



Commission Regular Session

JUNE 9TH, 2026

Commission Meeting Agenda
June 9th, 2026

Chair J. Bayliss	—	Commissioner J. Sandstede	—
Commissioner J. Stokes	—	Commissioner J. Babich	—
Commissioner J. Hart	—	Legal Counsel A. Borland	—
General Manager L. Peterson	—	Auditors Abdo., LLP	—
HR & OD Director K. Powers	—	Manager of Power Supply P. Plombon	—
Plant Manager D. Edwards	—	Executive Assistant M. Schoeben	—
Engineering Manager P. Skubinna	—	Local 94 President G. Pogachnik	—

1. CALL TO ORDER

2. ADDS/DELETES

3. APPROVAL OF MINUTES: May 19th, 2026, Commission Meeting

4. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*

5. CONSENT AGENDA

- A. Approve invoices >\$10,000 & approve the bills & ACH transfers dated May 15th, though, May 29th, 2026.
- B. Approve the payroll paid & overtime report for May 28th, 2026, pay date.
- C. Authorize listed request for contributions, Project Care, Free Clinic "Spirit of Giving" Fundraiser, Bluejackets High School Soccer Booster Club, Hibbing College Foundation & Mine and Pines Revisited.
- D. Reaffirm General Manager Employment
- E. Approve Commissioners to attend June 17th, 2026, South Water Treatment Plant Ribbon Cutting at 11871 Town Line Rd., Hibbing, MN 55746 at 1:30 pm.
- F. Approve Commissioners to attend June 18th, 2026, All Employee Summer Safety Meeting & BBQ, Bennett Park North Pavilion from 2:00 pm to 5:30 pm.

6. OLD BUSINESS

- A. Annual Rate Adjustment
 - i. Approve Base Rate Adjustments Per 2025 Rate Study
 - ii. Review and Consider Annual Purchase Gas & Power Purchase Adjustments
- B. Capital Plan
 - i. Sources of Funds
 - 1. Approve Resolution 26-09; Surplus Equipment
 - ii. Uses of Funds
 - 1. (OF0003.0) Lead Water Main Bids 4th Avenue East & 4th Avenue West

7. NEW BUSINESS

8. ADJOURNMENT



Item 3

Item 3 – Approval of Minutes: May 19th, 2026

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 3 - Approval of Minutes: May 19th, 2026

Dear Commissioners;

Please find attached for your approval, draft minutes from the Commission Meeting held on May 19th, 2026.

Sincerely;



Luke J. Peterson

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave., Hibbing, MN 55746, held on May 19th, 2026. Meeting held at Hibbing City Hall, 401 E. 21st St., Hibbing MN. Chair Bayliss called the meeting to order at 5:02 p.m. In attendance were Chair Bayliss, Commissioner Hart, Commissioner Stokes, Commissioner Sandstede, Legal Counsel, Andy Borland; General Manager Luke Peterson, OD & HR Manager, Kendra Powers; Engineering Manager, Paul Skubinna; Interim Financial Controller, Tammy Mattonen; Executive Assistant, Magan Schoeben; and Grant Writer & Engagement Specialist, Eliot Dixon. Also in attendance were HPU Employee & Local 94 Union President, George Pogachnik, HPAT Rep., Ron Wirkkula, and Andrew Levi, with Merjent. Community Members, Mark Reger, Candie Seppala, Kelly Grinsteinner, and Joe Peterson. Absent was Commissioner Babich.

Item 2. RECONSIDER GENERAL MANAGER RESIGNATION

Chair Bayliss deleted item from the agenda, stating all Commissioners must be present to vote on this item. Chair Babich was absent.

Item 3. ADDS/DELETES

Delete- Item 2. Reconsider General Manager Resignation

Add – Public Service Announcement, HPU Community Survey, Eliot Dixon

Item 4. APPROVAL OF MINUTES

Motion by Commissioner Stokes, supported by Commissioner Sandstede, to approve the regular meeting minutes of the April 28th and special meeting minutes of May 4th, 2026, Commission Meetings.

Motion carried unanimously.

Item 5. CITIZENS FORUM

Item 6. CONSENT AGENDA

Item 6.A. Approving invoices >\$10,000 & approve the bills & ACH transfers >\$10,000 dated April 23rd – May 14th, 2026

Item 6.B. Approve the payroll paid & overtime report for, April 30th, and May 14th, 2026 pay dates.

