



Commission Meeting

AUGUST 4, 2026

Commission Meeting Agenda

August 4, 2026

Commissioner J. Bayliss	—	Commissioner J. Sandstede	—
Commissioner J. Hart	—	Commissioner J. Babich	—
Commissioner J. Stokes	—	Legal Counsel A. Borland	—
Senior Director HR & OD K. Powers	—	Power Plant Manager D. Edwards	—
Energy & Operations Manager P. Plombon	—	Executive Assistant M. Schoeben	—
Engineering Manager P. Skubinna	—	Electric Distribution Manager S. Adams	—

Action Items

1. Authorization to Purchase Seal Water Cooler Replacement from GPM
2. Authorization to Purchase Beltline Substation Low Voltage Material from Amptek
3. Authorization to Purchase Beltline Substation Material from Wesco
4. Authorization to Purchase Beltline Substation Material from Border States Electrical
5. Authorization to Purchase Beltline Substation Transformer Steps and Platform from Koschak Enterprises, Inc.
6. Authorization to Purchase 13.8kV 50kVA 120/240 Transformers from T&R Electric \$11,630.00
7. Authorization to Purchase 3 Phase Junction Boxes and Sleeves from Wesco \$20,579.00
8. Request for Approval of Job Description for Engineering Intern
9. Request for Approval to Post Engineering Intern Position
10. Request for Approval of 4M Account Transfer
11. Ratification of Appointees to Finance Committee

Discussion Items

1. Southern Interconnect Project Status Update
2. Transition Committee Update
3. Power Plant Update
4. Biomass Fuel Savings
5. Request for Contribution Policy/Procedure
6. GPS Policy
7. Resolution 26-11, Separate Account or Fund for Each Utility

Closed Session

1. Pursuant to MN ST Sect. 13D.03 subdivision 3c the Commission will be going into closed session for consideration of the purchase of real property located at parcel code 141-0040-00060.



Action Item 1

Action Item 1 – Replacement of Seal Water Cooler

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 1 - Replacement of Seal Water Cooler

Dear Commissioners,

For your discussion and approval to proceed, I have attached 2 quotes for replacement Seal Water Cooler for Boiler FWP #4. After inspection of existing cooler, we found it to be unusable.

We currently have FWP#4 out for rebuild so this would be a recommendation that we replace this part of the system to ensure we have a good outcome for use and reliability. I have attached 2 quotes for this part. I am recommending we go with GPM for the total sum of \$4,346.00.

Sincerely,



Dan Edwards
Power Plant Manager

QUOTATION

MINNESOTA INDUSTRIES, INC
610 W DRIVE INDUSTRIAL PARK
CHISHOLM, MN 55719
(218) 254-3361
www.minnesotaindustries.com



Order Number	
1272646	
Order Date	Page
07/15/2026 12:03:12	1 of 1

Bill To:

HIBBING PUBLIC UTILITIES COMMISSION
1902 EAST 6TH AVE
HIBBING, MN 55746
USA

Ship To:

HIBBING PUBLIC UTILITIES COMMISSION
1716 EAST 5TH AVE
HIBBING, MN 55746-0249
USA

1-218-262-7700

Customer ID: 100762

PO Number						Ship Route	Taker			
COPPER TUBED COIL HEATER							ATAYLOR			
Quantities						Item ID	Pricing			
Line #	Ordered	Allocated	Remaining	UOM	Unit Size	Disp.	Item Description	Unit Size	Unit Price	Extended Price
1	1	0	1	EA			/PT385SB04SA	EA	6,295.2500	6,295.25
					1.0		HORIZONTAL POWER THROW UIT	1.0		
							HEATER			
2	1	0	1	EA			/G13864	EA	4,601.2500	4,601.25
					1.0		SEAL COOLER, COIL TYPE, FLOWSERVE,	1.0		
							5/8			
Total Lines: 2								SUB-TOTAL:		10,896.50
								TAX:		0.00
								AMOUNT DUE:		10,896.50
								U.S. Dollars		



GPM Inc.
4432 Venture Ave
Duluth, MN 55811
USA
Phone: 218-722-9904 Fax: 218-722-2826
Email: Orders@gpmco.com
Web: www.gpmco.com

Sales Quote
SQ-103496

Revision No.: 0
Document Date: 07/09/26

Sell To:

Hibbing Public Utilities - A/P
Accounts Payable Dept.
1902 6th Ave E
Hibbing, MN 55746-2154
USA

Ship To:

Hibbing Public Utilities
Warehouse
1716 5th Ave E
Hibbing, MN 55746
USA

Your Reference:

External Doc. No.:

Quote Valid To: 08/08/26

Quote Issued By: AHEGEMAN

Payment Terms: Net 30 Days

Salesperson Name:

Wyatt A. Haugan

Salesperson Email:

whaugan@gpmco.com

Shipment Method:

Free On Board - Shipping Point

Shipping Agent:

BW

Shipping Service:

PPDADD

No.	Description	Vendor Item #	Qty	Unit	Unit Price	Lead Time	Line Amount
G43256	Cooler	NX0625SA	1	Each	4,346.98	5-6 wks	4,346.98
Subtotal							4,346.98
Total Tax							0.00
Total \$							4,346.98

COMMENTS:

- Freight charges will be prepaid and added to the invoice unless noted on PO.
- Sales tax, if applicable, will be added to the invoice. 3.5% convenience fee added to invoice for credit card purchases.
- Terms: Net 30 days of invoice date. Prepayment may be required. See terms and conditions.

Please submit Purchase Orders to: orders@gpmco.com

Due to the impact of ongoing tariff fluctuations, pricing is subject to adjustment
based on final invoiced costs from our suppliers.



TERMS AND CONDITIONS OF SALE

1. **APPLICABILITY:** These Terms and Conditions of Sale ("Terms") shall govern all sales of Seller's equipment or services to Buyer ("Contract of Purchase" or "Order"). These Terms supersede any prior written or oral agreement, understanding, representation or promise, and any Pre-printed or standard terms and conditions contained in Buyer's request for quote, purchase order, invoice, order acknowledgement, or similar document. These Terms may not be amended, supplemented, changed, or modified except by concurrent or subsequent written agreement, signed by an authorized representative of Seller and Buyer. Seller's acknowledgement of Buyer's purchase order shall not constitute acceptance of any terms and conditions contained therein, regardless of how such terms and conditions may be prefaced or described.
2. **DEFINITIONS:** "Buyer" means the company who accepted the Seller's offer or is named in the Order. "Equipment" means all equipment, parts, goods, materials, software, and technology manufactured and sold by Seller. "Seller" means the company named on the Order for equipment or services. "Service(s)" means work, direction of work, technical information or technical consulting and advice or other services furnished by Seller to Buyer.
3. **ACCEPTANCE OF ORDERS:** All orders are subject to acceptance by the Seller. Buyer's acceptance of any Equipment or Services from Seller shall constitute full acceptance of Seller's quote and these terms and conditions. These terms and conditions shall take precedence over Buyer's terms and conditions to which notice of objection is hereby given. No terms or conditions in Buyer's order shall be binding upon Seller unless specifically agreed to in writing by Seller. Neither Seller's commencement or performance or delivery shall be deemed as acceptance of Buyer's terms and conditions.
4. **CANCELLATION OR CHANGES:** Orders cannot be cancelled or modified without Seller's written consent and the payment to Seller of all reasonable and proper cancellation costs and charges incurred.
5. **PRICES:** Unless otherwise agreed, prices quoted and accepted through a purchase order will not be subject to change. However, prices are subject to change without notice to reflect the price in effect at the time of shipment if there is any change in quantity, size, analysis, finish, or method in timely shipment different from those contained in the original purchase order.
6. **TAXES:** Unless otherwise agreed by GPM in writing, prices quoted do not include freight, insurance, installation costs, special packaging or any sales, use, excise, VAT or similar taxes. Taxes imposed by any federal, state, county, city or municipal law on the Goods in locations where GPM collects and remits such taxes will be added to the invoice unless a fully completed and executed tax exemption certificate is received by GPM with the order.

