructure Community Program

Motion by Commissioner Sandstede, seconded by Commissioner Babich to approve Resolution No. 26-14 to authorize the General Manager as official signatory for grand funding agreement with the greater MN EV Infrastructure Community Program.

Motion carried unanimously.

DISCUSSION ITEMS

1. Southview Transformer Replacement
2. Mahoning Manor Transformer + Inventory Replacement
3. Beltline Substation Change Orders
4. Iron Range Engineering & Consulting Service Q4 Construction Phase Service for Beltline Sub. Reconstruction Project
5. In-Kind Utility Connection Fee Waiver Policy
6. Meter Reader Transition
7. General Service Work Bids
8. Dashboard Presentation & Discussion
9. Vac Truck Discussion
10. General Manager Discussion

Discussion items were reviewed and discussed as listed; no action was taken on these items.

ADJOURNMENT

Motion to adjourn the meeting at 7:57 p.m., by Commissioner Stokes, supported by Commissioner Hart.

Motion carried unanimously.

Attest:

James Bayliss, Chair

Jeff Hart, Commission Secretary

**Meeting materials are available at www.hpuc.com.
The next meeting is an action session scheduled for 9/22/2026
at 5:00 p.m. at Hibbing City Hall, 401 E. 21st St., Hibbing MN 55746.**

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Item 6.A

Item 6.A – Approve Invoices >\$10,000 and bills & ACH transfers
dated August 19, 2026 – September 17, 2026

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.A – Approve Invoices >\$10,000 and bills & ACH transfers dated
August 19, 2026 – September 17, 2026

Dear Commissioners,

Per HPU's Authorization and Approval matrix approved at the April 26, 2022,
Commission Meeting, please find attached enclosed invoices, bills, and
payments since the last Regular Meeting held by the Commission on August
25, 2026.

Sincerely,



Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission



Hibbing Public Utilities Commission Authority Matrix – Version April 2022							
P = Primary Responsibility C = Consenting A = Advises N = Notified I = Implements							
	Commission	Chair	Vice Chair	General Manager	Controller	Risk Manager	AP / Payroll
Annual Budget	P			A	A		
Set Reserve Policy	P			A	A		
Budget Revision	P			A	A		
Strategic Plan	P			A	A		
Contract with total value exceeding \$25,000 or term greater than 5 years	P			*A	N		
Contracts with total value less than or equal to \$25,000 and term less than 5 years	N			P	N	**	
Bank Checks / ACH / Wires Greater than \$10,000	P			*A	N		
Emergency Purchases including End of the Month Gas Commodity Purchases	C	C	C	P	N		
Payroll and Statutorily Exempted Payments	C			P	N		I
Transfer of funds between accounts				N	P		I
Open/Close Bank Accounts	P			A	A		
Money Market / Investment Choices	C			A	P		
Purchase / Sale of Real Property	P			A	A		



Hibbing Public Utilities Commission Authority Matrix – Version April 2022							
P = Primary Responsibility C = Consenting A = Advises N = Notified I = Implements							
<i>Debt Issuance</i>	P			A	A		
<i>Credit Facility Issuance</i>	P			N	N		
<i>Short-term borrowings/repayments under Credit Facilities</i>		N	N	P	C		
<i>Implementing Controls and ensuring compliance with Authorizations</i>	N			P	A		
<i>Employee travel for safety, trade, and business training</i>	N			P	A		
* Delegation 1	Primary approval delegated to General Manager for review and transmittal of payments, ACH, checks, payroll and approved contracts until ratification at the Commission Meeting immediately following issuance.						
** Delegation 2	General Manager delegates approval of contracts of value less than \$10,000 and less 5 years in duration to the Risk Manager						
*** Delegation 3	General Manager delegates approval of payroll, transfers, and statutorily exempted payments to Accounts Payable and Payroll function.						

Report Criteria:

Detail report type printed
[Report].Invoice Amount = {>}10000
Check.Voided = No

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
Alexander's Contrac	107360	Upgrade of Existing Handheld Readers Plus Software Upgrades and Route Managers	07/07/2026	09/11/2026	18,103.00	64649	09/11/2026
Total Alexander's Contract Services, Inc.:					18,103.00		
AMERICAN EAGLE	28025	Camera System Installation at WTP	07/31/2026	08/07/2026	10,525.00	64465	08/20/2026
	28025	Door Control System Installation at WTP	07/31/2026	08/07/2026	10,850.00	64465	08/20/2026
Total AMERICAN EAGLE SECURITY SYSTEMS INC:					21,375.00		
AUSTIN MILLER'S	2020-2202	Remove & Replace rubber & rock on 23sq. lower roof on plant	07/22/2026	08/10/2026	23,880.00	64470	08/20/2026
Total AUSTIN MILLER'S ROOFING AND SIDING, LLC:					23,880.00		
BCBS RETIREE	2607314478	RETIREE ACTIVE COVERAGE 09/01/26-09/30/26	08/20/2026	08/07/2026	11,937.00	82120261	08/21/2026
Total BCBS RETIREE:					11,937.00		
BOLTON & MENK, I	0401176	Water Treatment Facility Improvements Prof Svcs June 6 to July 17 2026	07/27/2026	08/06/2026	16,262.50	64474	08/20/2026
	0402314	2024 Lead Wtr SVC Line; Prof Svcs May 9th-July17 (Final)	07/31/2026	08/25/2026	24,643.75	64588	09/03/2026
	0402324	OF0003.020 2026 Lead Service Line & Watermain Replacement Project - Prof SVCS 6/6-7/17/26	07/31/2026	08/31/2026	28,129.00	64588	09/03/2026
	0402341	OF0008.1 - New Haven Cobb Cook Housing Development Water Main Engineering Design Prof SVCS: Jun 6th to Jul 17	07/31/2026	08/27/2026	18,427.00	64588	09/03/2026
	402316	Hydrant Replacement Project Addition	07/31/2026	08/19/2026	32,778.50	64474	08/20/2026
	402317	OF0002.2 23rd St Phase 2 Construction Eng Services	07/31/2026	08/19/2026	104,328.00	64474	08/20/2026
Total BOLTON & MENK, INC:					224,568.75		
BOUGALIS INC	9626/2026	Restorals Project 2026 - Pay Request #5 - Fuel Surcharge	06/29/2026	08/10/2026	107,267.74	64476	08/20/2026
Total BOUGALIS INC:					107,267.74		
Crum Energy Law	JULY2026.C	Southern Interconnect Project	07/31/2026	08/19/2026	19,355.00	64480	08/20/2026
Total Crum Energy Law:					19,355.00		
HECIMOVICH MEC	4760	2026 Steam Services - Memorial Building	07/30/2026	08/10/2026	16,680.79	64497	08/20/2026
	4760	2026 Steam Services - Memorial Building labor and materials	07/30/2026	08/10/2026	38,874.87	64497	08/20/2026
Total HECIMOVICH MECHANICAL CONTRACTING INC:					55,555.66		
Hitachi Energy USA	815278319	High voltage circuit breaker	07/24/2026	08/13/2026	170,282.40	64498	08/20/2026
Total Hitachi Energy USA Inc.:					170,282.40		
HUNT ELECTRIC	PAY APP #1	Installation of Electric AMI Meters Pay App #1	07/24/2026	08/13/2026	81,225.00	64499	08/20/2026
Total HUNT ELECTRIC:					81,225.00		

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
HydroCorp, LLC	CI-14767	Installation of AMI Water Meters	07/31/2026	08/07/2026	78,434.00	64501	08/20/2026
Total HydroCorp, LLC:					78,434.00		
IRON RANGE ENGI	159	July Beltline Substation Reconstruction engineering service	08/03/2026	08/27/2026	31,409.12	64610	09/03/2026
Total IRON RANGE ENGINEERING AND CONSULTING:					31,409.12		
JIVERY CONSTRU	1407796	8-6-26 through 8-11-26 digging + boring for URD lighting on 5th Ave. E. and 25th St.	08/15/2026	08/27/2026	11,110.16	64614	09/03/2026
Total JIVERY CONSTRUCTION:					11,110.16		
KINECT ENERGY I	413570	Purchased Gas for July 2026	08/04/2026	08/07/2026	219,990.30	82520262	08/25/2026
Total KINECT ENERGY INC ACH DO NOT MAIL:					219,990.30		
LAKE STATES CON	12134	OF007.00 Beltline Reconstruction PB#26-05-Electic 1.966% & Civil 39.128%	07/31/2026	08/31/2026	204,557.80	64618	09/03/2026
Total LAKE STATES CONSTRUCTION LLC:					204,557.80		
MacQueen Equipme	INV13449	Monthly Vac Truck Lease for July 2026 INV13449	07/12/2026	08/07/2026	14,500.00	64512	08/20/2026
	INV19014	August 2026 Lease	08/12/2026	08/19/2026	14,500.00	64621	09/03/2026
	INV3144	Monthly Vac Truck Lease Invoice for June 2026 INV3144	06/12/2026	08/07/2026	14,500.00	64512	08/20/2026
Total MacQueen Equipment, LLC:					43,500.00		
MEDICARE BLUE	003447768	MEDIARE RX COVERAGE SEPT 2026	08/05/2026	08/20/2026	15,754.50	64515	08/20/2026
Total MEDICARE BLUE RX:					15,754.50		
MINNESOTA POWE	0769250275	Purchased Power for July 2026	08/17/2026	08/19/2026	844,405.05	82520263	08/25/2026
	6284589568	OF0005.0 Southern Interconnect Facilities Study - Please reference account #6285500000 with payment	09/02/2026	09/02/2026	50,000.00	90220261	09/02/2026
Total MINNESOTA POWER ACH DO NOT MAIL:					894,405.05		
MN PEIP	1658075	ACTIVE EMPLOYEE HEALTH COVERAGE 09/01/26-09/30/26	08/10/2026	08/07/2026	197,417.54	90320262	09/03/2026
Total MN PEIP:					197,417.54		
MN PUBLIC FACILI	MNPFA.AUG	2023 WTP PFA Interest	08/18/2026	08/20/2026	81,167.35	82020261	08/20/2026
	MNPFA.AUG	2023 WTP PFA Principal	08/18/2026	08/20/2026	408,000.00	82020261	08/20/2026
	MNPFA.AUG	2023 Watermain PFA Interest	08/18/2026	08/20/2026	46,115.67	82020261	08/20/2026
	MNPFA.AUG	2023 Watermain PFA Principal	08/18/2026	08/20/2026	214,000.00	82020261	08/20/2026
	MNPFA.AUG	2024 Watermain PFA Interest	08/18/2026	08/20/2026	89,076.13	82020261	08/20/2026
	MNPFA.AUG	2024 Watermain PFA Principal	08/18/2026	08/20/2026	133,000.00	82020261	08/20/2026
Total MN PUBLIC FACILITIES AUTHORITY:					971,359.15		
MN REVENUE SAL	08202026	MONTHLY SALES TAX JUL 2026	08/20/2026	08/20/2026	169,196.00	82020267	08/20/2026
Total MN REVENUE SALES TAX:					169,196.00		
National Bank of Co	NBCLOANP	Interest on transmission loan-SEPT 2026 PMT	09/05/2026	09/01/2026	12,712.92	90520261	09/05/2026