Item 6.C. Request approval to award Line Crew Assistant Lead (26-04) to George Pogachnik

Item 6.D. Authorize listed requests for contributions, Iron Range Street Jams, Organized by Sammy's- Hibbing & the Iron House & ISD 701 HHS Career Academy

Item 6.E. Approve Commissioners to attend the Southern Interconnect Landowner Meeting, May 20th, 2026

Item 6.F. Approve Commissioners to attend the Ever-Green Energy Tour June 2nd, 2026 in the Twin Cities

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Discussion regarding Item 6.E., location of Southern Interconnect Landowner Meeting, May 20th, 2026. Location will be Maple Hill Community Center.

Motion by Commissioner Stokes, supported by Commissioner Sandstede, to approve Consent Agenda items 6.A., 6.B., 6.C., 6.D., 6.E., & 6.F. as presented.

Motion carried unanimously.

Item 7. FINANCIALS & RISK MANAGEMENT

Item 7.A. Current Financials

Item 7.A.i. Approve April Financials

Item 7.A.ii. Review & Discuss Budget Current Estimate

Motion by Commissioner Stokes, supported by Commissioner Hart, to approve April, 2026 Monthly financials. Commission reviewed and acknowledged Budget Current Estimate.

Motion carried unanimously.

Item 7.B. Annual Rate Adjustment

Commissioners request additional breakdowns and firm data on spreadsheets for items 7.B.i. & 7.B.ii. Legal Counsel, Andy Borland advised bringing items to next meeting for action.

Item 7.B.i. Approve Base Rate Adjustments Per 2025 Rate Study

Motion by Commissioner Sandstede, supported by Commissioner Stokes , to table Item 7.B.i.

Motion carried unanimously.

Item 7.B.ii. Review and Consider Annual Purchase Gas & Power Purchase Adjustments

Motion by Commissioner Sandstede, supported by Commissioner Stokes , to table Item 7.B.ii.

Motion carried unanimously.

Item 7.C. Capital Plan

Item 7.C.i. Source of Funds

1. Approve Resolution 26-07; 2025/2026 Drinking Water Revolving Fund in the Amount of 9,206,993

Motion by Commissioner Bayliss, supported by Commissioner Sandstede, to approve Resolution 26-07; 2025/2026 Drinking Water Revolving Fund in the amount of 9,206,993.

Motion carried unanimously.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

2. Approve Resolution 26-08; Authorizing Hibbing Public Utilities to Make Application to and Accept Funds from Greater Minnesota Electric Vehicle Infrastructure Community Program

Motion by Commissioner Stokes, supported by Commissioner Sandstede, to approve Hibbing Public Utilities to Make Application and to Accept Funds from Greater Minnesota Electric Vehicle Infrastructure Community Program.

Motion carried unanimously.

3. Approve Resolution 26-09; Surplus Equipment

Discussion of Commissioner Stokes generating a list of equipment related questions on the list to provide to employees to provide follow-up information.

Motion by Commissioner Stokes, supported by Commissioner Sandstede to table item 7.C.i.3.

Motion carried unanimously.

Item 7.C.ii.Uses of Funds

1. (OF0004.2) Beltline Substation Project Bid Opening

Motion by Commissioner Hart, supported by Commissioner Stokes, to approve Beltline Substation Project Bid Opening.

Motion carried unanimously.

2. (OF0010.0) Electric Distribution Annual Maintenance Vegetation Management Pre-request for Bid Update

Motion by Commissioner Stokes, supported by Commissioner Sandstede, to approve Electric Distribution Annual Maintenance Vegetation Management Pre-request for Bid.

Motion carried unanimously.

3. (OF0005) Authorize Merjent Permitting and Landowner Engagement

Motion by Commissioner Hart, supported by Commissioner Baylis, to authorize Merjent permitting and landowner engagement.

Motion carried unanimously.

4. OF0009.0) Gas AMI Discussion Options for Gas Meter Upgrades

Motion by Commissioner Hart, supported by Commissioner Stokes, to approve Hibbing Public Utilities to pursue other options for gas meter upgrades.

Motion carried unanimously.

5. Lead Water Main Bids 4th Avenue East & 4th Avenue West

Chair Baylis stated that this item is included in the Capital Plan and will be tabled.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

6. Alliance Proposal for Stack Testing

Motion by Commissioner Stokes, supported by commissioner Sandstede, to approve Appliance Proposal for Stack Testing.

Motion carried unanimously.

Item 8. Policy & Governance

A. Market Energy Service Agreement

i. Approve Annual Power Plan

Motion by Commissioner Hart, supported by Commissioner Sandstede, to approve item 8.A.i. Annual Power Plan.

Motion carried unanimously.

ii. Approve & Discuss Communication Regarding Future with MN Power

Motion by Commissioner Hart, supported by Commissioner Sandstede, to approve item 8.A.i. Annual Power Plan.

Motion carried unanimously.