Price adjustments may be made by Seller to reflect any substantial increases in raw material costs directly attributable to new or increased tariffs imposed by government authorities.
7. **DELIVERY:** Delivery dates are quoted in good faith but are not guaranteed. Seller shall not be liable for damages of any kind on account of its failure to deliver products in accordance with delivery dates specified. Delivery of the products to the carrier shall constitute delivery to Buyer and such delivery shall transfer all risk of loss or damage to the Buyer as of such time. In the absence of explicit shipping instructions from Buyer, Seller will use its discretion in selecting carriers and/or routes. Claims for damages to or loss of products in transit shall be filed by Buyer directly with the carrier.
8. **INSPECTION:** Buyer shall promptly inspect the products and notify the Seller in writing within ten (10) days after the receipt thereof if the goods are not in conformity with the applicable specifications. Seller and/or the manufacturer shall be given a reasonable opportunity to inspect the same, and if any products shall be found to be not in conformity with the applicable specifications, then Seller shall replace such products at the original point of delivery. No products may be returned without Seller's prior written consent. Seller shall furnish instructions regarding the disposition of rejected products. All claims for shortages, shipping or clerical errors shall be made in writing no later than ten (10) days after Buyer's receipt of the products.
9. **PAYMENT:** Unless otherwise expressly provided, Seller's payment terms are net thirty (30) days from date of invoice. A cash discount may be offered consistent with Seller's practice for payment within ten (10) days from the date of the invoice. Interest at the rate of one and one-half percent (1 ½%) per month, or the maximum lawful rate, shall be assessed on all amounts that remain unpaid after the date on which payment is due. Buyer shall pay all reasonable attorney's fees and costs and expenses incurred by or behalf of Seller for any actions taken to collect monies due by Buyer to Seller. Depending on the value of the order, Seller may at its sole discretion require progress payments.
10. **LIMITED WARRANTY:** All products are sold subject to the manufacturer's regular tolerances and variations. Seller's only obligation under this warranty shall be to issue credit for, or to repair or replace any item or part thereof, which is proven to be other than as warranted, when such goods are in the hands of the original purchaser. Seller's maximum liability hereunder shall not exceed the contract price received by the Seller. Seller shall not be liable for any incidental or consequential damages arising out of the breach of any term or provision hereof. This warranty does not extend to any products which have been altered or have been subjected to misuse or neglect, damage by accident, rendered defective by reason of improper assembly and/or installation. Every claim for breach of the warranty herein contained shall be deemed to be waived by the Buyer unless made in writing to Seller within ten (10) days of receipts of the goods. All/any materials which are alleged to be defective shall be retained for Seller's inspection.

THE ABOVE WARRANTY COMPRISES SELLER'S SOLE AND ENTIRE WARRANTY OBLIGATION AND LIABILITY TO BUYER, ITS CUSTOMERS AND ASSIGNS, IN CONNECTION WITH THE PRODUCTS SOLD HEREUNDER. ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED. FURTHER, SELLER SHALL HAVE NO LIABILITY FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES ARISING FROM DEFECTS IN THE PRODUCTS SOLD HEREUNDER OR ANY OTHER SUCH LOSSES, WHETHER THE SAME ARE BASED UPON CONTRACTUAL, TORT OR EQUITY THEORIES OF LIABILITY.

11. **FORCE MAJEURE:** Seller shall not be liable for damages for any delay or failure in the performance of this Agreement resulting from any cause beyond its reasonable control. Such causes shall include, but not be limited to, acts of God, acts of Government, acts of Buyer, labor disputes, riots, sabotage, war, fire, explosion, snow, ice, floods, accidents, epidemics, governmental order or regulations or inability to secure any necessary governmental or other permits, court orders, breakdown in machinery or, despite Seller's due diligence, the failure of its suppliers to provide materials in a timely manner.
12. **MERGER:** The terms and conditions set forth herein shall constitute the sole terms and conditions of the agreement between Seller and Buyer. Terms and conditions, whether contained in purchaser's confirmation, purchase or shipping release forms, or elsewhere, inconsistent with or in addition to the terms and conditions stated herein are expressly objected to by Seller unless specifically agreed to by Seller in writing, and purchaser's acceptance of delivery of all or any part of the goods shall constitute purchaser's acceptance of the terms and conditions of the sale contained herein. All proposals, negotiations and representations, if any, made prior to the date of Seller's confirmation are merged in the terms and conditions stated herein. The authority of Seller's salesmen or sales representative or agents extends only to the solicitation of orders. All orders are subject to acceptance by Seller. The authority of Seller's salesmen, sales representatives or agents is expressly restricted by the conditions contained herein. The validity, interpretation and performance of this agreement shall be governed by the laws of the State of Minnesota and any disputes arising hereunder shall be referred to and adjudicated by the courts of Minnesota. The invalidity in whole or in part of any term or condition contained herein shall not affect the validity or enforceability of any other term or condition. The right of Seller to require strict performance of the terms and conditions herein shall not be affected by any delay in such request or by any prior waiver or course of dealing.

Proposition 65 Warning

WARNING: This product can expose you to lead or nickel which is known to the State of California to cause cancer or reproductive harm. For more information go to www.p65warnings.ca.gov



Action Item 2

Action Item 2 – Authorization Request – Low-Voltage Materials Purchase for Beltline Substation Reconstruction from Amptek, Inc. not to exceed \$25,000.00.

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 2 – Authorization Request – Low-Voltage Materials Purchase for Beltline Substation Reconstruction from Amptek, Inc. not to exceed \$25,000.00.

Dear Commissioners,

Staff is seeking Commission approval to purchase low-voltage materials for the Beltline Substation Reconstruction Project.

Quotes for substation equipment and materials were obtained from multiple vendors. Amptek, Inc., serving as the low-voltage subcontractor, can source and provide these materials at the lowest and best value due to their volume and integrator pricing.

The proposed procurement is within the approved project budget, and current material lead times support the ongoing construction schedule.

Staff respectfully requests the Commission's authorization to proceed with procuring low-voltage materials from Amptek, Inc. not to exceed \$25,000.00.

Sincerely,

A handwritten signature in blue ink that reads 'Samantha Adams'.

Samantha Adams
Electrical Manager

Low Voltage Equipment and Materials Summary

- Control panel and contents
- Station service power panel
- Junction boxes for platforms
- Fiber jumpers for communications
 - LV power/signal wiring
- Area lights (11) and photocell
 - Conduit and fittings



Action Item 3

Action Item 3 – Authorization Request to Purchase Balance Materials for Beltline Substation Reconstruction Project from Wesco in the amount of \$8,597.20.

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 3 – Authorization Request to Purchase Balance Materials for Beltline Substation Reconstruction Project from Wesco in the amount of \$8,597.20.

Dear Commissioners,

Staff is seeking Commission approval to purchase balance material items for the Beltline Substation Reconstruction Project.

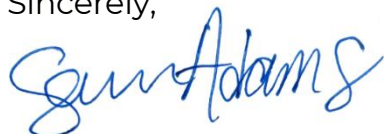
Quotes for substation materials were obtained from multiple vendors, with Wesco providing the lowest, most responsive quote for the itemized material in supporting document that follows.

The balance material is required for the final phase of reconstruction, which includes the overhead line and structural work. Material purchases for this project were strategically phased to avoid large upfront expenses and to prevent product warranties from starting and in some cases expiring before the equipment is actively placed into service.

The proposed procurement is within the approved project budget, and current material lead times support the ongoing construction schedule.

Staff respectfully request the Commission's authorization to proceed with procuring balance material from Wesco in the amount of \$8,597.20.

Sincerely,



Samantha Adams
Electrical Manager

Item	Brand	Model	Quantity	Unit Cost
Ground Clamp - Strap to 6.5" Post	Burndy	GG8629	4	\$1,090.43
Ground Compression Connector - 4/0 CU, Tin Plated, 2-hole	Hubbell	YGHA282NTN	70	\$45.10
Split bolt - Ground wire to barb wire (#2 to #2, #2 to barb)	Burndy	KSU25	50	\$5.41
3/4" Galvanized Lock Nut	Chance	3513	100	\$0.63
Oval Eye Nut 5/8"	Maclean	J1092	2	\$3.70
Wildlife Guards - Terminator	Raychem	BCAC-G-7D/10 (B6)	6	\$49.40
Wildlife Guards - Arrester	Raychem	BCAC-G-8D/14 (B6)	6	\$73.53
				\$8,597.20



Action Item 4

Action Item 4 – Authorization Request to Purchase Balance Materials for Beltline Substation Reconstruction Project from Border States Electric in the amount of \$17,498.17.

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 4 – Authorization Request to Purchase Balance Materials for Beltline Substation Reconstruction Project from Border States Electric in the amount of \$17,498.17.

Dear Commissioners,

Staff are seeking Commission approval to purchase balance material items for the Beltline Substation Reconstruction Project.

Quotes for substation materials were obtained from multiple vendors, with Border States Electric providing the lowest, most responsive quote for the itemized material in supporting document that follows.

The balance material is required for the final phase of reconstruction, which includes the overhead line and structural work. Material purchases for this project were strategically phased to avoid large upfront expenses and to prevent product warranties from starting and in some cases expiring before the equipment is actively placed into service.

The proposed procurement is within the approved project budget, and current material lead times support the ongoing construction schedule.

Staff respectfully requests the Commission's authorization to proceed with procuring balance material from Border States Electric in the amount of \$17,498.17.

Sincerely,

A handwritten signature in blue ink that reads 'Samantha Adams'.