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
Total National Bank of Commerce:					12,712.92		
NORTHERN INDUS	20288	HI TEMP INSULATION 2026 - Labor and Materials	07/21/2026	07/23/2026	16,075.69	64582	08/20/2026
Total NORTHERN INDUSTRIAL INSULATION:					16,075.69		
NOVASPECT INC	CD10039821	6" trim package, 25A3170X272 (plant gas shack regulator rebuild kit)	07/28/2026	08/31/2026	18,284.40	64628	09/03/2026
Total NOVASPECT INC:					18,284.40		
SAVANNA PALLET	INV175536	2026 Wood Supply - Shipped 07/03	07/03/2026	07/13/2026	42,697.89	64536	08/20/2026
	INV175691	2026 Wood Supply - Shipped 07/10	07/10/2026	07/16/2026	46,075.61	64536	08/20/2026
	INV175959	2026 Wood Supply - Shipped 07/17	07/17/2026	07/23/2026	70,181.51	64536	08/20/2026
	INV176909	2026 Wood Supply; Delivered 8/14	08/14/2026	08/28/2026	15,724.38	64635	09/03/2026
Total SAVANNA PALLETS:					174,679.39		
ST LOUIS COUNTY	317341	July 2026 Fuel; Unleaded (1,996.03 @ 3.1799), Diesel (863.78 @ 4.1949), Defbulk (11.33 @ 1.95), Fuel Surcharge (2,871.14 @.15)	08/14/2026	08/28/2026	10,423.41	64637	09/03/2026
Total ST LOUIS COUNTY PUBLIC WORKS DEPT (FUEL):					10,423.41		
STACK BROS. MEC	65154	BOILER MAKER 2026 - Progress Billing #1	05/20/2026	08/13/2026	84,355.75	64542	08/20/2026
Total STACK BROS. MECHANICAL:					84,355.75		
TAMMY MATTONE	JUNE.2026	Monthly Accounting & Financial Statment Pre. Accounts payable funciton coverage june 2026, Commission Meeting Support, Financial Management Functions	07/31/2026	08/11/2026	14,175.00	64547	08/20/2026
Total TAMMY MATTONEN CONSULTING LLC:					14,175.00		
USIC LOCATING S	824727	locating services JUL2026; After hrs (1), Per Ticket at 67.40 (165), Per ticket at 69.42 (41), Project time (39),	07/31/2026	08/10/2026	14,756.74	64549	08/20/2026
Total USIC LOCATING Services, LLC:					14,756.74		
WESCO RECEIVAB	723025	Beltline Substation Reconstruction material procurement; Wire bare SD 4/0 19STR-CU-2500R 1X2250' REEL Bare Copper Wire	07/23/2026	08/10/2026	11,956.50	64560	08/20/2026
Total WESCO RECEIVABLES CORP:					11,956.50		
Grand Totals:					3,928,102.97		

Report Criteria:

Detail report type printed

[Report]. Invoice Amount = {>}10000

Check.Voided = No



Item 6.B

Item 6.B – Approval of Payroll Paid and Overtime Reports –
September 3, 2026, and September 17, 2026

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.B – Approval of Payroll Paid and Overtime Reports – September 3,
2026, and September 17, 2026

Dear Commissioners,

Per HPU's Authorization and Approval matrix approved at the April 26, 2022,
Commission Meeting, please payroll and overtime reports for payroll dates
subsequent to the last Regular Commission meeting held on August 25, 2026.

Sincerely,



Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission

Report Criteria:

Employee Transaction.Check Issue Date = 09/03/2026

Pay Code.Pay Code = 1-19, 25

Payroll Type	Amount
Total REGULAR WAGES:	196,992.37
Total REGULAR WAGES - FOREMAN:	1,197.12
Total REGULAR WAGES - LEAD:	111.64
Total OVERTIME WAGES:	23,593.56
Total OVERTIME WAGES - FOREMAN:	254.84
Total SUNDAY PREMIUM:	3,220.92
Total VACATION PAY:	19,655.88
Total SICK & SAFE LEAVE:	1,916.41
Total SICK LEAVE - REGULAR:	5,985.16
Total UNEXCUSED SICK LEAVE:	.00
Total COMP TIME EARNED:	.00
Total COMP TIME USED:	2,568.82
Total PERSONAL HOLIDAY:	5,326.27
Total SHIFT DIFFERENTIAL .75/HR:	444.00
Total LONGEVITY:	3,310.43
Total STANDBY:	6,789.75
Total LEAVE PAYOUT (NO RETIREMENT):	2,343.84
Total RETRO PAY:	36.00
Total CERTIFICATE/LICENSE:	1,185.35
Grand Totals:	274,932.36

Report Criteria:

Employee Transaction.Check Issue Date = 09/17/2026

Pay Code.Pay Code = 1-19, 25

Payroll Type	Amount
Total REGULAR WAGES:	166,201.11
Total REGULAR WAGES - FOREMAN:	772.80
Total REGULAR WAGES - LEAD:	85.60
Total OVERTIME WAGES:	24,752.67
Total OVERTIME WAGES - FOREMAN:	995.10
Total OVERTIME WAGES - LEAD:	393.66
Total SUNDAY PREMIUM:	3,382.68
Total VACATION PAY:	17,985.92
Total SICK LEAVE - REGULAR:	5,302.22
Total UNEXCUSED SICK LEAVE:	.00
Total COMP TIME EARNED:	.00
Total COMP TIME USED:	2,209.51
Total PERSONAL HOLIDAY:	4,313.51
Total HOLIDAY PAY:	22,242.74
Total SHIFT DIFFERENTIAL .75/HR:	495.00
Total HOLIDAY WORKED:	5,589.84
Total LONGEVITY:	3,310.43
Total STANDBY:	7,536.79
Total LEAVE PAYOUT (NO RETIREMENT):	250.00
Total RETRO PAY:	36.00
Total CERTIFICATE/LICENSE:	1,185.35
Grand Totals:	267,040.93



Item 6.C

Item 6.C – Approve August 2026 Interim Financials

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 5.C – Approve August 2026 Interim Financials

Dear Commissioners;

Please find enclosed financials as of August 2026.

The year to date ended August 31, 2026, operating revenue totals \$22.89M compared to \$22.26M for the same period last year.

Operating expenses total \$23.62M which compares to \$21.59M in 2025.

Operating income (operating revenues minus operating expenses) is -\$735K compared to \$670K one year ago.

Sincerely;

A handwritten signature in black ink that reads "Oren Kero". The signature is written in a cursive, flowing style.

Oren Kero

Public Utilities Commission

Financial Statements and
Supplementary Information

August 31, 2026 and 2025

Public Utilities Commission

Table of Contents
August 31, 2026 and 2025

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Accountants' Compilation Report

To the Commissioners of
Hibbing Public Utilities Commission

Management is responsible for the accompanying financial statements of the Hibbing Public Utilities Commission, which comprise the statements of net position as of August 31, 2026 and 2025 and the related statements of revenues, expenses and changes in net position for the eight months ended, in accordance with accounting principles generally accepted in the United States of America. We have performed compilation engagements in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Management has elected to omit substantially all the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's financial position, results of operations and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Accounting principles generally accepted in the United States of America require the following:

- That the component unit, the Laurentian Energy Authority, be blended into the Hibbing Public Utilities Commission's financial statements.
- That the effects of Governmental Accounting Standards Board (GASB) No. 68, *Accounting and Financial Reporting for Pensions* and GASB No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, be considered and included in the financial statements. Management has not adjusted the balances for August 31, 2026 and 2025 because actuarial information is not yet available.

The items above have not been completed in accordance with generally accepted accounting principles. The effects of these departures from accounting principles generally accepted in the United States of America on financial position, results of operations and cash flows have not been determined.

Management has elected to omit the management's discussion and analysis, pension-related schedules and other postemployment benefit-related schedules that accounting principles generally accepted in the United States of America require to be presented to supplement the financial statements. Such missing information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the financial statements in an appropriate operational, economic or historical context.

The accompanying Schedule of Departmental Revenues and Expenses and Budget to Actual Comparison are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Hibbing Public Utilities Commission.

Baker Tilly US, LLP

Madison, Wisconsin
September 18, 2026

Public Utilities Commission

Statements of Net Position
August 31, 2026 and 2025

	August 31, 2026	August 31, 2025
Assets and Deferred Outflows of Resources		
Current Assets		
Cash	\$ 1,076,652	\$ 1,226,847
Investments (4M account)	10,162,641	20,544,872
Restricted assets:		
Cash held for fuel assistance recipients	4,178	11,040
Cash held for customer deposits	457,961	470,118
Accounts receivable, net of allowance for doubtful accounts of \$66,069 and \$140,339, respectively	1,866,239	1,734,728
Unbilled revenues	2,268,507	2,387,564
Other receivable	4,147	208,571
Current maturities notes receivable, steam conversion program	34,000	40,000
Current portion of lease receivable	98,755	82,144
Inventories	1,396,337	1,601,676
Prepaid expense	412,967	464,760
Total current assets	17,782,384	28,772,320
Noncurrent Assets		
Restricted assets:		
Bond reserve account (4M account)	1,305,098	805,307
Notes receivable, Steam conversion program	103,515	147,684
Lease receivable	525,035	433,177
Investment in joint venture	672,055	755,302
Regulatory assets	2,827,653	3,553,220
Capital assets:		
Plant in service	198,062,058	175,933,659
Accumulated depreciation/amortization	(104,401,732)	(99,432,798)
Construction work in progress	32,347,141	26,329,399
Total noncurrent assets	131,440,823	108,524,950
Total assets	149,223,207	137,297,270
Deferred Outflows of Resources		
Related to net pension liability	740,194	861,143
Related to postemployment benefits liability	121,611	674,169
Related to the purchase of LEA	98,006	141,350
Total deferred outflows of resources	959,811	1,676,662
Total assets and deferred outflows of resources	\$ 150,183,018	\$ 138,973,932