Samantha Adams
Electrical Manager

August 4, 2026

Item	Brand	Model	Quantity	Unit Cost	BSE Total
8' Guy Guard			3	\$4.48	\$13.44
Guy Strain, 21k lb rated, 2 clevis/roller	Chance	GS21036CC2SC	45	\$31.16	\$1,402.20
Tripple Eye Nut, 1"	Maclean	J12585	10	\$14.81	\$148.10
1.5" Conduit Adapter, Rigid to Schedule 40			15	\$0.56	\$8.37
4" 45-deg conduit sweep - schedule 80			4	\$30.70	\$122.79
6" Conduit Adapter, Rigid to Schedule 40 - Rigid Female			10	\$8.46	\$84.56
6" HDPE to Rigid/PVC Coupling	Duraline	Shur-Lock 20000256	8	\$76.74	\$613.92
Conduit Cap - 1.5"			10	\$3.46	\$34.58
Conduit strap - 2"	Chance	CSTK2	2	\$11.77	\$23.54
Crossarm 3-3/4 x 4-3/4 x 8'		Wood Crossarm 3-3/4 x 4-3/4 x 8'	20		\$100.70
Conduit Ground - 1.5" LMC	Eaton	Crouse-Hinds Liquidator LTB150G	12		\$128.87
Conduit Ground - 1.5"-2" Rigid	NSI/Polaris	G-2-SDB	12	\$27.30	\$327.63
Ground Clamp - 4/0 to 2.875" Post (typical)	Burndy	GAR1929	12	\$64.79	\$777.48
Ground Clamp - 4/0 to 4.5" Post (typical)	Burndy	GAR2229	7	\$101.19	\$708.33
Ground Clamp - Strap from Post to Gate	Burndy	BF24N	7	\$65.35	\$457.45
Ground Clamp - Strap to 2" Post	Burndy	GG18-15	8	\$67.14	\$537.12
Ground Clamp - Strap to 4.5" Post	Burndy	GG2229	4	\$121.64	\$486.56
Ground Compression Connector - #2 CU, 2-hole	Hubbell	YGHA252NTN	10	\$84.72	\$847.20
Ground Wire/Rod Clamps - #2 to #2	Burndy	YGHC2C2	15	\$5.21	\$78.15
Ground Wire/Rod Clamps - 4/0 or rod to #2	Burndy	YGHC29C26	50	\$12.08	\$604.00
Ground Wire/Rod Clamps - 4/0 or rod to 4/0	Burndy	YGHC29C29	100	\$12.12	\$1,212.00
alt-1/2"-13 Stainless 1.5" bolt			100	\$0.48	\$47.92
alt-1/2"- flat washer			100	\$0.07	\$7.02
alt-1/2"- nut			100	\$0.14	\$14.19
alt-1/2"- lock washer			100	\$0.06	\$5.91
1/2"-13 Stainless 3" bolt			150	\$0.96	\$144.59
1/2"-13 Stainless flat nut			150	\$0.14	\$21.29
1/2"-13 Stainless flat washer			150	\$0.07	\$10.55
1/2"-13 Stainless lock washer			150	\$0.06	\$8.86
1/2" x 5" Galvanized Machine Bolt	Chance	8705	50	\$2.35	\$117.50
1/2" Galvanized Lock Nut			100	\$0.11	\$10.79
22" Long 5/8" Double Arming (DA) Bolt			100	\$7.03	\$703.00
3/4" Galvanized Square Nut	Chance	55085P	100	\$1.16	\$116.00
3/4" x 14" Galvanized Machine Bolt	Chance	8914	100	\$4.76	\$476.00
5/8" Galvanized Square Lock Washer			100	\$0.64	\$64.00
5/8" x 8" Galvanized Machine Bolt	Chance	8808	100	\$2.84	\$284.00
5/8" Galvanized Flat Washer			150	\$0.41	\$61.50
Wedge Clamp - 336.4 ACSR to 4/0 CU	Burndy	WCY56PB	40	\$40.33	\$1,613.20
Conduit Glue	Weld-On	711 Gray (Heavy Bodied)	3	\$141.15	\$846.90
Conduit Primer	Weld-On	P-70 Primer	3	\$121.90	\$731.40
Duct Seal	Ideal	Industries 31-601	3	\$3.02	\$9.06
Oxide Inhibitor	Burndy	PENA138	3	\$14.83	\$44.49
Safety Flags (to mount on cabinets, pull boxes)			5		\$22.42



Action Item 5

Action Item 5 – Authorization Request to Purchase Substation Equipment Platforms and Aluminum Stairs for Beltline Substation Reconstruction Project from Koschak Enterprises, Inc. in the Amount of \$3,098.37

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 5 – Authorization Request to Purchase Substation Equipment Platforms and Aluminum Stairs for Beltline Substation Reconstruction Project from Koschak Enterprises, Inc. in the Amount of \$3,098.37

Dear Commissioners,

Staff are seeking Commission approval to purchase substation equipment platforms and aluminum stairs from Koschak Enterprises for the Beltline Substation Reconstruction Project in the amount of \$3,098.37.

The platforms and aluminum stairs were previously engineered and specified during earlier substation construction projects. Procuring them directly from Koschak Enterprises ensures exact matches and complete site uniformity with our existing installations at the Hull Rust and Mahoning substation sites.

Standardizing these structural components across sites ensures operational consistency, proper equipment fitment, and familiar safety standards for our operations crew.

Staff respectfully requests the Commission's authorization to proceed with the purchase from Koschak Enterprises, Inc. in the amount of \$3,098.37.

Sincerely,



Samantha Adams
Electrical Manager

Koschak Enterprises Inc.
7357 Highway 169
Virginia, MN 55792



Action Item 6

Action Item 6 – Authorization Request to Purchase Overhead Transformers for Warehouse Inventory from T&R Electric in the amount of \$11,630.00.

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 6 – Authorization Request to Purchase Overhead Transformers for Warehouse Inventory from T&R Electric in the amount of \$11,630.00.

Dear Commissioners,

Staff are seeking Commission authorization to purchase overhead transformers for warehouse inventory stock from T&R Electric in the amount of \$11,630.00.

Quotes were requested from three vendors for this stock purchase. T&R Electric provided the lowest and best proposal to fulfill our utility's specifications.

This inventory replenishment quantity was calculated based on historical data since our last stock order, specifically accounting for overhead transformers deployed for new service installations and emergency replacements. Rebuilding this inventory ensures staff can maintain prompt service restoration and meet new customer needs without delay.

Staff respectfully request the Commission's authorization to proceed with the purchase of warehouse inventory overhead transformers from T&R Electric in the amount of \$11,630.00.

Thank you for your consideration.

Sincerely,



Samantha Adams
Electrical Manager



"The Transformer People"

When Every Minute Counts

Call Toll Free 800-843-7994
(Outside U.S.) 605-534-3555
FAX 605-534-3861
Website <http://t-r.com>

Quote Rev. 141153-1

Contact: Samantha Adams

Phone: 218-966-1437

Date: 07/02/2026

Company: Hibbing Public Utilities
Comm

Fax: 218-262-7702

Email: samantha.adams@hpuc.com

Quote Summary

#	Item	Type	Qty	Category	Ph	KVA	Primary	Secondary	Price	Total
1	0	RC	10	POLE MOUNT	1	50	13800Y/7970	120/240	\$1,163.00 USD	\$11,630.00 USD
Grand Total										\$11,630.00 USD

Additional Notes

1. All quotes are subject to the "Standard Terms and Conditions of Sale".
2. This quote is valid for 15 days.
3. Estimated manufacturing lead-time is a best estimate at time of quotation and may vary.
4. Upon completion of order, immediate shipment is available plus freight on a common carrier. Unless otherwise specified, freight on quotes is prepaid and allowed in the contiguous US on our next available truck going to your area.
5. Electrical Test reports available upon request.
6. Prices subject to change. Due to the current volatility of the transformer components market (including copper), prices are subject to change in the event a rapid or extreme fluctuation in price occurs between the time of order placement and sourcing of materials. A rapid or extreme fluctuation occurs when a component part increases by more than 5% from the time the order is placed, and the time materials are ordered. T&R Electric agrees to use its best efforts to obtain advantageous pricing from materials suppliers. In the event there is a price increase through no fault of T&R Electric, we will notify the customer as soon as practicable.
7. Note: In order for a Purchase Order to be entered into the work queue and receive a designated time slot for production, these conditions must be accepted, and a note of acknowledgement must be present on said purchase order.
8. All terms NET 30 unless prior negotiated. In an event of credit card payment, there will be an additional charge of 4% on the entire order for processing fees.
9. Fuel Surcharge will be added to order at time of shipment, based on FSC Rates.

If you have any questions or need any additional information please call me at 800-843-7994. You may also email me at bill.hawkins@trelectric.com.

Sincerely,
Bill Hawkins
Sales Representative



"The Transformer People"

When Every Minute Counts

Call Toll Free 800-843-7994
(Outside U.S.) 605-534-3555
FAX 605-534-3861
Website <http://t-r.com>

Quote Rev. 141153-1

Contact: Samantha Adams

Phone: 218-966-1437

Date: 07/02/2026

Company: Hibbing Public Utilities
Comm

Fax: 218-262-7702

Email: samantha.adams@hpuc.com

Item #1 - Single Phase 50 KVA Pole Mount

Product Type: Reconditioned

Transformer Type: Pole Mount

Specifications:

KVA:	50	Phase:	1
High Voltage:	13800Y/7970	Low Voltage:	120/240
Taps:	W/TAPS 2 X 2 1/2% +/-		

Accessories:

- IFD Fault Indicator
- Single Primary Bushing
- Primary Top Mounted
- Secondary Lug
- Conventional
- Mineral Oil (standard)
- Non-PCB Label
- Pressure Relief Device
- ANSI 70 Paint

Notes:

Reconditioned Units
Lead times are Estimated, Not Guaranteed
Current lead times are 2-4 weeks for delivery
Fuel surcharge applies on all deliveries
Delivery on our next truck in your area.

Quantity: 10

Warranty: 36 Month Guarantee

Delivery: Fob: Destination

Price:

\$1,163.00 USD Each

Manufacturing
Time:

2 - 4 weeks (ARO)

After Release to Production

Electrical Tests:

1. Transformer Turns Ratio Test
2. Polarity and Phase Relation Test
3. DC HYPOT TEST
Performed at Two Times Rated Line Voltage Plus 1000 Volts
 - a. HV to LV
 - b. HV to Ground
 - c. LV to Ground

4. Core Loss and Excitation Test
5. Load and No Load Testing
6. Induced Potential Test at 400 Hertz for 7200 Cycles



**36 MONTHS
100%
Guarantee**

GUARANTEE

ALL T&R TRANSFORMERS ARE GUARANTEED TO BE FREE FROM DEFECTS IN WORKMANSHIP AND MATERIALS FOR 36 MONTHS UNDER NORMAL USE OR SERVICE ; THAT NORMAL USE OR SERVICE DOES NOT INCLUDE ABNORMAL STRESSES OR STRESS FROM SUCH CAUSES AS INCORRECT PRIMARY VOLTAGE, FREQUENCY OR IMPROPER LOAD.

We are not responsible for consequential losses or damages outside of this equipment nor for any repairs or replacements made by others without our written authorization. Should any unit fail within 36 months, we will either repair or replace the transformer or refund your money at our option.

Excluded under this guarantee are all newly-manufactured transformers and all transformers rebuilt by other rebuilders, in which case their guarantee will prevail.

This guarantee is expressly in lieu of other guarantees.

(605) 534-3555
(800) 843-7994
FAX: (605) 534-3861
E-MAIL: t-r@t-r.com

T&R Electric Supply Co., Inc.
STANDARD TERMS AND CONDITIONS OF SALE
Effective Date: January 23, 2020

1. Applicable Terms. These Terms and Conditions of Sale (the “Terms”) apply to and govern the sale of all material, equipment, components, products, goods and/or documents (the “Products”) sold by T&R Electric Supply Co., Inc. (“T&R”) to Customer, unless otherwise expressly agreed in a written agreement signed by T&R. T&R offers to sell the Products solely pursuant to these Terms, and any acceptance is expressly limited to these Terms. Any terms proposed by Customer in any offer, acceptance, confirmation or other document are rejected by T&R and do not bind the parties. If Customer objects to any provisions of these Terms, such objection must be in writing and received by T&R prior to commencement of performance by T&R. If Customer fails to timely provide a written objection, Customer will be deemed to have conclusively accepted these Terms. All dollar amounts referenced herein, or payments owed under the terms hereof, refer to and shall be paid in US dollars.

2. Quotations. Each quotation is valid for 30 days from its issue date unless otherwise stated in the quotation or unless revoked by T&R prior to the issuance of Customer’s purchase order.

3. Prices. Prices are subject to change by T&R without notice. Unless otherwise specified, prices will be the prices in effect at the time of written order acknowledgement by T&R, subject to any mutually agreed upon escalation formula and/or adjustment for any subsequent change to the Product requested by Customer and agreed to by T&R. Except as otherwise provided in Section 6 (Delivery/Shipment) or as otherwise agreed in writing by T&R, prices will include freight Prepaid and Allowed to the accessible common carrier point nearest the first destination designated by Customer in the 48 contiguous United States on the next available T&R truck delivering to Customer’s area, unless immediate shipping is required by Customer, in which case such charges are not included in the original quote and shall be additionally paid by Customer. In the event of a price change, the effective date of the change will be the date shown on the revised quotation. Where a price change is made by letter, fax or email, the effective date may be given as part of the letter, fax or email. Pallets are not included in the price of quote and must be requested separately by Customer. Pallets and export packaging provided by T&R will not be fumigated and any special requests shall be made in advance, and may not be available through T&R. Customer shall give at least two weeks’ notice to T&R in the event witness tests are required by Customer, and charges for such tests will be set by T&R but will be no less than \$1,000 per day.

4. Taxes. The price quoted by T&R for the Products does not include any federal, state or local property, license, privilege, sales, use, excise, gross receipts or other like taxes which may now or hereafter apply. Customer shall be solely responsible for paying all such applicable taxes. Payment by T&R of any such taxes will be for the account of Customer, and shall be immediately reimbursed by Customer to T&R. Where Customer’s or the end-user’s destination is located outside of the United States, Customer shall pay all customs, duties and local customs broker fees and costs (U.S. and/or non-U.S.), as well as all other non-U.S. taxes of any type.

5. Payment. Payment terms are 30 calendar days from the date of invoice, unless otherwise agreed in writing by T&R. If the financial condition of Customer at any time prior to shipment is reasonably questioned by T&R, T&R may require payment in advance by Customer or cancel any outstanding order, without any liability or obligation to Customer and whereupon, in the event of cancellation, T&R will be entitled to receive reasonable cancellation charges. If any payment is not made when due, Customer shall pay a late charge equal to the greater of 1½% per month cumulative or the highest applicable rate allowed by law on all principal outstanding and prior assessed late charges. In addition, Buyer shall pay T&R all costs and expenses incurred by T&R in enforcing these Terms, including reasonable attorneys’ fees.

6. Delivery/Shipment. Unless otherwise agreed in writing by T&R, all orders of Products with net invoice values of \$1,000 or more are shipped F.O.B. Colman, South Dakota Prepaid and Allowed, and all orders with net invoice values of less than \$1,000 are shipped F.O.B Colman, South Dakota Prepaid and Added. All shipments are F.O.B. accessible common carrier point nearest first destination designated by Customer in the 48 contiguous United States on the next available contracted carrier truck delivering to Customer’s area, unless immediate shipping is required by Customer (which charges are not included in the original quote, freight prepaid, and shall be paid by Customer).

Cartage (Store Door Delivery): Transportation charges incurred from the nearest accessible common carrier point to final destination or to shipside (in case of shipment to U.S. possessions) are the responsibility of Customer unless the common carrier furnishes store delivery at no extra charge.

Method of Shipment: T&R will determine the point of origin of shipment, the method of transportation, and the routing of shipment. Customers requiring shipment by a method or routing other than that of T&R’s selection will be billed any excess or premium in transportation charges. Any charges for special services, including special train, lightering, coordinated arrival times of multiple trucks or other modes of conveyance shall be paid or reimbursed by Customer.

Shipping Dates: Shipping dates contained in quotations are approximate and are based on receipt of complete information with the order. If drawing approval by Customer is required, drawings must be returned to T&R by Customer and released to production within 14 days, in writing, by email, facsimile or first class mail. Upon release to production, a shipment date will be determined by work load level at the time of release and may not be the same as initially quoted. An acknowledgement shipment date will be provided upon Customer request.

Customer Pick-Up: No allowance will be made in lieu of transportation if Customer accepts shipment at the factory or warehouse or freight station.

Will Call Orders: Customer expressly consents that will-call orders (e.g. orders for which Customer elects to arrange for transportation) will be invoiced on the later of the contractually acknowledged shipment date or the date of Product completion. T&R will not be responsible in any way for Customer’s inability to secure timely transportation or any other delay by Customer or its service providers whatsoever. Any applicable storage charges of completed Products will be in accordance with Section 17 (Delayed Shipment).

Shipment Damage: Except in the event of F.O.B. Destination shipment, T&R will not participate in any settlement of claims for concealed or other shipment damage. When shipment has been made on an F.O.B. Destination basis, Customer shall unpack immediately and, if damage is discovered, shall: (i) not move the Product from the point of examination; (ii) retain shipping container and packing material (if applicable); (iii) notify the carrier of any apparent damage in writing on carrier’s delivery receipt and request carrier to make an inspection; (iv) notify T&R within 72 hours of delivery; and (v) send T&R a copy of the carrier’s inspection report.

Inspection and Acceptance: Products will be deemed accepted by Customer upon receipt. Should a Product not comply with required technical specifications, Customer shall notify T&R in writing of any alleged noncompliance within two calendar days of receipt and off-loading. Any notification of alleged noncompliance must cite each specification criteria that is alleged to be non-compliant, with evidence of the deviation. Correction of any confirmed noncompliance will be in accordance with T&R’s obligations under Section 8 (Warranty).

7. Force Majeure. T&R shall not be liable for failure to perform or for delay in performance due to any cause beyond its reasonable control, including but not limited to: acts of God; acts or omissions which are substantially attributable to Customer or Customer’s service providers; fire; floods, hurricanes, tornadoes or other unusually severe or harsh weather conditions; strikes or other labor difficulties; any act or failure to act or delay in acting on the part of any governmental authority or entity; changes in law; epidemics; quarantine restrictions; war; insurrection or riot; acts of a civil or military authority; title or environmental issues; embargoes; fuel or energy shortage; blockage; transportation delays or accidents; inability to obtain necessary labor, material or manufacturing facilities from usual sources; or delays of subcontractors. In the event of delay in performance due to any such cause, the date of shipment or time for completing will be extended by a period of time equal to the greater of (i) the time reasonably necessary to overcome the effect of such delay, or (ii) the time equal to the period of the delay.