Public Utilities Commission

Statements of Net Position
August 31, 2026 and 2025

	August 31, 2026	August 31, 2025
Liabilities, Deferred Inflows of Resources and Net Position		
Current Liabilities		
Accounts payable	\$ 3,765,209	5,004,908
Accrued interest	11,937	7,047
Accrued expenses	77,478	92,852
Due to City of Hibbing	772,307	604,801
Accrued vacation	430,498	422,039
Current portion of lease liability	163,085	205,171
Current portion of long-term debt, bonds and notes payable	906,000	702,000
Current liabilities payable from restricted assets:		
Third-party advances for fuel assistance	4,178	11,040
Customer deposits payable	457,961	470,118
Total current liabilities	6,588,653	7,519,976
Noncurrent Liabilities		
Accrued sick leave	1,022,917	954,825
Total post employment liability	13,690,202	14,541,066
Net pension liability	2,232,991	2,508,776
Long-term debt, bonds and notes payable	21,385,564	9,214,160
Unamortized discount	-	(354)
Lease liability	10,639	186,874
Total noncurrent liabilities	38,342,313	27,405,347
Total liabilities	44,930,966	34,925,323
Deferred Inflows of Resources		
Related to net pension liability	1,423,602	1,672,882
Related to postemployment benefits liability	2,329,319	3,580,052
Related to leases	623,790	515,321
Total deferred inflows of resources	4,376,711	5,768,255
Net Position		
Net investments in capital assets	103,542,179	92,691,733
Restricted for debt service	1,305,098	635,983
Unrestricted	(3,971,936)	4,952,638
Total net position	100,875,341	98,280,354
Total liabilities, deferred inflows of resources and net position	\$ 150,183,018	\$ 138,973,932

Public Utilities Commission

Statements of Revenues, Expenses and Changes in Net Position
Eight Months Ended August 31, 2026 and 2025

	August 31, 2026	August 31, 2025
Operating Revenue		
Charges for services	\$ 22,150,701	\$ 21,839,742
Other	736,745	423,246
Total operating revenues	22,887,446	22,262,988
Operating Expenses		
Operation and maintenance	19,036,600	17,592,359
Depreciation and amortization	4,585,887	4,000,268
Total operating expenses	23,622,487	21,592,627
Operating income (loss)	(735,041)	670,361
Nonoperating Revenues (Expenses)		
Investment income	359,815	516,666
Miscellaneous nonoperating income (expense)	40,219	5,015
Equity in net income of joint venture	(59,389)	(57,580)
Interest expense	(259,830)	(144,217)
Total nonoperating revenues (expenses)	80,815	319,884
Income before contributions	(654,226)	990,245
Capital Contributions	856,921	1,914,237
Change in net position	202,695	2,904,482
Net Position, Beginning	100,672,646	95,375,872
Net Position, Ending	<u>\$ 100,875,341</u>	<u>\$ 98,280,354</u>

Public Utilities Commission

Statements of Cash Flows

Eight Months Ended August 31, 2026 and 2025

	August 31, 2026	August 31, 2025
Cash Flows From Operating Activities		
Receipts from customers	\$ 23,544,106	\$ 22,988,341
Principal collected from steam conversion loan program	30,688	26,375
Payments to suppliers	(14,556,053)	(12,121,678)
Payments for payroll and benefits	(4,256,979)	(4,486,208)
Net cash from operating activities	4,761,762	6,406,830
Cash Flows From Capital and Related Financing Activities		
Payments for additions to property, plant and equipment	(15,316,830)	(21,268,620)
Capital contributions received	1,026,053	2,489,509
Principal and interest paid on leases	(142,298)	(142,298)
Proceeds from debt issue	3,012,594	3,924,723
Principal paid	(755,000)	(516,939)
Interest paid	(420,541)	(234,824)
Net cash from capital and related financing activities	(12,596,022)	(15,748,449)
Cash Flows From Investing Activities		
Investments income received	160,531	146,786
Investments matured	4,458,480	6,283,119
Investments purchased	1,271	(360,162)
Net cash from financing activities	4,620,282	6,069,743
Net change in cash	(3,213,978)	(3,271,876)
Cash, Beginning	4,752,769	4,979,881
Cash, Ending	\$ 1,538,791	\$ 1,708,005
Cash is Presented on the Statements of Net Position		
Cash	\$ 1,076,652	\$ 1,226,847
Restricted assets	1,767,237	1,286,465
Total cash and restricted assets	2,843,889	2,513,312
Less noncash equivalents included in restricted assets	(1,305,098)	(805,307)
	\$ 1,538,791	\$ 1,708,005

Public Utilities Commission

Statements of Cash Flows

Eight Months Ended August 31, 2026 and 2025

	August 31, 2026	August 31, 2025
Reconciliation of Operating Income (Loss) to Net Cash From Operating Activities		
Operating income (loss)	\$ (735,041)	\$ 670,361
Adjustments to reconcile operating income (loss) to net cash from operating activities:		
Other nonoperating income (loss)	40,219	5,015
Depreciation and amortization	4,585,887	4,000,268
Change in operating assets, deferred outflows or resources, liabilities and deferred inflows of resources:		
Accounts receivable	636,781	724,232
Other receivable	-	(12,013)
Inventories	23,333	(275,180)
Prepaid expenses	409,099	282,685
Receivable for steam conversion loan program	30,688	26,375
Lease receivable	(184,116)	6,367
Regulatory assets	15,000	-
Accounts payable	(230,987)	1,854,771
Accrued vacation and sick leave	73,872	(100,353)
Accrued expenses	(195,197)	(159,599)
Due to City of Hibbing	200,418	(558,103)
Third-party advances for fuel assistance	(71,800)	(59,748)
Customer deposits payable	(20,340)	8,119
Deferred inflows of resources	183,946	(6,367)
Net cash from operating activities	<u>\$ 4,761,762</u>	<u>\$ 6,406,830</u>
Noncash Capital and Related Financing Activities		
Unrealized gain on investments	<u>\$ 199,284</u>	<u>\$ 369,880</u>
Regulatory capitalized interest - net with interest expense	<u>\$ 88,239</u>	<u>\$ -</u>

OTHER INFORMATION

Public Utilities Commission

Schedules of Departmental Revenues and Expenses
Periods Ended August 31, 2026 and 2025

Eight Months Ended August 31, 2026					
	Electric	Steam	Gas	Water	Total
Operating Revenue					
Charges for services	\$ 12,917,661	\$ 1,621,264	\$ 5,505,083	\$ 2,106,693	\$ 22,150,701
Other operating revenues	540,297	62,550	50,028	83,870	736,745
Others					
Total operating revenues	13,457,958	1,683,814	5,555,111	2,190,563	22,887,446
Operating Expenses					
Operation and maintenance	11,949,893	1,663,547	4,166,456	1,256,704	19,036,600
Depreciation and amortization	2,836,025	717,484	282,002	750,376	4,585,887
Total operating expenses	14,785,918	2,381,031	4,448,458	2,007,080	23,622,487
Operating (loss) income	<u>\$ (1,327,960)</u>	<u>\$ (697,217)</u>	<u>\$ 1,106,653</u>	<u>\$ 183,483</u>	<u>\$ (735,041)</u>
Eight Months Ended August 31, 2025					
	Electric	Steam	Gas	Water	Total
Operating Revenue					
Charges for services	\$ 11,981,040	\$ 1,635,403	\$ 6,263,499	\$ 1,959,800	\$ 21,839,742
Other operating revenues	235,460	66,323	49,995	71,468	423,246
Others					
Total operating revenues	12,216,500	1,701,726	6,313,494	2,031,268	22,262,988
Operating Expenses					
Operation and maintenance	11,256,822	1,853,152	3,363,093	1,119,292	17,592,359
Depreciation	2,416,241	659,783	248,698	675,546	4,000,268
Total operating expenses	13,673,063	2,512,935	3,611,791	1,794,838	21,592,627
Operating (loss) income	<u>\$ (1,456,563)</u>	<u>\$ (811,209)</u>	<u>\$ 2,701,703</u>	<u>\$ 236,430</u>	<u>\$ 670,361</u>

Public Utilities Commission

Budget to Actual Comparison
Eight Months Ended August 31, 2026

	<u>Actual</u>	<u>Budget</u>	<u>Difference</u>
Operating Revenue			
Electric revenue	\$ 13,457,958	\$ 12,762,474	\$ 695,484
Steam revenue	1,683,814	1,714,121	(30,307)
Gas revenue	5,555,111	6,270,848	(715,737)
Water revenue	<u>2,190,563</u>	<u>2,146,735</u>	<u>43,828</u>
Total operating revenues	<u>22,887,446</u>	<u>22,894,178</u>	<u>(6,732)</u>
Operating Expenses			
Electric:			
Operation and maintenance	11,949,893	11,251,208	698,685
Depreciation	<u>2,836,025</u>	<u>3,047,638</u>	<u>(211,613)</u>
Total electric	<u>14,785,918</u>	<u>14,298,846</u>	<u>487,072</u>
Steam:			
Operation and maintenance	1,663,547	1,568,244	95,303
Depreciation	<u>717,484</u>	<u>720,000</u>	<u>(2,516)</u>
Total steam	<u>2,381,031</u>	<u>2,288,244</u>	<u>92,787</u>
Gas:			
Operation and maintenance	4,166,456	3,435,861	730,595
Depreciation	<u>282,002</u>	<u>276,455</u>	<u>5,547</u>
Total gas	<u>4,448,458</u>	<u>3,712,316</u>	<u>736,142</u>
Water:			
Operation and maintenance	1,256,704	1,120,777	135,927
Depreciation	<u>750,376</u>	<u>733,333</u>	<u>17,043</u>
Total water	<u>2,007,080</u>	<u>1,854,110</u>	<u>152,970</u>
Total operating expenses	<u>23,622,487</u>	<u>22,153,516</u>	<u>1,468,971</u>
Operating Income (Loss)			
Electric	(1,327,960)	(1,536,372)	208,412
Steam	(697,217)	(574,123)	(123,094)
Gas	1,106,653	2,558,532	(1,451,879)
Water	<u>183,483</u>	<u>292,625</u>	<u>(109,142)</u>
Total operating income (loss)	<u>\$ (735,041)</u>	<u>\$ 740,662</u>	<u>\$ (1,475,703)</u>



Item 6.D

Item 6.D – Authorize listed Requests for Contribution

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.D– Authorize Listed Requests for Contribution

Dear Commissioners,

The Hibbing Public Utilities Commission has the authority to make charitable contributions to community organizations and events that develop the tourist, recreational, industrial, commercial, or vocational resources of Hibbing. As per the Commission direction, contributions are being awarded to qualified organizations as applications are received and then presented to the Commission for authorizations.

The Following contributions were requested in the month of August 2026.

Organization	Sector Support	of Request Amount
Hibbing/Chisholm Girls Hockey	Recreation	\$500

Sincerely,

A handwritten signature in blue ink that reads 'Kendra Powers'.

Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission



REQUEST FOR CONTRIBUTION

The Hibbing Public Utilities Commission (HPUC) has the statutory right to contribute annually a sum not to exceed one percent of the previous year's gross revenues, or \$20,000, whichever is less.