8. Warranty. T&R warrants to Customer that, for the length of time stated in the quote given by T&R to Customer (or if no length of time is stated, for a period of one year from the date of invoice), the Products will be free from defects in material and workmanship under normal use, service and conditions. T&R shall have no liability for the failure of any Product to conform with this warranty if such failure is caused by abnormal stresses (such as stresses caused by incorrect primary voltage, frequency or improper overload), accident, misuse, neglect, alteration, improper installation or repair, inadequate maintenance, normal wear and tear, or use contrary to any product specifications or instructions of T&R. Customer may elect, at Customer’s sole expense, to install, use and maintain a metering device that will record values for current (amps), voltage (V), frequency (Hz), loading of the transformer (kW), and such other information as may be required by T&R (collectively, the “Metered Information”). In the event of a defect or other failure of the Product, Customer is required to provide Metered Information regarding the Product to T&R, and such Metered Information will be used by T&R to determine whether the alleged defect or failure is covered by this warranty. If Customer elects not to install, use, and maintain a metering device, or otherwise fails to provide Metered Information to T&R, T&R shall analyze the Product and make the determination, in its sole discretion, whether the alleged defect or failure is covered by this warranty. In the event a Product fails to conform to this warranty during the warranty period, T&R, at its sole option, will repair the Product, replace the Product, or refund the purchase price of the Product to Customer. Excluded from this warranty are all newly manufactured transformers, regulators, switches and other equipment and all transformers, regulators, switches and other equipment rebuilt by other rebuilders, in which case such other manufacturers’ or rebuilders’ warranties will apply and be Customer’s exclusive warranty to be enforced directly by Customer against such third party. TO THE MAXIMUM EXTENT PERMITTED BY LAW, THIS WARRANTY CONSTITUTES T&R’S SOLE LIABILITY, AND CUSTOMER’S SOLE REMEDY, FOR ANY BREACH OF WARRANTY OR OTHER NONCONFORMITY OF PRODUCTS. T&R MAKES NO OTHER WARRANTY, EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT, OR THAT MAY ARISE FROM COURSE OF DEALING, COURSE OF PERFORMANCE OR USAGE OF TRADE. T&R does not extend this warranty, and Customer may not transfer it, to any third party; in the event this warranty is deemed to extend to any third party, this warranty shall be subject to all conditions and limitations of these Terms.

9. Limitation of Liability. The total, aggregate, and cumulative liability of T&R, and its affiliates, parent, subsidiaries, shareholders, directors, officers, employees, agents, assigns and their respective predecessors and successors, to Customer or any third party, whether by indemnity, in contract, guaranty or tort (including negligence or strict liability), by statute or under any other legal theory, shall in no event exceed the amount paid by Customer for the Product giving rise to such liability. The existence of multiple claims with respect to the same Product will not enlarge this limit.

Under no circumstances will T&R be liable to Customer or any third party, whether by indemnity, in contract, guaranty or tort (including negligence or strict liability), by statute or under any other legal theory, for any punitive, special, incidental, indirect or consequential damages or losses of any nature, even if Customer advised T&R in advance of the possibility of such damages, including without limitation loss of profit, loss of production, loss of contract, loss of revenue, cost of replacement power or temporary equipment, claims of Customer’s customers, cost of money, loss of investment or business opportunity, increased operating costs, financing costs or government fines, penalties or sums due.

No action, regardless of form, arising with respect to any Product may be brought by Customer more than one year after the event giving rise to the cause of action occurred. T&R shall be entitled to the payment of its attorneys’ fees and costs in the event T&R is forced to defend a legal action by Customer on a claim precluded by this section. The remedies of Customer set forth in these Terms are exclusive and include anything done in connection with the Products, such as the performance or breach of these Terms or the manufacture, sale, repair, replacement, delivery, resale or use of the Products.

Customer acknowledges that T&R set its prices, and agreed to sell the Products to Customer, in reliance on the limitations of liability, disclaimer of warranties, and remedies set forth in these Terms,

and that such provisions form an essential basis of the bargain between the parties, without which T&R would not have agreed to sell the Products to Customer.

10. Delay Damages. In the event T&R fails to deliver a Product at the time required by an order, T&R's liability for such delay shall be limited by these Terms (including, but not limited to, Section 9 (Limitation of Liability)) and in no event shall exceed an amount equal to 5% of the purchase price of the Product at issue. Such compensation shall represent full and final satisfaction of T&R's liability for delay. Customer shall be entitled to the delay damages described in this section only if Customer substantiates through appropriate and reliable documents the damages it incurred due to the late performance of T&R. Customer shall be entitled to such damages only if T&R fails to meet the final shipment date of a Product; no delay damages shall apply with respect to any intermediate milestone or deliverable. Any amounts payable by T&R pursuant to this section shall be subject to the terms of Section 9 (Limitation of Liability), including the total, aggregate liability cap set forth therein. Customer shall use all reasonable efforts to mitigate the effect of any delay caused by T&R. In no event shall T&R be liable for delay damages where late shipment was caused by a force majeure event as defined in Section 7 (Force Majeure), a suspension of the work, a change order or modification to the Product requested by Customer, or any other act or omission of Customer or end-user which contributed to the delay at issue.

11. Intellectual Property. The sale by T&R of a Product does not convey or grant any license, express or implied, to Customer regarding any of T&R's intellectual property, including but not limited to any patents, copyrights, trademarks, trade secrets, designs, artwork or other proprietary rights, except Customer's non-exclusive right to use such intellectual property solely for the purpose of, and only to the extent necessary for, use of the Product in accordance with T&R's specifications or use documentation.

12. Transfer. In the event Customer sells, assigns or otherwise transfers a Product or any right or interest therein to a third party, such third party shall be bound by these Terms in the same manner as Customer. In the event such third party is for any reason determined to not be bound by these Terms, Customer shall indemnify, defend and hold harmless T&R from and against all liability of T&R to such transferee or any subsequent transferee in excess of what T&R's liability would have been if such transferee had been bound by these Terms in the same manner as Customer.

13. Title; Risk of Loss. Title to the Products will pass to Customer at the point of delivery to Customer. Risk of loss of the Products will pass to Customer upon the earlier of the invoicing date or the date of delivery to Customer. Until such time as Customer has paid T&R in full for a Product, Customer shall perform all acts necessary to protect the Product free of claims, demands, liens and encumbrances, to insure the Product for its full replacement value at Customer's expense, and, to the extent Customer owes T&R any amount under the purchase order, hold the proceeds of any insurance claim in respect of the Product in trust for T&R.

Without prejudice to any other remedy or right of T&R, if Customer fails to timely pay for a Product delivered to Customer, T&R may take possession of the Product and sell it. Customer irrevocably authorizes T&R or its agents to enter any premises owned, leased or otherwise occupied by Customer for the purpose of taking possession of the Product. If T&R takes possession of and sells a Product, Customer continues to be liable to T&R for an amount equal to the aggregate of the unpaid amounts and costs and expenses incurred by T&R in taking possession of, transporting, storing and selling the Product, less an amount equal to the proceeds of the sale.

14. Contract Variations. The following terms apply to purchase order variations.

Drawing Approval and Changes: If Customer approval of drawings is required, such review, comment or approval must be received by T&R no later than 14 calendar days after submittal of drawings by T&R to Customer. If Customer fails to meet this requirement, or if the Product has not otherwise been released to production within 30 calendar days of written order acknowledgement by T&R, the order shall be subject to adjustment of price and shipment terms. Where Customer's specifications are not sufficiently detailed, T&R reserves the right to design the Product in accordance with T&R's professional judgment and good commercial practices. If at any time Customer makes changes to a design as covered in Customer's specifications, the order shall be subject to adjustment of price and shipment terms to reasonably cover any additional costs and commitments caused by the change.

Hold: An order placed on hold by Customer for any reason, or by T&R while awaiting payment of overdue invoices, will be taken out of the production schedule. If/when the hold is removed, the order will be rescheduled from that subsequent release date at the then prevailing lead-time, and Customer shall be responsible for all additional costs and expenses associated therewith.

Change Order: A change order submitted by Customer for a previously acknowledged purchase order is subject to additional charges. Changes to purchase orders that have not been released for production are subject to price adjustments for changes to the Products and the costs of technical and administrative services, as well as applicable material and/or restocking costs. Changes made to purchase orders that have been released to production are subject to these same price adjustments, plus \$500 per change for production disruption and inefficiency costs. Lead-time extensions may result, depending on the nature of the changes.

Customer Supplied Material: In the event T&R agrees to install Customer-supplied material, the following additional terms shall apply:

- (i) T&R will not be responsible for delays in shipment caused by delays in the receipt of Customer-supplied material. Such delays will be subject to possible price adjustments due to Customer-induced delays and disruptions.
 - (ii) Customer shall supply T&R all applicable technical data and drawings, in sufficient detail as determined by T&R, at time of order entry, so as to ensure the Product design can be made to accommodate form, fit, function and interface with Customer-supplied material.
 - (iii) Failure by Customer to supply the correct material per the detailed technical data supplied at the time of order may result in delays in shipment and price adjustments.
- T&R will not be responsible for Customer-supplied material that is inferior, damaged or defective. In such an event, delays in shipment may result and shall be subject to price adjustments in favor of T&R.

Service Conditions: Liquid-filled transformer products supplied by T&R shall be suitable for operation within the "usual service conditions" as defined in IEEE Standard C57.12.00, Section 4.1. These usual service conditions include, without limitation, the following:

- (i) The transformer is designed for step down duty.

- (ii) The transformer is designed for operation at the rated kVA, at 3300 feet altitude, without exceeding temperature limits, provided the average temperature of the ambient air does not exceed the limits as listed below. The dielectric strength of the bushings and arrestors will be suitable to allow satisfactory operation at 3300 feet.
 - (iii) The temperature of the ambient air may not exceed 40 degrees C at any one time and the average temperature of the ambient air, for any 24 hour period, may not exceed 30 degrees C.
 - (iv) The input voltage when applied to any rated tap, at rated frequency, may not result in an output voltage greater than 110% at no load, and 105% at rated output load. The output load power factor must be 80% or better.
 - (v) When unusual or special service conditions occur or exist, such as damaging or explosive vapors, abnormal vibrations, shocks, transportation or storage conditions, poor wave form, unbalanced voltage, or planned regular short circuits, or service conditions other than those described in (i), (ii), (iii) or (iv) above, it is the responsibility of Customer to bring these conditions to the attention of T&R at the time a quotation is requested by Customer.
- Failure by Customer to expressly provide advance notice to T&R of any unusual or special service conditions which do not meet the above shall render the Product warranty void.

15. Termination by Customer. An order or contract may be terminated by Customer only by written notice to T&R and upon payment to T&R of the termination charges described in this section, which must be paid with 30 days of the notice of termination.

Where the order is in process, but the Product is not released for manufacture, cancellation charges paid by Customer to T&R shall equal the cost of materials that are not useable on other orders, plus 20% of the price of the Product noted on the purchase order.

Where the order is in process and the Product is released for manufacture, the following charges shall be paid by Customer to T&R, based on stage of production:

- If engineering is complete, 25% of the Product price
- If purchasing is complete, 50% of the Product price
- If materials have been received by T&R, 75% of the Product price
- Within six weeks of acknowledged date of shipment, 100% of the Product price

16. Suspension by Customer. Any order held or delayed or rescheduled at the request of Customer shall be subject to the prices and conditions of sale in effect at the time of the release of the hold or reschedule. Any such order held or delayed beyond 30 calendar days will be treated as a Customer termination pursuant to Section 15 (Termination by Customer).

17. Delayed Shipment; Storage. When a Product is ready for shipment and shipment cannot be made because of reasons beyond T&R's control, T&R shall submit an invoice for the Product due and payable in accordance with the agreed payment terms, and T&R, upon written notice to Customer, shall store the Product, subject to the terms of this section.

Notwithstanding anything to the contrary herein, risk of loss of the Product shall pass to Customer upon moving the Product to storage. All expenses incurred by T&R in connection with the storage of the Product, including demurrage, cost of preparation for storage, storage charges, insurance and handling charges, shall be payable by Customer upon submission of invoices by T&R.

T&R, in its sole discretion, may agree to store completed Products for a maximum of two weeks at no additional charge on a space available basis, with the understanding and the hereby expressed consent of Customer that the date of invoice will be the date the Product was originally scheduled to ship and that payment terms will not be changed. After such two-week timeframe, a storage charge of \$250 per Product per week, or part thereof, will be assessed and billed monthly to Customer.

18. Termination by T&R. T&R shall have the right to terminate an order at any time in the event Customer breaches these Terms. T&R shall notify Customer of termination by written notice.

19. Returning of Product. No Product may be returned to T&R by Customer, except with the prior written agreement of T&R and subject to the terms specified therein by T&R.

20. Product Notices. Customer shall provide the end-user of a Product with all T&R-supplied Product and patent notices, warnings, instructions, recommendations and similar materials. Under no circumstances shall Customer or the end-user remove any such information which may be affixed to the Product or to the related materials shipped with the Product.

21. United States Export Controls. Customer acknowledges that the Products and all documentation and other technical information delivered pursuant to these Terms is subject to export controls under U.S. laws, including but not limited to the Export Administration Act and the regulations promulgated thereunder. Customer shall comply with all legal requirements established under these controls and cooperate fully with T&R in any official or unofficial audit or inspection that relates to these controls. Customer shall not export, re-export, divert or transfer, directly or indirectly, the Products or any documentation or other technical information delivered pursuant to these Terms to any country, or to the nationals of any country, which the U.S. government determines is a country to which such export, re-export, diversion, transfer or disclosure is restricted. Customer shall defend, indemnify and hold harmless T&R from and against any claims, liability and expenses arising from or related to any breach of this section by Customer. T&R's obligation to deliver the Products to Customer is conditioned upon Customer's attainment of all required licenses and permits.

22. Testing and Acceptance of Goods. Testing of the Products before shipment is done in accordance with T&R's standard factory test procedures. Upon Customer's request, T&R will provide test reports for the Products. In the event Customer requests testing other than T&R's standard factory tests and/or requests witness testing and/or inspections, Customer shall pay for all such additional testing, witness costs, and all associated charges.

23. Severability. If any provision of these Terms is found to be in violation of law or unenforceable, the remainder of these Terms shall remain in full force and effect.

24. No Assignment. Neither these Terms nor any rights, interest or benefits of Customer hereunder may be assigned by Customer to any other party, except upon the prior written consent of T&R.

25. Disputes; Choice of Law; Venue. If any dispute arises under these Terms between Customer and T&R, no action, suit, arbitration or other proceeding may be commenced before the parties have attempted to resolve the dispute pursuant to mediation, unless immediate injunctive relief is being sought. The validity, performance, construction, and effect of any purchase order which is subject to

these Terms shall be governed by the laws of the State of South Dakota, without regard to its choice of law rules or those of any other jurisdiction. The parties agree that the United Nations Convention on Contracts for the International Sale of Goods shall not apply to any Products sold by T&R to Customer or any agreement or dispute between the parties. The sole and exclusive jurisdiction and venue for any legal action arising from or related to a dispute between T&R and Customer with respect to the Products, a purchase order, these Terms or any related matter shall be in the federal or state courts located in the State of South Dakota, and the parties consent to such jurisdiction and venue.



Action Item 7

Action Item 7 – Authorization Request to Purchase Electrical Distribution Junction Boxes and Ground Sleeves for Warehouse Inventory from Wesco in the amount of \$20,579.00.

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 7 – Authorization Request to Purchase Electrical Distribution Junction Boxes and Ground Sleeves for Warehouse Inventory from Wesco in the amount of \$20,579.00.

Dear Commissioners,

Staff are seeking Commission authorization to purchase electrical distribution junction boxes and ground sleeves for warehouse inventory stock from Wesco in the amount of \$20,579.00.

Quotes were requested from three vendors for this stock purchase. Wesco provided the lowest and best proposal to fulfill our request.

This inventory replenishment quantity was calculated based on historical data reviewing previous stock orders and upcoming project work. Rebuilding this inventory ensures staff can maintain planned project expectations and be within our max./min. on the shelf.

Staff respectfully request the Commission's authorization to proceed with the purchase of warehouse inventory electrical distribution junction boxes and ground sleeves from Wesco in the amount of \$20,579.00.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Samantha Adams".

Samantha Adams
Electrical Manager

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Action Item 8

Action Item 8 – Request approval of Engineering Intern Job Description

August 4, 2026

James Baylis, Commission Chair
Hibbing Public Utilities Commission
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 8 - Request approval of Engineering Intern Job Description

Dear Commissioners,

Approval is requested for the attached Engineering Intern job description.

This position will assist with a variety of technical and field assignments, including infrastructure planning and design, data collection and analysis, site inspections, construction observation, project documentation, asset management, and capital improvement planning. The position will also support operational data analysis, process improvement initiatives, and regulatory compliance activities.

Thank you for your consideration.

A handwritten signature in blue ink that reads 'Kendra Powers'.

Kendra Powers
Senior Director of Human Resources and Organizational Development
Hibbing Public Utilities Commission

Job Title: Engineering Intern
Department: Engineering
Reports To: Engineering Manager
Location: Hibbing, MN
FLSA Status: Exempt
Job Type: Full-Time
Drug & Alcohol Policy Classification: Non-mandate

Position Summary:

The Utility Engineering Intern supports engineering activities related to water, natural gas, steam, and power generation/distribution systems. This role offers practical experience in utility operations, infrastructure planning, regulatory compliance, and public works projects. The intern will work closely with engineering and operations teams to assist with system analysis, project coordination, data management, and field inspections.