Any party wishing to make request for contribution from the Hibbing Public Utilities Commission must complete this form and submit it to the office of the General Manager, 1902 E. 6th Ave., Hibbing, MN 55746. Applicants may request up to \$500 in funds as related to the below statutory requirements. Larger requests may be considered for the Commission's End-of-Year Charitable Contributions. Requests will be brought to the Commission for discussion and action at the most practical regularly scheduled meeting of the Commission following receipt of the application form.

PURPOSE: By statute, HPUC contribution must be for the purpose of advertising, improving and developing the tourist, recreational, industrial, commercial, or vocational resources of the City of Hibbing.

REQUESTING PARTY INFORMATION:

NAME OF

ORGANIZATION: Hibbing/Chisholm Girls High School Hockey

CHECK PAYABLE TO: Hibbing/Chisholm Girls High School Hockey

CONTACT NAME: Steve Oberstar PHONE NO. 218-969-0994

ADDRESS: PO Box 101 Hibbing, Mn 55746

DATE: 9/2/2026

PROJECT DESCRIPTION: (Please provide project description including scope, estimated project costs, location, schedule, etc.)

See attached word document please.

AMOUNT OF REQUEST: _____

REASON FOR REQUEST: (Please describe the ways in which the request meets the statutory purpose, describe under PURPOSE above):

See attached word document please.



REQUEST FOR CONTRIBUTION

HPUC DISPOSITION: (Not to be filled out by applicant)

Commission Secretary

Date

p/forms/admin./Request for Contribution.doc

PROJECT DESCRIPTION:

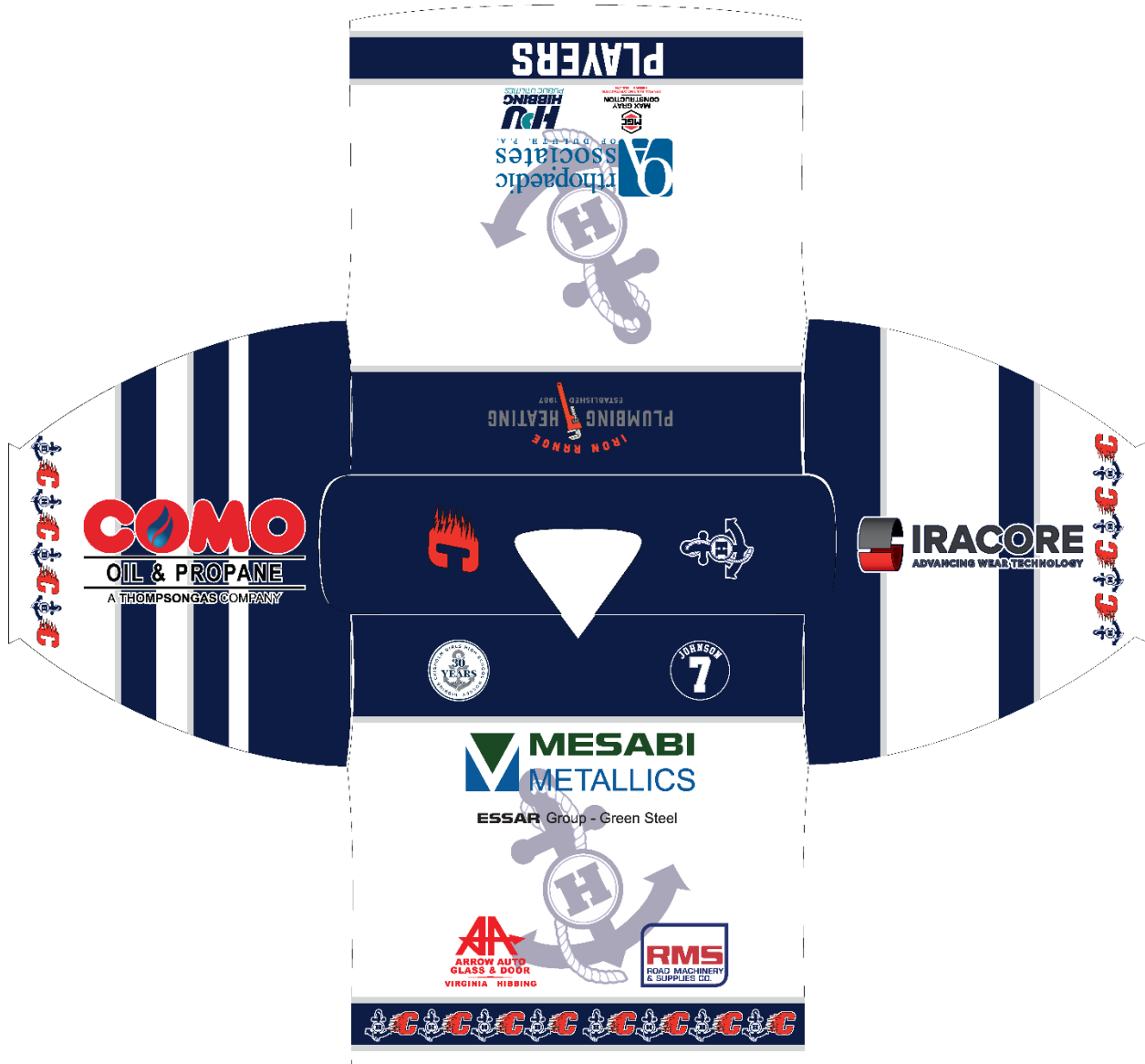
The Hibbing/Chisholm High School Girls Hockey program is seeking community sponsorship support for its team warm-up jersey fundraising project for the 2026–2027 hockey season. Sponsorship funds are used to help offset costs associated with supporting the girls’ hockey program. Participating community businesses and organizations are recognized by having their logos prominently displayed on the team’s warm-up jerseys. The jerseys are worn by players during pregame warm-ups at both home and away games throughout the hockey season, providing repeated public recognition for community sponsors while supporting a local high school recreational program.

Amount of Request: \$500.00

Reason for Request

This request supports the recreational resources of the City of Hibbing by providing financial support to the Hibbing/Chisholm High School Girls Hockey program and helping sustain opportunities for local student-athletes to participate in high school hockey. The sponsorship also provides Hibbing Public Utilities with visible community recognition through placement of the HPUC logo on the team’s warm-up jerseys. These jerseys are worn before home games in Hibbing and at away games throughout the season, providing ongoing exposure for HPUC while demonstrating its support for youth recreation, student participation, and the Hibbing community.

2025/2026 Jersey:





Item 6.E

Item 6.E – Approve Resolution 26-13: Authorize HPU to Make Application to and Accept Funds From the Charitable Foundation of the Energy Bar Association

September 22nd, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

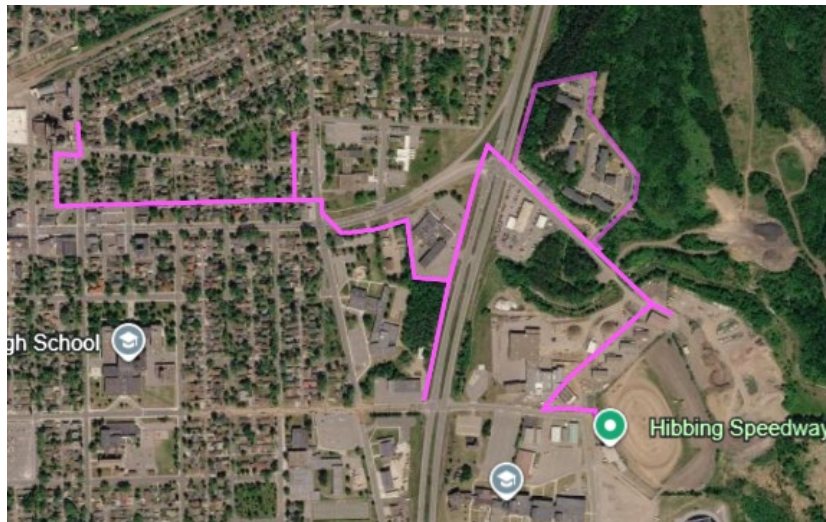
RE: Item 6.E – Approve Resolution 26-13: Authorize HPU to Make Application to and Accept Funds From the Charitable Foundation of the Energy Bar Association

Dear Commissioners,

Following the submission of a Letter of Interest from HPU staff, HPU has been invited to submit a full application to the Charitable Foundation of the Energy Bar Association Grant Program. The attached resolution authorizes HPU staff to make an application to the program and for the utility to receive any awarded funds.

HPU will be submitting an application requesting funding to support the Feeder #15 Voltage Conversion Project. This project has been identified as a priority within HPU's approved Capital Improvement Plan. The described project will replace outdated electrical distribution infrastructure in a census tract identified as experiencing "Persistent Poverty".

Proposed Project



Sincerely,

A handwritten signature in blue ink that reads 'Eliot Dixon'.

Eliot Dixon
Grant Writer & Engagement Specialist
Hibbing Public Utilities Commission

RESOLUTION NO. 25-13

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
HIBBING PUBLIC UTILITIES COMMISSION

RESOLUTION AUTHORIZING HIBBING PUBLIC UTILITIES TO MAKE
APPLICATION TO AND ACCEPT FUNDS FROM THE CHARITABLE
FOUNDATION OF THE ENERGY BAR ASSOCIATION

WHEREAS, the mission of the Charitable Foundation of the Energy Bar Association ("CFEBA") is to engage in charitable activities, including those that support of worthwhile energy-related charitable projects, as well as other community service projects, through the CFEBA Grant Program; and,

WHEREAS, the Public Utility Commission of the City of Hibbing (a.k.a "HPU" or "the Commission") has duties and powers set forth in MN Statute Chapter 412 in addition to the duties and powers set forth in its own enabling statutes; and,

WHEREAS, HPU hereby certifies its authority to both apply for and accept grant funds from the CFEBA Grant Program and any other sub-fund thereof; and,

WHEREAS, HPU is an eligible applicant to the EFEBGA Grant Program that has been invited to submit a full application seeking funds to support HPU's "Feeder #15 Rebuild Project".

NOW BE IT RESOLVED that the Commission, as the Approving Authority, adopts this Resolution to apply for and accept funding for the Charitable Foundation of the Energy Bar Association Grant Program.

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution No. 25-13 was declared duly passed and adopted this 22nd day of September, 2026.

James Bayliss
Chairman

Jeff Hart
Commission Secretary



Item 6.F

Item 6.F – Approve Resolution 26-15: Authorizing Hibbing Public Utilities to Make Application to and Accept Funds from Iron Range Resources & Rehabilitation Board Taconite Environmental Protection Fund

September 22nd, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

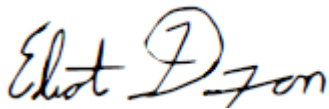
RE: Item 6.F – Approve Resolution 26-15: Authorizing Hibbing Public Utilities to Make Application to and Accept Funds from Iron Range Resources & Rehabilitation Board Taconite Environmental Protection Fund

Dear Commissioners,

IRRR Board has allocated \$350 K of the Taconite Environmental Protection Fund to Hibbing Public Utilities for the purpose of “Water Infrastructure Projects”. The attached resolution authorizes HPU staff to apply for and receive this funding. The resolution also identifies the HPU General Manager as the authorized signatory for the funding agreement with the IRRR.

HPU staff has submitted an application to utilize this funding in support of the New Haven Phase 2 project of the 2026 construction season and the 4th, 10th, and 11th Ave E. Project of the 2027 construction season.

Sincerely,

A handwritten signature in blue ink that reads "Eliot Dixon".

Eliot Dixon
Grant Writer & Engagement Specialist
Hibbing Public Utilities Commission

RESOLUTION NO. 25-15

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
HIBBING PUBLIC UTILITIES COMMISSION

RESOLUTION AUTHORIZING HIBBING PUBLIC UTILITIES TO MAKE AN APPLICATION TO AND ACCEPT FUNDS FROM THE IRON RANGE RESOURCES & REHABILITATION BOARD TACONITE ENVIRONMENTAL PROTECTION FUND

WHEREAS, the Iron Range Resources and Rehabilitation Board ("IRRRB") is an economic development agency serving Minnesota's Taconite Tax Relief Area that has awarded \$350,000 of funds for the purpose of "Public Infrastructure – Water" to the Hibbing Public Utilities Commission through the Taconite Environmental Protection Fund ("TEPF"); and,

WHEREAS, the Public Utility Commission of the City of Hibbing (a.k.a "HPU" or "the Commission") has duties and powers set forth in MN Statute Chapter 412 in addition to the duties and powers set forth in its own enabling statutes to both apply for and accept grant funds from the Taconite Environmental Protection Fund and any other sub-fund thereof; and

WHEREAS, HPU is an eligible applicant for special projects funding through the TEPF and will utilize funds to support HPU's water infrastructure investments.

WHEREAS, acceptance of TEPF funding requires the Hibbing Public Utilities Commission to enter into a grant agreement with the IRRRB and to designate an authorized representative to execute the agreement and related documents on behalf of the Commission; and

NOW BE IT RESOLVED that the Commission, as the Approving Authority, adopts this Resolution to apply for, authorize the HPU General Manager to act as its official signatory, and accept any awarded funding related to the Taconite Environmental Protection Fund of the Iron Range Resources and Rehabilitation Board.

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution No. 25-15 was declared duly passed and adopted this 22nd day of September, 2026.

James Bayliss
Chairman

Jeff Hart
Commission Secretary



Item 6.G

Item 6.G – Vehicle Rental

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.G – Vehicle Rental

Dear Commissioners,

For your consideration, HPU is looking for approval to extend the rental of one vehicle on a monthly basis at a rate of \$825 per month from Equipment Rental Company, this would be an ongoing monthly rental until our admin fleet is fully filled.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'P. Plombon', with a long horizontal flourish extending to the right.

Paul Plombon
Energy & Operations Manager



Item 6.H

Item 6.H – Authorize Travel for Q4 2026

September 22nd, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 6.H – Authorize Travel for Q4 2026

Dear Commissioners,

Please find attached for your review and consideration proposed employee overnight travel for Q4 of 2026.

Thank you for your consideration.

A handwritten signature in blue ink that reads "Kendra Powers".

Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission

Event	Location	Employees	Dates	Total Expected Travel Cost/ Per Person	CEC
MMUA Technical & Operations Conference	St. Cloud, MN	(1) Line Crew Lead Employee	12/8-12/10/2026	\$500 Room, Food, Gas *Ticket Price has not been released as of 9/17/26.	No

**rough estimates per person (pp)



Item 6.I

Item 6.I – Request approval to award Engineering Intern (26-05) to Mark Borland

9/22/2026

James Baylis, Commission Chair
Hibbing Public Utilities Commission
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.I- Request approval to award Engineering Intern (26-05) to Mark Borland

Dear Commissioners,

Approval to post the Engineering Intern position was granted by the Commission on August 25, 20206.

Following a thorough review of applications and candidate evaluations, it is determined that Mr. Borland meets the criteria established in the job description. His qualifications, experience, and demonstrated abilities align well with the requirements of the role.

I respectfully request the Commission's approval to proceed with awarding the Engineering Intern position to Mark Borland.

Thank you for your consideration,

A handwritten signature in blue ink that reads 'Kendra Powers'.

Kendra Powers
Senior Director of Human Resources and Organizational Development
Hibbing Public Utilities Commission



Item 7.A

Item 7.A – Southview 11 + 12 Transformer Replacement

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 7.A – Southview 11 + 12 Transformer Replacement

Dear Commissioners,

For your consideration, I'd like to recommend the replacement of a padmount transformer currently in service on Southview Drive, which provides electrical service to two Section 8 housing units.

The transformer has an active oil leak causing a reduced fluid level. Continued operation with a low fluid level increases the potential for transformer failure, overheating, and an unplanned loss of service to the residences it serves. The exterior of the transformer is also rusted, indicating deterioration of the equipment enclosure also contributing to concerns regarding its remaining service life.

The transformer was manufactured in 1976, making it approximately 50 years old. Due to its age, there is also concern that the oil may contain PCBs, as PCB-containing transformer oils were commonly used in equipment manufactured before the PCB Act of 1979. The Act banned use in the US. The replacement would allow HPU to remove the ageing and potentially PCB-contaminated equipment from service to properly handle and dispose of the transformer in accordance with applicable requirements.

Quotes were requested from three vendors and Grand Rapids Utilities for a replacement transformer. We received two responsive quotes and two no-quotes. The lowest qualified quote was from Sunbelt Solomon in the amount of \$10,500.00 with a 6–7-week lead time.

Replacing the transformer proactively will reduce the risk of an unexpected equipment failure and service interruption to the two housing units, while also addressing the leaking, deteriorated, and potentially PCB-contaminated equipment.

Sincerely,



Samantha Adams | HPU Electrical Manager



Sunbelt Solomon remanufactured (REMAN) transformers are BABA Certified
Consult with your sales rep to confirm if this applies to the unit(s) within your quote

Samantha Adams
Hibbing Public Utilities
samantha.adams@hpuc.com

Angie Taylor
Business Development Manager
angie.taylor@sunbeltsolomon.com | (651) 769-7471

PRODUCT	QTY	EACH
Three Phase Pad Mount 300 KVA - Rewind KVA: 300 @ 65°C 60Hz Impedance: Standard HV: 4160Y/2400 x 13800Y/7970 (95 KV BIL) Loop Feed LV: 208Y/120 (30 KV BIL) Primary Taps: 2-2.5% FCAN & BN (6) 200 A Dead Front Wells & 15 kV Inserts HV Bushings (4) 4-Hole Spade LV Bushings Tap Changer Bayonet Fusing CL Fusing Pressure Vacuum Gauge Assembly 4-Position T-Blade LBOR Drain Valve + Sampler Non-PCB Mineral Oil	1	\$25,045

PRODUCT	QTY	EACH
Three Phase Pad Mount 500 KVA - Rewind KVA: 500 @ 65°C 60Hz Impedance: Standard HV: 4160Y/2400 x 13800Y/7970 (95 KV BIL) Feed LV: 208Y/120 (30 KV BIL) Primary Taps: 2-2.5% FCAN & BN (6) 200 A Dead Front Wells & 15 kV Inserts HV Bushings (4) 6-Hole Spade LV Bushings Tap Changer Bayonet Fusing CL Fusing Pressure Vacuum Gauge Assembly 4-Position T-Blade LBOR Drain Valve + Sampler Non-PCB Mineral Oil	1	\$29,780

PRODUCT	QTY	EACH
Three Phase Pad Mount 300 KVA - Recondition KVA: 300 @ 65°C 60Hz Impedance: Standard HV: 4160GrdY/2400x13800GrdY/7970 (95 KV BIL) Loop Feed LV: 208Y/120 (30 KV BIL) Primary Taps: No Taps 200 A Dead Front Wells & 15 kV Inserts HV Bushings 4-Hole Spade LV Bushings Three Phase 4-Position T-Blade LBOR Bayonet Fusing Pressure Vacuum Gauge Assembly Drain Valve + Sampler Non-PCB Mineral Oil	1	\$10,500

PRODUCT	QTY	EACH
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Three Phase Pad Mount 500 KVA - Recondition

1

\$15,500

KVA: 500 @ 65°C | 60Hz | Impedance: Standard
HV: 4160GrdY/2400x13200GrdY/7620 (95 KV BIL) | Radial Feed | LV: 208Y/120 (30 KV BIL)
Primary Taps: 2-2.5% FCAN & BN

200 A Dead Front Wells & 15 kV Inserts HV Bushings
4-Hole Spade LV Bushings
Bayonet Fusing
Liquid Level Gauge
Pressure Vacuum Gauge Assembly
Drain Valve + Sampler
Non-PCB Mineral Oil

All REMAN Units are Completely Reconditioned to Nameplate Specifications

Ask your sales rep about volume discounts

Destination: Hibbing, NM | **FOB:** Destination | **Shipping & Handling:** Prepaid & Allowed
Shipment: 6-7 Weeks ARO | **Warranty:** 3 Years | **Terms:** Net 30 with approved credit.

Offer to sell valid for 30 days. Price is subject to re-evaluation after 15 days. Units subject to availability.

Please note any changes to the specifications on this quotation form and reference the quotation number on your Purchase Order. Sunbelt Solomon ("Supplier") will use your Purchase Order to proceed with manufacturing when terms and conditions are finalized. Please note that changes made after the manufacturing process begins may result in additional charges and potential delays in production. Production of units that are contingent on the approval/receipt of drawings will begin the manufacturing process after the final sign off on the specified drawings by the customer. Please contact your sales representative for the estimated drawing lead time associated with this quote.

All sales, rental and services are subject to Supplier's Terms and Conditions for Sales and Rentals of Equipment and/or Services ("Terms and Conditions") unless otherwise mutually agreed in writing by officer of Supplier as evidenced by such officer's signature. Acceptance of a Buyer purchase order by Supplier does not constitute acceptance of Buyer terms and conditions. As orders are time sensitive and it is cost prohibitive to review and negotiate terms and conditions between parties, Supplier Terms and Conditions apply to quotes/orders: 1) with a value before tax of \$25,000 or less, 2) emergency services or services completed before issuance of a purchase order, and 3) rush orders for sales and rental that are to ship within three (3) days regardless of submission of terms and conditions by Buyer. If the Quotation is for Company to perform evaluation services on Customer-owned equipment (e.g. for Company to determine how/if the piece of equipment failed and/or whether it can be repaired), then the provisions of terms and conditions will apply which include (among other provisions) risk of loss remaining with Customer and Company only being liable for damage to this equipment to the extent of its gross negligence or willful misconduct. In no event does Supplier accept consequential damages or agree to Prime/Owner contract terms and conditions.