Key Responsibilities:

- Assist in the design, analysis, and improvement of utility infrastructure systems
- Support data collection, site inspections, and field measurements
- Review engineering drawings, maps, and technical specifications
- Prepare technical reports, cost estimates, and project documentation
- Support compliance activities related to environmental and safety regulations
- Participate in project meetings and coordinate with contractors and field staff
- Conduct research on engineering materials, equipment, and industry standards
- Collect and analyze operational and performance data from utility systems
- Support with asset management documentation and infrastructure inventory updates
- Assist with capital improvement project (CIP) planning and cost estimates
- Help prepare technical reports, permits, and regulatory documentation
- Observe contractor work and assist with construction inspection
- Collect, analyze, and validate process data from operations systems for operational and performance reporting
- Extract and interpret real-time and historical data from operations systems and power markets
- Support process optimization initiatives through analysis of operations trends, alarms, and batch data
- Collaborate with engineering and operations teams to identify process deviations using operations system analytics
- Maintain data integrity and ensure accurate data collection from operations systems
- Perform root-cause analysis and troubleshooting activities
- Assist with validation, testing, and documentation of operations data workflows

Minimum Qualifications:

- Currently pursuing or recently completed a Bachelor or Associate of Science (BS, AS or AAS) degree in Civil, Environmental, Mechanical, Electrical, Industrial, Engineering Technology or related Engineering field
- Strong organizational, analytical, and problem-solving skills
- Strong written and verbal communication skills
- Proficiency in Microsoft Office (Excel, Word, PowerPoint)
- Basic understanding of the engineering principles that apply to utility systems
- Introductory understanding of construction methods, practices, techniques and materials sciences
- Understanding of the basic principles of Computer Aided Drafting
- Ability to read and understand plans and specifications
- Introductory understanding of global positioning systems, and surveying principles and methods

Preferred Qualifications:

- Hands-on experience using AutoCAD and/or GIS software
- Previous internship, co-op, relevant experience or recommendation from primary professor
- Knowledge of local, state, or federal utility regulations
- OSHA safety awareness

Working Conditions:

- Primarily office setting within standard business hours with some field work and activities
- May require working with multiple departments and external vendors.
- Physical Requirements:
 - Sitting 70%, Standing 15%, Walking 15%, Lifting up to 25 lbs.



Action Item 9

Action Item 9 – Request approval to post for Engineering Intern

August 4, 2026

James Baylis, Commission Chair
Hibbing Public Utilities Commission
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 9 - Request approval to post for Engineering Intern

Dear Commissioners,

I am requesting approval to post the Engineering Intern position, which is currently occupied by an incumbent employee. The employee was originally hired into the position as an exempt employee. Following a review by the Bureau of Mediation Services, the position was reclassified as non-exempt.

Although the collective bargaining agreement does not require the position to be posted under these circumstances, the union has requested that HPU post this position. Posting the position will address the union's request and provide interested and qualified bargaining unit employees an opportunity to apply.

The position remains necessary to support departmental operations, and the incumbent will continue to perform the duties of the position throughout the posting process, if approved.

Thank you for your consideration,

A handwritten signature in blue ink that reads "Kendra Powers".

Kendra Powers
Senior Human Resources Director
Hibbing Public Utilities Commission



Action Item 10

Action Item 10 – Approve transfer from 4M Account

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 10 – Approve transfer from 4M Account

Dear Commissioners,

As of July 31, 2026, HPU is carrying \$2,551,050.74 in outstanding invoices for Capital Improvement project. At the July 21, 2026, Commission meeting you authorized \$2.7M transfer from the 4M account to be applied to outstanding capital improvement project invoices. After payment of the pending invoices \$148,949.26 of 4M funds remain available to pay for Capital Improvement project expenses.

On August 20, 2026, prior to the next Commission meeting, our first interest and principal payment of \$935,213.48 and a 182,752.68 adjustment in debt reserve is due on our existing PFA loan commitments. To make the PFA loan payment and debt service adjustment HPU will need access to \$969,016.90 in 4M funds.

Therefore, staff request transfer of \$970,000 from the 4M account to pay Capital Improvement Project expenses. Attached is a summary table 4M fund usage tracking.

Staff will return this topic to the Commission on August 25, 2026, to discuss Capital Improvement Invoices received for the month of July.

Sincerely,



Paul Skubinna

4M Accounting							
Date	Transaction	Capital Expense	Capital Reimburse	4M Withdrawal	4M Deposit	Balance of Transferred Funds	4M Balance
6/30/2026						\$0.00	\$13,826,425.42
7/20/2026	Transfer from 4M to checking			\$2,700,000.00		\$2,700,000	\$11,126,425.42
7/31/2026	Check Run for Capital Project Invoices through June 30	\$2,551,050.74				\$148,949.26	\$11,126,425.42
8/4/2026	Transfer from 4M to checking			\$ 970,000.00		\$1,118,949.26	\$10,156,425.42
8/20/2026	ACH Payment PFA Loan Payment	\$935,213.48				\$183,735.78	\$10,156,425.42
8/20/2026	Transfer to Debt service reserve	182,752.68				\$983.10	\$10,156,425.42
				Ending Balance		\$983.10	\$10,156,425.42



Action Item 11

Action Item 11 – Request for ratification of Finance Committee Appointments

August 4, 2026

James Bayliss, Commission Chair
Hibbing Public Utilities Commission
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Action Item 11 - Request for ratification of Finance Committee Appointments

Dear Commissioners,

I respectfully request ratification of the appointment of Commissioners to the newly established Finance Committee.

The following Commissioners have been appointed to serve on the Finance Committee:

- Chair Bayliss
- Commissioner Babich

Thank you for your consideration of this request.

A handwritten signature in blue ink that reads "Kendra Powers".

Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission

HPU-Power Plant- Fire Update

Operations

On Friday, July 17th at 12:00 pm we experienced a small fire in between the boiler room and the mechanical storage room located directly above boiler room. Crews noticed smoke and reacted swiftly and precisely to identify the fire and safely acted on notifying the Hibbing Fire Dept and other local departments to respond. While waiting for the Fire Department to respond some of the trained staff started to protect important infrastructure and control wire trays with fire suppression! Big shout out to the HPU Gen Staff for minimizing the damages to operations at the plant!

Fire Cause

After investigation into the fire it was found to be caused by the Air Ejection system I.E Hogger on Turbine 3. It is a startup mechanism that reduces pressure in the turbine condenser until target vacuum is achieved. This pipe can reach temps of 800F. The pathway for this pipe was very tight and ran through wood flooring above the boiler room. The wood heated up and caused a fire.

Corrective Actions

- E&I – 1)** Replacing compromised wiring
2) Testing control wiring
3) Cleaning and testing control cabinets
4) Rewiring 110 outlets and receptacles.

Mechanics-

- 1) Cut out burnt wood footings and flooring
- 2) Modifying Hogger pipe clearance
- 3) Replacing footings and flooring

Firing Line-

- 1) Removed all items from control room
- 2) Cleaned the walls, flooring and computers
- 3) Reorganized the items in the boiler room
- 4) Continued operating boiler 2
- 5) Cleaning plenums on boiler 4

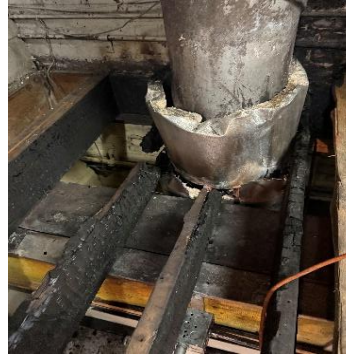
Fuel Handlers-

- 1) Working with crews on clean up
- 2) Vacuum truck cleaned the wood unload
- 3) Vacuum truck cleaned the coal pocket and feed belts for boiler 4

Generation

We are currently running Turbine 6 with boiler 2 online. All turbines are available for operation. Boiler 4 was taken down during this event to clean and do maint on.

Air Ejector Pipe Top View



Air Ejector Pipe Bottom



Boiler Room



Clean Up



Floor Rework





Item 4

Item 4 – Biomass Fuel Savings

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 4- Biomass Fuel Savings

Dear Commissioners,

For your discussion and approval to proceed, we have recently had meetings with Savanna Pallets our biomass wood provider to come up with fuel cost savings. I have attached a proposal detailing measures of savings that we can get with your approval to move forward. Total annual cost savings would be \$204,947.00 annual biomass fuel savings.

Sincerely,



Dan Edwards
Power Plant Manager



July 20, 2026

Hibbing Public Utilities
Attn: Dan Edwards, Power Plant Manager

Dear Dan,

This letter contains our proposals for cost-saving measures as it relates to our supply of biomass to the HPU power plant ("the plant"). We have supplied, on average, around 52,000 tons of biomass per year to the plant at an average cost of slightly above \$35/ton. In broad terms, we propose to reduce this cost by ~\$5/ton to an average of slightly above \$30/ton. We believe this will generate estimated savings to the plant of over \$200,000, as shown in the table below:

Detailed cost-saving proposals:

Proposal	Estimated Annual Savings	Operational changes to meet this goal
1. Eliminate the \$7/ton surcharge for weekday loads out of the Stockpile.	In 2025 there were ~20,141 tons shipped from Stockpile on Weekdays. $20,141 \times \$7/\text{ton saving} = \$140,987$ savings.	We will maximize our high-quality chips and mulch material from our McGregor and Remer plants and continue to supplement with lower-cost Blandin mulch.
2. Eliminate the \$7/ton surcharge for 3rd-party direct deliveries.	In 2025 there were 2,730 tons of chips delivered by 3rd parties direct to HPU at \$37/ton. $2,730 \times \$7/\text{ton} = \$19,110$	Our McGregor site now has the capacity to produce more chips, reducing seasonal needs for 3 rd party chips. 3 rd parties will be allowed to deliver if they can make the new pricing work.
3. Reduce Weekend and Holiday deliveries by at least 50%.	In 2025 there were 5,980 tons shipped on weekends and holidays. $5,980 \times 50\% \times \$15/\text{ton surcharge} = \$44,850$ savings	We will do everything we can to reduce weekend/holiday deliveries and will do so by keeping the plant full in advance as much as possible.