Price does not include tax. If applicable, tax will be added to the invoice. If order is tax exempt, please provide a copy of your exemption certificate. Unit(s) quoted are for normal service conditions as defined by ANSI/IEEE Standards. Notify Supplier at time of quotation should the unit(s) be subject to harmonics, motor starting, shovel duty, or other special service conditions.

Schedules

All Delivery dates are estimates and under no circumstances does Company guarantee date of delivery. Company shall not be responsible or liable for any damage or loss which occurs during transportation and/or shipment of the Equipment. Company is not liable or responsible for any costs of Customer caused by any delays in transportation or delivery.

Company reserves the right to manufacture and ship any items in advance of the acknowledged shipping schedule, unless expressly forbidden by the Customer at the time of the order entry.

Cancellation or Revision of Order



1922 S. MLK Jr. Drive
Temple, TX 76504



+01 800.433.3128



info@sunbeltsolomon.com
sunbeltsolomon.com



Any Purchase Order may be cancelled or revised by Customer only upon written approval by an authorized representative of the Company, and at the Company's sole discretion. Should Company approve cancellation or revision of a Purchase Order, Customer shall pay the cancellation or revision charges specified in said approval. Cancellation or revision charges will include expenses previously incurred, commitments made pursuant to or in reliance upon such Purchase Order, whether or not such commitments are legally binding on Company, and any other factors considered relevant by Company. In the event that Company does not approve cancellation or revision, Customer shall remain liable to Company for the full price of the Equipment, Rental and/or Services ordered.

Cancellation charges are calculated for each unit cancelled per its individual status.

Standard Cancellation Charges:

Cancellation Charges:	% of PO Price
Upon Purchase Order acceptance	25
After materials are ordered	50
After production begins for Equipment	75
Once production is complete for Equipment	100

Company reserves the right to re-quote both price and lead time for any request to revise an order. If it is determined that a revision will incur an additional revision charge, charges are calculated for each unit revised per its individual status.

Standard Revision Charges:

Revision Charges:	% of Selling Price
Before Engineering Review / Scheduling	0
Before Production Begins	35
After Production Begins	100





Item 7.B

Item 7.B – Beltline Substation Reconstruction Lake States Construction Change Orders

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 7.B – Beltline Substation Reconstruction Lake States Construction Change Orders

Dear Commissioners,

Staff would like to provide the Commission with an update regarding progress and change orders associated with the Beltline Substation Reconstruction Project.

Overall, the project has been progressing very well with Lake States Construction (LSC). Despite some weather-related delays and an unplanned contractor mobilization, the project remains on track for completion, anticipated by or in November.

Change Order No. 01 is related to an unplanned contractor mobilization.

LSC was required to demobilize from the project due to a procurement issue involving material needed to perform the planned electrical line construction. HPU received an order confirmation and anticipated lead time for the material; however, the material was not received within the expected timeframe. Without the material, LSC was unable to continue the line construction as scheduled.

HPU x LSC's contract includes an established cost of \$8,000.00 for unplanned mobilizations. Staff are requesting authorization to make payment for the contractual mobilization fee of \$8,000.00.

Change Order No. 02 is a design change with no financial impact on the project.

The original design had a feeder riser pole within the substation footprint, in the fence. When construction began and site conditions were evaluated in the field, staff and the project team determined that it would be more practical to relocate the riser outside of the substation fence at the frontage road where the feeder exits the substation.

The change provides a more practical configuration for the feeder exit while avoiding placing the riser within the substation footprint. There is no requested increase to the contract after this change.

Change Order No. 03 involves a redesign of the civil work associated with the area immediately above the prefabricated block retaining wall.

After the wall was constructed, the project team reviewed the sloping and grading conditions. Based on the actual site conditions, additional fill, rock, and culvert were determined to be necessary to properly complete the grading and drainage work in this area. This change order is estimated to be \$7,671.25.

LSC has performed well on the project, and staff is pleased with the progress and coordination to date.

The original 2026 estimated cost for the Beltline Substation Reconstruction was \$2,000,000.00. Current project costs and commitments are approaching \$1.8 million. Based on the current status of the project, staff expect the project to be completed within budget.

Staff is requesting approval of the change orders then authorization to increase Lake States' contract from \$909,228.10 to \$924,899.35.

Thank you for your consideration.

Respectfully,

A handwritten signature in blue ink that reads "Samantha Adams". The signature is written in a cursive, flowing style.

Samantha Adams | HPU Electrical Manager



Item 7.C

Item 7.C – Iron Range Engineering and Consulting Services Construction Phase Contract

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 7.C – Iron Range Engineering and Consulting Services Construction Phase Contract

Dear Commissioners,

Staff would like to provide the Commission with an update on the progress of the Beltline Substation Reconstruction Project and notify the Commission of an upcoming action item related to the project's construction phase engineering services.

The Beltline Substation Reconstruction Project civil work is 75% complete, electrical work is 50%.

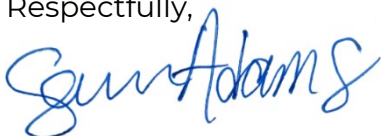
As construction progresses, HPU will continue to utilize Iron Range Engineering and Consulting Services, PLLC, with Joe Peterson serving as the project's Engineer of Record. Construction-phase engineering services will include engineering support and coordination throughout construction, review of contractor submittals and project documentation, construction observation and related engineering services, and assistance with commissioning the reconstructed substation.

The estimated cost for the construction-phase engineering contract is \$95,000.00. This estimate also includes third-party testing services by Revolt that would be supervised under the proposed construction-phase engineering service contract. Revolt will perform testing of the substation equipment prior to the equipment being placed into service. This will also verify that the equipment was properly manufactured.

Staff is requesting authorization to execute a construction-phase engineering contract with Iron Range Engineering and Consulting Services, PLLC not to exceed \$100,000.00.

Thank you for your consideration.

Respectfully,



Samantha Adams | HPU Electrical Manager



Item 7.D

Item 7.D – AMI 3rd Base Unit Install

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 7.D – AMI 3rd Base Unit Install

Dear Commissioners,

Staff are requesting Commission approval to proceed with the installation of the third AMI base station at the recommended location off the existing south tower at the Water Treatment Plant, per the attached quote, and authorize staff to coordinate with Trillium to schedule installation as soon as practicable.

Trillium has installed the previous two base station/antennas and based on their review:

- The recommended pole is expected to provide the best overall AMI coverage.
- The location has the least potential for interference with other nearby antennas.
- Installation can utilize the same general configuration as the two existing AMI base stations.

HPUC will provide a boom truck for installation and provide the required power and backhaul connection.

Thank you for your consideration.

Sincerely,



Jill Hietala
Customer Service Supervisor



Bid Proposal for Hibbing Base station install

HIBBING PUBLIC UTILITY COMM**Job Location:** Hibbing , MN**Bid Date:** 09/14/2026**Core & Main Bid #:** 5205118**Core & Main**

15800 W 79th St

Eden Prairie, MN 55344

Phone: 9529379666**Fax:** 9529378065

Seq#	Qty	Description	Units	Price	Ext Price
10	1	TGB M400 INSTALLATION	EA	18,500.00	18,500.00

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.





Item 8.A

Item 8.A – Request Approval to Post for Line Worker

September 22, 2026

James Baylis, Commission Chair
Hibbing Public Utilities Commission
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 8.A- Request Approval to Post for Line Worker

Dear Commissioners,

I am requesting approval to post internally and externally for a Line Worker position, with preference given to hiring a Journeyman Line Worker.

Hiring for the Journeyman Line Worker position was approved by the Commission in December of 2025. Filling this position was placed on hold due to budgetary constraints. However, with the recent resignation of a Lines Crew employee, we now have an immediate vacancy that needs to be filled to maintain appropriate staffing levels and operational coverage.

I am requesting approval to recruit, internally and externally, for the position as either a Journeyman Line Worker or Apprentice Line Worker, with preference given to a qualified Journeyman candidate. This approach will provide flexibility in filling the vacancy while prioritizing the experience and qualifications needed to support the Lines Crew.

No updates have been made to the Line Worker job description.

Thank you for your consideration and approval to proceed with posting the position.

A handwritten signature in blue ink that reads 'Kendra Powers'.

Kendra Powers
Senior Director of Human Resources
Hibbing Public Utilities Commission



Item 8.B

Item 8.B – Meter Reader Transition – AMI Implementation

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Discussion Item 8.B – Meter Reader Transition – AMI Implementation

Dear Commissioners,

As Advanced Metering Infrastructure (AMI) continues to be deployed throughout Hibbing Public Utilities, the need for traditional manual meter reading will be substantially reduced. This creates an opportunity to proactively determine how the existing Meter Reader positions can best transition to support HPU's future operational and staffing needs.

Areas for consideration include:

- Transitioning employees into Meter Technician positions to support AMI, metering, customer service, and related field operations.
- Transitioning employees into other operational areas, based on staffing needs, employee qualifications, and anticipated attrition.
- Providing appropriate training and progression opportunities for employees transitioning into new classifications.
- Determining the appropriate timeline and process, including development or revision of job descriptions and discussions with the union.

The goal is to retain experienced employees where practical, provide employees with a clear transition path, and align staffing with HPU's long-term operational needs as AMI changes the work currently performed by Meter Readers.

Thank you for your consideration.

Sincerely,



Jill Hietala
Customer Service Supervisor

Hibbing Public Utilities

Position Description

Title: **Meter Technician A / Utility Worker**
Classification: Class 11
Department: Meter Shop
Evaluation Points Total: 173
Supervisor: Customer Service Supervisor
Supervisory Responsibility: None; provides technical guidance and assists with on-the-job training of meter technician b and C employees as assigned.

Work Environment

Work is performed in the Meter Shop, utility facilities, customer premises, and outdoor field locations. Work may involve exposure to electric, water, gas, and steam systems; heavy equipment; moving machinery; noise; hazardous materials; confined spaces; vehicle traffic; animals; and varying weather and environmental conditions. Entry into customer homes and properties may be required. Required personal protective equipment (PPE), including FR clothing and footwear, must be worn as applicable.

Overview

The Meter Technician A / Utility Worker is an advanced-level position responsible for collecting meter reads, independently installing, testing, calibrating, troubleshooting, maintaining, repairing, removing, and replacing electric, water, gas, and steam/heat metering equipment and associated components. Provides technical guidance and assists with on-the-job training of Meter Technician B and C employees as assigned.

The position also serves as a Utility Worker and may be assigned throughout Hibbing Public Utilities to assist with operations, maintenance, construction, projects, emergencies, and general labor based on operational needs.

Duties

Metering & Field Operations

- Receives assignments and processes work orders.
- Installs, removes, tests, calibrates, troubleshoots, maintains, repairs, and collects meter reads from residential and commercial electric, water, gas, and steam/heat meters and associated equipment.

- Performs single-phase and polyphase electric metering work, including installation and wiring of current and potential transformers; verifies wiring, meter circuits, voltages, seals, and proper operation.
- Repairs and tests steam/heat meter components, including registers, drums, bearings, and related equipment.
- Investigates customer metering and service concerns, checks meter installations and operation, and takes appropriate action in accordance with Utility procedures.
- Performs authorized service turn-ons, shutoffs, disconnects, reconnections, meter changes, water standpipe operations, meter reading, AMI alarm investigations and resolution, and related field activities.
- Reads and seals meters and meter cabinets and maintains accurate meter, testing, calibration, service, and electronic work-order records.
- Provides technical assistance and on-the-job guidance to less experienced Meter Technician employees and other Utility personnel as assigned.

General Utility Operations

- Serves as a Utility Worker and may assist electric, water, gas, steam, facilities, Meter Shop, and other Utility operations as assigned.
- Assists with maintenance, construction, projects, outages, emergencies, and general labor activities based on operational needs and applicable qualifications.
- Performs utility locating, including identifying, marking, and documentation of underground utility facilities as assigned, and in accordance with established procedures and applicable requirements.

Equipment, Tools & Shop Responsibilities

- Operates meter testing and calibration equipment, authorized Utility vehicles, forklifts, hand and power tools, air compressors, portable steamers, pumps, generators, pipe wrenches, sand blasting equipment, torches, and other equipment associated with assigned duties.
- Uses confined-space monitors, ventilation equipment, computers, electronic work-order systems, and required PPE.
- Maintains work areas, tools, equipment, meters, parts, materials, and inventory in a clean, safe, and orderly condition.

Qualifications

Required

- High school diploma or equivalent.
- Successful completion of Meter Technician C and B progression requirements, or equivalent demonstrated education, training, experience, and competency as determined by Hibbing Public Utilities.
- Utility Locating Training – must maintain demonstrated proficiency in locating and marking underground utility facilities.
- Demonstrated knowledge and competency in electric, water, gas, and steam/heat metering systems, including single-phase and polyphase electric metering and current and potential transformer systems.
- Knowledge of electrical theory, mathematics, metering principles, testing and calibration procedures, and applicable safety requirements.
- Ability to independently read, install, test, calibrate, troubleshoot, maintain, and repair utility metering equipment.
- Valid Class D Driver's License.
- Ability to communicate professionally, follow written and verbal instructions, accurately document work, and work independently or as part of a crew.
- Ability to obtain and maintain Utility-required training, certifications, and qualifications.

Preferred

- Utility metering, electrical, mechanical, plumbing, construction, maintenance, skilled-trade, or related experience.
- Experience with computerized metering and electronic work-order systems.

Physical Requirements

Regular standing, walking, bending, kneeling, climbing, reaching, and use of hands and arms. Must be able to safely lift, carry, push, and pull meters, tools, materials, and equipment associated with assigned duties; work in confined or restricted spaces and varying indoor and outdoor environments; and wear required PPE.

Safety

Responsible for compliance with applicable OSHA, Utility, and regulatory safety requirements and for the proper use of required PPE, tools, vehicles, and equipment.

Other Duties

This job description is not intended to contain a comprehensive listing of all duties or responsibilities. Other related duties may be assigned based on Utility operational needs and within the employee's qualifications.

Work Hours

Generally, Monday through Friday, 7:00 a.m. to 3:30 p.m., subject to applicable Utility policies, collective bargaining agreements, emergency response requirements, and operational needs.

Hibbing Public Utilities

Position Description

Title: **Meter Technician B & C / Utility Worker**
Classification: Class 10
Department: Meter Shop
Evaluation Points Total: 120
Supervisor: Customer Service Supervisor
Supervisory Responsibility: None

Work Environment

Work is performed in the Meter Shop, utility facilities, customer premises, and outdoor field locations. Work may involve exposure to electric, water, gas, and steam systems; heavy equipment; moving machinery; noise; hazardous materials; confined spaces; vehicle traffic; animals; and varying weather and environmental conditions. Entry into customer homes and properties may be required. Required personal protective equipment (PPE), including FR clothing and footwear, must be worn as applicable.

Overview

The Meter Technician B & C / Utility Worker is a progressive position responsible for utility metering and general Utility operations. Employees collect meter reads, inspect, test, maintain, repair, install, remove, and replace electric, water, gas, and steam/heat metering equipment within their level of training and qualification.

The position also serves as a Utility Worker and may be assigned throughout Hibbing Public Utilities to assist with operations, maintenance, construction, projects, emergencies, and general labor based on operational needs.

Duties

Metering & Field Operations

- Receives assignments and direction from the supervisor, Lead Meter Technician, or other qualified Utility personnel.
- Removes, dismantles, cleans, inspects, adjusts, assembles, tests, repairs, installs, collects and records meter reads, and replaces utility meters and associated equipment within the employee's level of training and qualification.
- Performs work involving water and single-phase electric meters and assists qualified personnel with gas, steam/heat, polyphase electric, and other metering systems.

- Performs or assists with meter testing and calibration in accordance with Utility procedures, manufacturer requirements, and employee qualifications.
- Repairs and replaces meter components and cleans, prepares, and paints meters and related equipment as required.
- Assists with utility service turn-ons, shutoffs, meter changes, water standpipes, meter reading, AMI alarm investigations and resolution, and other service-related field activities as authorized.
- Records meter and service information and maintains accurate electronic work orders and Utility records.

General Utility Operations

- Serves as a Utility Worker and may assist electric, water, gas, steam, facilities, Meter Shop, and other Utility operations as assigned.
- Assists with maintenance, construction, projects, outages, emergencies, and general labor activities throughout Hibbing Public Utilities.
- Assists with and performs utility locating, including identifying, marking, and documentation of underground utility facilities as assigned, and in accordance with established procedures and applicable requirements.
- Performs assignments within the employee's training, demonstrated competencies, qualifications, and applicable safety requirements.

Equipment, Tools & Shop Responsibilities

- Operates meter testing and calibration equipment within the employees' training and qualifications.
- Safely operates authorized Utility vehicles, forklifts, hand and power tools, air compressors, portable steamers, pumps, generators, pipe wrenches, sand blasting equipment, and other equipment associated with assigned duties.
- Uses confined-space monitors, ventilation equipment, computers, electronic work-order systems, and required PPE.
- Maintains work areas, tools, equipment, meters, parts, and materials in a clean, safe, and orderly condition.
- Assists with parts and material inventory and reports items in short supply.

Training and Classification Progression

Meter Technician C – Entry/Training Level

- Participates in structured on-the-job training and cross-training in electric, water, gas, and steam metering and general Utility operations.
- Performs duties under appropriate direction while developing the knowledge, skills, and demonstrated competencies required for the position.
- Successfully completes required safety training, operational training, and competency requirements established by Hibbing Public Utilities.
- Successfully completes required training and demonstrates competency in locating, identifying, marking, and documenting underground utility facilities in accordance with HPU procedures and applicable requirements.

Meter Technician B – Intermediate Level

- Performs routine Meter Technician and Utility Worker duties with greater independence based upon demonstrated knowledge, training, and competency.
- Assists with more complex metering and Utility assignments under appropriate direction.
- Continues required technical, safety, and operational training in preparation for potential advancement within the Meter Technician series.
- Demonstrates proficiency in utility locating procedures, including identification, marking, and documentation of underground utility facilities.

Progression from Meter Technician C to Meter Technician B is subject to successful completion of HPU-established training and competency requirements, satisfactory job performance, and applicable collective bargaining agreement provisions.

Qualifications

Required

- High school diploma or equivalent.
- Valid Class D Driver's License.
- Basic mechanical aptitude and ability to learn and safely operate tools, equipment, vehicles, and Utility systems associated with the position.
- Ability to understand and follow written and verbal instructions and accurately document work performed.

- Ability to communicate professionally with coworkers and customers and work independently or as part of a crew.
- Ability to obtain and maintain Utility-required training and qualifications applicable to assigned duties.

Preferred

- Previous utility, electrical, mechanical, plumbing, construction, maintenance, skilled-trade, or related experience.
- Experience using mechanical, electrical, plumbing, hand, or power tools.
- Basic computer and electronic work-order experience.

Physical Requirements

Regular standing, walking, bending, kneeling, climbing, reaching, and use of hands and arms. Must be able to safely lift, carry, push, and pull meters, tools, materials, and equipment associated with assigned duties; work in confined or restricted spaces and varying indoor and outdoor environments; and wear required PPE.

Safety

Responsible for compliance with applicable OSHA, Utility, and regulatory safety requirements. Employees must properly use required PPE, tools, vehicles, and equipment and report unsafe conditions, damaged equipment, incidents, and injuries.

Other Duties

This job description is not intended to contain a comprehensive listing of all duties or responsibilities required of the position. Other related duties may be assigned based on Utility operational needs and within the employee's training and qualifications.

Work Hours

Generally, Monday through Friday, 7:00 a.m. to 3:30 p.m., subject to applicable Utility policies, collective bargaining agreements, emergency response requirements, and operational needs.

Hibbing Public Utilities

Position Description

Title: **Lead Meter Technician / Utility Worker**
Classification: Class 14
Department: Meter Shop
Evaluation Points Total: 173
Supervisor: Customer Service Supervisor
Supervisory Responsibility: Meter Technician A, B, and C employees and other assigned personnel

Work Environment

Work is performed in the Meter Shop, utility facilities, customer premises, and outdoor field locations. Work may involve exposure to electric, water, gas, and steam systems; heavy equipment; moving machinery; noise; hazardous materials; confined spaces; vehicle traffic; animals; and varying weather and environmental conditions. Entry into customer homes and properties may be required. Required personal protective equipment (PPE), including FR clothing and footwear, must be worn as applicable.

Overview

The Lead Meter Technician / Utility Worker serves as the working lead for Meter Shop operations involving electric, water, gas, and steam/heat systems. The position coordinates and assigns daily work, provides technical direction and training to Meter Technician staff, promotes safe work practices, and assists with planning, purchasing, inventory, and metering projects.

The position performs the duties of Meter Technician A and serves as a Utility Worker, working alongside and assisting Meter Shop and other Hibbing Public Utilities personnel with operations, maintenance, construction, projects, and emergencies based on operational needs.

Duties

Leadership & Metering Operations

- Receives assignments from the supervisor and plans, schedules, assigns, coordinates, and inspects Meter Shop work.
- Leads Meter Technician A, B, and C employees and other assigned personnel and provides technical direction and assistance as needed.