We have put significant thought into these proposals and their feasibility and are confident we can deliver on them. Please let us know if you have any questions about their content or if you have other ideas for us to consider. We are happy to discuss it in person and we look forward to hearing back from you.

Thank you!

Chad Raushel
Savanna Pallets, Inc.
chadraushel@savannapallets.com
218-839-1715
 **Savanna Pallets**



Item 5

Item 5 – Request for Contribution Policy/Procedure

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 5 – Request for Contribution Policy/Procedure

Dear Commissioners,

Attached for your discussion is a summary of the estimated utility service extension costs associated with Habitat for Humanity homes, along with information regarding the number of Habitat service installations completed by the utility.

The information is provided to assist the Commission in discussing a potential utility contribution toward these service extension costs. The cost summary outlines average expenses for electric, gas, and water service extensions and provides context demonstrating the utility's level of participation in Habitat projects over the years.

This discussion may also help establish a consistent framework for evaluating similar requests from other organizations in the future.

Sincerely,

A handwritten signature in blue ink that reads "Kendra Powers".

Kendra Powers
Senior Director Human Resources and Organizational Development
Hibbing Public Utilities Commission



REQUEST FOR CONTRIBUTION

The Hibbing Public Utilities Commission (HPUC) has the statutory right to contribute annually a sum not to exceed one percent of the previous year's gross revenues, or \$20,000, whichever is less.

Any party wishing to make request for contribution from the Hibbing Public Utilities Commission must complete this form and submit it to the office of the General Manager, 1902 E. 6th Ave., Hibbing, MN 55746. Applicants may request up to \$500 in funds as related to the below statutory requirements. Larger requests may be considered for the Commission's End-of-Year Charitable Contributions. Requests will be brought to the Commission for discussion and action at the most practical regularly scheduled meeting of the Commission following receipt of the application form.

PURPOSE: By statute, HPUC contribution must be for the purpose of advertising, improving and developing the tourist, recreational, industrial, commercial, or vocational resources of the City of Hibbing.

REQUESTING PARTY INFORMATION:

NAME OF ORGANIZATION: North St Louis Cty Habitat For Humanity

CHECK PAYABLE TO: _____

CONTACT NAME: Nathan Thompson PHONE NO. 218 750 7443

ADDRESS: 1914 & 1916 7th Ave East Hibbing

DATE: 7-02-26

PROJECT DESCRIPTION: (Please provide project description including scope, estimated project costs, location, schedule, etc.)

" Two" New homes to be built approx dirt work start
7-15-26 - One house will be a school build & the other
will be built by volunteers -

AMOUNT OF REQUEST: _____

REASON FOR REQUEST: (Please describe the ways in which the request meets the statutory purpose, describe under PURPOSE above):

HPUC has been a great partner for NSLCHFH We always try
to keep our costs down wherever we can. We look forward
to working with you in the near future -

Kristi Cloven

218 369 7066

August 4, 2026



REQUEST FOR CONTRIBUTION

HPUC DISPOSITION: (Not to be filled out by applicant)

Commission Secretary

Date

p/forms/admin./Request for Contribution.doc

Habitat for Humanity Utility Service Extension Cost Summary

Electric Service

Electric service extension costs vary depending on the existing distribution infrastructure and the equipment required. The largest cost associated with an electric extension is typically the transformer.

On average:

- **Overhead transformer:** approximately **\$1,000**
- **Underground transformer:** approximately **\$5,000–\$6,000**
- **Wire costs** are minimal in comparison (generally **\$5 per foot or less**) and have little impact on the total project cost.
- **Labor** generally ranges from **4 to 8 hours**, depending on the location and complexity of the installation. Crew size varies by project but using an estimated labor rate of **\$200 per hour**, labor costs typically range from **\$800 to \$1,600**.

When an existing transformer serving nearby customers can also serve the new home, extension costs are significantly reduced.

- In these situations, the average cost for materials and labor is approximately **\$500**.

*For this estimate, vehicle overhead and other indirect costs have not been included.

Gas Service

The average cost to extend natural gas services is approximately **\$450** per home.

Water Service

The average cost to extend water services is approximately **\$500** per home.

Historical Activity

The utility has historically completed approximately **two Habitat for Humanity service installations per year**, with **three installations occurring in both 2018 and 2020**.



Item 6

Item 6 – GPS Policy

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

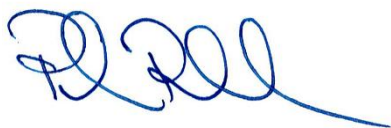
RE: Item 6 – GPS Policy

Dear Commissioners,

For your consideration, before you is a policy that outlines GPS usage at Hibbing Public Utilities and how it is intended to monitor our fleet vehicles. This policy is not intended to infringe upon any employee's contractual or statutory rights but is intended to protect HPU assets and promote employee safety.

Thank you for your consideration.

Sincerely,



Paul Plombon
Energy & Operations Manager

DRAFT

Hibbing Public Utilities
Policy Number: EMPL069gpstracking
Date: August 4, 2026

Subject: GPS Tracking Policy for HPU Vehicles

Purpose

Hibbing Public Utilities uses Global Positioning System (GPS) technology in HPU-owned or leased vehicles to promote employee safety, protect public assets, improve fleet management, enhance operational efficiency, and investigate accidents, complaints, theft, or suspected misuse of HPU vehicles.

Scope

This policy applies to all employees and temporary employees who operate HPU-owned, leased, or rented vehicles equipped with GPS technology.

GPS Data

GPS systems may collect vehicle location, speed, mileage, idle time, engine status, and other vehicle operating information. GPS technology is installed on HPU vehicles, not on employees or their personal vehicles.

Use of GPS Data

GPS data may be used for legitimate business purposes, including fleet management, dispatching, maintenance, safety, investigations, and compliance with HPU policies. GPS data will not be used to monitor lawful union activity or for any unlawful purpose.

Data Privacy

GPS data shall be collected, accessed, maintained, retained, and disclosed in accordance with the Minnesota Government Data Practices Act (Minn. Stat. Ch. 13), applicable records retention requirements, and other applicable law. Access to GPS data is limited to employees with a legitimate business need.

Collective Bargaining

For employees represented by a labor organization, this policy shall be administered in accordance with applicable collective bargaining agreements and the Minnesota Public Employment Labor Relations Act (PELRA). Nothing in this policy is intended to diminish employees' contractual or statutory rights.

Employee Notification

Employees will be notified of vehicles equipped with GPS technology and provided access to this policy.

Policy Violations

Violation of this policy may result in disciplinary action, up to and including termination of employment. For employees covered by a collective bargaining agreement, any discipline shall be imposed in accordance with the applicable agreement, including just-cause and due process requirements.

Administration

The HPU reserves the right to modify this policy as necessary to comply with operational needs, applicable law, and collective bargaining obligations.

RESOLUTION 26-11

The HPUC recognizes it is a public utilities commission as set forth in state statute 412.331 and shall operate as a public utilities commission under state statutes 412.321 to 412.391. Per state statute 412.371 Subdivision 1. HPUC shall establish a separate account or fund for each utility and into this fund or account shall be paid all the receipts for the utility and from it shall be paid all disbursements attributable to the utility.

James Bayliss
Chairman

Jeff Hart
Commission Secretary

412.331 ESTABLISHMENT OF PUBLIC UTILITIES COMMISSION.

Any statutory city may by ordinance expressly accepting the provisions of sections 412.331 to 412.391 establish a public utilities commission with the powers and duties set out in those sections. **Any water, light, power and building commission now in existence in any statutory city shall hereafter operate as a public utilities commission under sections 412.321 to 412.391.**

History: 1949 c 119 s 43; 1973 c 123 art 2 s 1 subd 2

412.371 SEPARATE CITY FUND FOR EACH UTILITY.

Subdivision 1. **For all utility money in and out.** A separate fund or a separate account shall be established in the city treasury for each utility. Into this fund or account shall be paid all the receipts from the utility and from it shall be paid all disbursements attributable to the utility.

Subd. 2. **Must audit like city.** The commission shall, in the same manner as the council under section 412.271, subdivision 1, and to the same extent, audit claims to be paid from the public utilities fund. The secretary of the commission shall draw an order upon the treasurer for the proper amount allowed by the commission.

Subd. 3. **Checks paid like city.** Upon counter signature by the president of the commission and presentation orders shall be paid by the treasurer.

History: 1949 c 119 s 47; 1973 c 123 art 2 s 1 subd 2; 1986 c 444



Closed Session

Closed Session - Pursuant to MN ST Sect. 13D.03subdivision 3c

August 4, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Closed Session – Pursuant to MN ST Sect. 13D.03subdivision 3c

Dear Commissioners,

Pursuant to MN ST Sect. 13D.03 subdivision 3c the Commission will be going into closed session for consideration of the purchase of real property located at parcel code 141-0040-00060. Staff are recommending entering closed session in alignment with state statute.

Sincerely,



Paul Skubinna
Engineering Manager