- Coordinates and provides training and on-the-job development for Meter Technician A, B, and C employees, new Meter Readers, and other assigned personnel.
- Performs and oversees the duties and working procedures of the Meter Technician A classification.
- Oversees electric, water, gas, and steam/heat metering installation, testing, calibration, maintenance, troubleshooting, repair, and obtains meter reads to ensure compliance with Utility procedures and applicable requirements.
- Oversees electric metering installations involving single-phase and polyphase meters, current and potential transformers, associated wiring, meter circuits, testing, and sealing.
- Coordinates residential and commercial meter installations with customers, contractors, and Utility departments.
- Investigates AMI alarms, metering and customer service concerns, determines appropriate action, and maintains required reports and records.
- Interprets specifications, maps, and drawings; documents field changes and coordinates necessary information with appropriate Utility personnel.
- Conducts required crew safety briefings and promotes compliance with established safety procedures.

Administrative & Operational Responsibilities

- Assists with development and implementation of Meter Shop programs, procedures, budgets, projects, and operational priorities.
- Participates in project planning, specification development and review, equipment and contractor selection, and inspection of contractor work as assigned.
- Obtains vendor quotes and requisitions and purchases parts, supplies, materials, and equipment in accordance with HPU purchasing policies.
- Uses Utility work-order, accounting, purchasing, and customer information systems to maintain records, process work, and enter purchase requisitions.
- Reviews time reports for all meter technicians and submits to supervisor.
- Maintains appropriate inventory levels of electric, water, gas, and steam/heat meters, parts, materials, and related equipment.
- Maintains work areas, tools, equipment, and materials in a clean, safe, and orderly condition.

General Utility Operations

- Serves as a Utility Worker and may assist electric, water, gas, steam, facilities, Meter Shop, and other Utility operations as assigned.
- Performs utility locating, including identifying, marking, and documentation of underground utility facilities as assigned, and in accordance with established procedures and applicable requirements.
- Coordinates and works with employees from other Utility departments on maintenance, construction, projects, outages, emergencies, and other operational needs.

Equipment, Tools & Shop Responsibilities

- Operates meter testing and calibration equipment, authorized Utility vehicles, forklifts, hand and power tools, air compressors, portable steamers, pumps, generators, pipe wrenches, sand blasting equipment, torches, and other equipment associated with assigned duties.
- Uses confined-space monitors, ventilation equipment, computers, electronic work-order and accounting systems, and required PPE.
- Ensures Meter Shop equipment, tools, materials, and inventory are properly maintained and available for assigned work.

Qualifications

Required

- High school diploma or equivalent.
- Meter Technician A certification/training or equivalent demonstrated education, training, experience, and competency as determined by Hibbing Public Utilities.
- Five years of related work experience, including at least one year of Meter Shop or comparable utility metering experience.
- Utility Locating Training – must maintain demonstrated proficiency in locating and marking underground utility facilities.
- Minimum one year of demonstrated leadership experience.
- Demonstrated knowledge of electric, water, gas, and steam/heat metering systems, including single-phase and polyphase electric metering and current and potential transformer systems.

- Ability to plan and assign work, provide technical direction, train employees, and monitor work for quality and safety.
- Ability to interpret specifications, maps, drawings, and technical information applicable to Utility metering operations.
- Demonstrated customer service, communication, organizational, and problem-solving skills.
- Valid Class D Driver's License.
- Ability to obtain and maintain Utility-required training, certifications, CPR/First Aid, and other qualifications applicable to assigned duties.

Preferred

- Five years of utility, industrial, electrical, mechanical, or related field experience.
- Previous leadership experience within utility metering or operations.
- Experience with Utility work-order, purchasing, inventory, and customer information systems.

Physical Requirements

Regular standing, walking, bending, kneeling, climbing, reaching, and use of hands and arms. Must be able to safely lift, carry, push, and pull meters, tools, materials, and equipment associated with assigned duties; work from ladders and in confined or restricted spaces; work in varying indoor and outdoor environments; and wear required PPE.

Safety

Responsible for compliance with applicable OSHA, Utility, and regulatory safety requirements and for promoting safe work practices among assigned employees. Ensures required PPE, tools, vehicles, and equipment are used appropriately.

Other Duties

This job description is not intended to contain a comprehensive listing of all duties or responsibilities. Other related duties may be assigned based on Utility operational needs and within the employee's qualifications.

Work Hours

Generally, Monday through Friday, 7:00 a.m. to 3:30 p.m., subject to applicable Utility policies, collective bargaining agreements, standby requirements, emergency response requirements, and operational needs.

DRAFT



Item 8.C

Item 8.C – In-Kind Utility Connection Fee Waiver Policy

September 22, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 8.C – In-Kind Utility Connection Fee Waiver Policy

Dear Commissioners,

For your consideration, we are presenting a proposed policy establishing an In-Kind Utility Connection Fee Waiver Program for Qualified Nonprofit Affordable Housing Organizations.

The purpose is to establish a consistent process for HPU to provide in-kind assistance to qualifying nonprofit affordable housing projects through the waiver of standard utility connection fees.

Key provisions include:

- Applicants must be a qualified 501(c)(3) nonprofit organization developing affordable housing.
- Waiver may include standard HPU connection fees for water, heat (steam/gas), and electric.
- Existing utility infrastructure must be available to serve the property.
- Waiver does not include utility extensions, new infrastructure, transformers, capital improvements, or extraordinary construction costs.
- Projects must meet all applicable HPU utility standards, inspections, and requirements.
- Waived fees will be recognized as an in-kind contribution by HPU.
- Policy will be applied consistently to all organizations meeting the eligibility requirements.

The policy supports affordable housing while recognizing the long-term benefit of adding new utility customers, taxable property, and housing within the community.

Please see the attached policy for review and consideration.
Thank you for your consideration.

Sincerely,



Jill Hietala
Customer Service Supervisor

	Hibbing Public Utilities Energy and Operations Department Standard Operating Procedure	SOP #
		Revision # New
		Effective Date:09/22/2026
		Authored By: JH
		Approved By: Kendra Powers
Title: In Kind Contributions		

POLICY ESTABLISHING AN IN-KIND UTILITY CONNECTION FEE WAIVER PROGRAM FOR QUALIFIED NONPROFIT AFFORDABLE SINGLE FAMILY HOUSING ORGANIZATIONS

Purpose

The purpose of this policy is to establish a consistent, transparent, and fiscally responsible process for providing in-kind utility connection fee assistance to qualified nonprofit organizations that develop affordable housing within the City.

The Hibbing Public Utility Commission recognizes that affordable single-family housing projects developed by qualified charitable organizations create a measurable public benefit by expanding the local tax base, increasing long-term utility revenues, supporting workforce housing, encouraging neighborhood revitalization, and promoting economic development.

This policy is intended to ensure that any waiver of utility connection fees serves a legitimate public purpose and complies with all applicable laws governing the expenditure of public resources.

Policy Statement

The Hibbing Public Utility Commission may provide an in-kind contribution by waiving standard utility connection fees for eligible affordable single-family housing projects developed by qualified nonprofit organizations recognized under Section 501(c)(3) of the Internal Revenue Code.

Examples include, but are not limited to, Habitat for Humanity and other charitable organizations whose primary mission is the construction or rehabilitation of affordable single-family owner-occupied housing.

This policy shall be applied consistently and uniformly to all organizations meeting the eligibility requirements.

Public Purpose

“Any in-kind contribution awarded under this policy must serve a genuine public purpose, is applied in a non-discriminatory manner without creating an undue burden on other ratepayers.”

The Hibbing Public Utility Commission finds that waiving standard utility connection fees for qualifying nonprofit affordable housing projects serves a valid public purpose because these projects:

- Increase the City's taxable property valuation.
- Generate long-term property tax revenue.
- Create new utility customers and long-term utility rate revenue.
- Encourage workforce and affordable housing opportunities.
- Promote neighborhood revitalization.
- Support economic development and community growth.
- Leverage significant charitable donations and volunteer labor that reduce the overall public cost of housing development.
- Improve community stability through increased homeownership opportunities.

The Hibbing Public Utility Commission further finds that these public benefits substantially outweigh the one-time value of the waived utility connection fees.

Eligibility

Organizations seeking an in-kind utility connection fee waiver shall:

1. Be recognized as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code.
2. Construct or substantially rehabilitate affordable single-family housing intended for low- or moderate-income households.
3. Own or have legal authority to develop the property requesting utility service.
4. Meet all Hibbing Public Utility Commission ordinances, utility standards, construction requirements, inspections, and permitting requirements.
5. Provide documentation of nonprofit status upon request.

Eligible Utility Fee Waivers

The Hibbing Public Utility Commission may waive standard connection fees for municipally provided utilities, including:

- Water
- Heat (Steam/Gas)
- Electric

The waiver applies only to the Hibbing Public Utility Commissions established connection fees and does not include construction costs or extraordinary expenses.

Infrastructure Limitation

This policy applies only to properties where adequate municipal utility infrastructure already exists and is immediately available to serve the property.

The in-kind utility connection fee waiver is limited to standard service connections from existing utility mains or facilities.

This policy shall **not** authorize:

- Extension of water, steam, gas, electric, or other utility mains.
- Construction of new infrastructure.
- Construction of commercial buildings, or those that are not single-family type buildings
- Installation of transformers or similar capital improvements.
- Oversizing infrastructure for future development.
- Any extraordinary construction costs beyond a standard utility connection.

If utility infrastructure improvements or extensions are required before service can be provided, those costs shall remain the responsibility of the property owner or nonprofit organization.

Nothing in this policy obligates the Hibbing Public Utility Commission to construct or finance new utility infrastructure.

Fiscal Responsibility

The utility connection fee waiver shall be considered an in-kind contribution by the Hibbing Public Utilities Commission. **This program is limited to individual single-family residential homes. Each home shall be considered separately and assigned an individual monetary value based on the utility connection fees waived for that home.**

Each in-kind contribution shall remain within the Commission's annual statutory \$20,000 jurisdictional limit and shall be subject to available resources and specific approval by the Hibbing Public Utility Commission.

Nothing in this policy creates an entitlement to future waivers.

The Hibbing Public Utility Commission reserves the right to suspend or amend this policy if financial conditions or the public interest require.

Typical In-Kind Value – Single-Family Home

For a single-family home where existing utility infrastructure remains available, but service was disconnected or turned off due to demolition of the previous structure, typical connection costs are estimated as follows:

- Gas: **\$450**
- Electric: **\$1,400**
- Water (standpipe tap): **\$500**
- **Typical Total Value: \$2,350 per home**

Nothing in this policy creates an entitlement to future waivers.

The Hibbing Public Utility Commission reserves the right to suspend or amend this policy if financial conditions or the public interest require.

Equal Application

This policy shall be administered consistently for all organizations meeting the established eligibility requirements.

No organization shall receive preferential treatment outside the provisions of this policy unless separately approved by the Hibbing Public Utility Commission through public action.