Motion by Commissioner Hart, supported by Commissioner Baylis, to approve item 8.A.ii. Approve & Discuss Communication Regarding Future with MN Power.

Motion carried unanimously.

B. Approve Succession of Leadership Policy

Motion by Commissioner Stokes supported by Commissioner Sandstede, to approve Succession of Leadership Policy Leadership Policy.

Motion carried unanimously.

C. Approve Commission Officers

Commissioner Stokes nominated James Bailys as Chair, supported by Commissioner Sandstede.

Motion carried unanimously.

Commissioner Hart nominated Commissioner Sandstede as Vice Chair, Commissioner Baylis supported.

Motion carried unanimously.

Commissioner Stokes nominated Commissioner Hart as the Secretary position, Commissioner Sandstede supported.

Motion carried unanimously.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Item 9. ADJOURNMENT

Motion by Commissioner Sandstede, supported by Commissioner Stokes, to adjourn the meeting at 6:41 pm, immediately following was the Joint Workshop with the Hibbing City Council.

Motion carried unanimously

Attest:

James Bayliss, Chair

Jeff Hart, Commission Secretary

Meeting materials are available at
The next meeting is an action meeting scheduled for Tuesday, June 9th, 2026
at 5:00 p.m. at the Hibbing City Hall, 401 E. 21st St., Hibbing MN 55746.

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Item 5.A

Item 5.A – Approve Invoices >\$10,000 and bills & ACH transfers dated May 15th, 2026 – May 29th, 2026

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 5.A – Approve Invoices >\$10,000 and bills & ACH transfers dated May 15th, 2026 – May 29th, 2026

Dear Commissioners;

Per HPU's Authorization and Approval matrix approved at the April 26th 2022 Commission Meeting, please find attached enclosed invoices, bills, and payments since the last Regular Meeting held by the Commission on May 19th, 2026.

Sincerely;



Luke J. Peterson

Report Criteria:

Detail report type printed
 [Report].Invoice Amount = {>}10000
 Check.Voided = No

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
BAKER TILLY VIRC	BT3615068	April professional services including March compilation, key matrix presentation, travel to commission meeting,	04/30/2026	05/06/2026	17,451.02	63925	05/28/2026
Total BAKER TILLY VIRCHOW KRAUSE, LLP:					17,451.02		
BCBS RETIREE	2605014382	RETIREE ACTIVE COVERAGE 06/01/26-06/30/26	05/14/2026	05/14/2026	11,591.00	52820262	05/28/2026
Total BCBS RETIREE:					11,591.00		
BOLTON & MENK, I	0392722	WATER TREATMENT FACILITY IMPROVEMENTS / CAREY VALLEY 2023	04/16/2026	05/01/2026	27,307.38	63927	05/28/2026
	0393701	PH.2 for E 23rd ST Water Services	04/29/2026	05/20/2026	12,024.50	63927	05/28/2026
	0393702	2026 Lead Service Line & Watermain Replacement Project	04/29/2026	05/20/2026	35,135.50	63927	05/28/2026
Total BOLTON & MENK, INC:					74,467.38		
Crum Energy Law	1001	April Legal services Southern Interconnect Transmission project	04/30/2026	05/12/2026	24,745.00	63935	05/28/2026
Total Crum Energy Law:					24,745.00		
ELECTRIC POWER	47539	Southern Interconnect - Full Detail Engineering Package	04/30/2026	05/12/2026	53,317.00	63938	05/28/2026
Total ELECTRIC POWER ENGINEERS LLC:					53,317.00		
HECIMOVICH MEC	4707	2026 Steam Services	04/28/2026	05/01/2026	74,287.54	63950	05/28/2026
Total HECIMOVICH MECHANICAL CONTRACTING INC:					74,287.54		
KINECT ENERGY I	409947	Purchased Gas for April 2026	05/05/2026	05/06/2026	397,952.55	51920261	05/19/2026
Total KINECT ENERGY INC ACH DO NOT MAIL:					397,952.55		
MERJENT INC	53157	HIB Southern Interconnect Project--Services from March	04/17/2026	04/23/2026	21,395.78	63961	05/28/2026
Total MERJENT INC:					21,395.78		
MINNESOTA POWE	0762849139	Purchased Power For April 2026	05/15/2026	05/19/2026	534,308.17	52820263	05/28/2026
Total MINNESOTA POWER ACH DO NOT MAIL:					534,308.17		
MN PEIP	1629692	ACTIVE EMPLOYEE HEALTH COVERAGE 06/01/26-06/30/26	05/25/2026	05/14/2026	188,340.98	51920262	05/19/2026
Total MN PEIP:					188,340.98		
MN REVENUE SAL	05192026	MONTHLY SALES TAX APR 2026	05/19/2026	05/19/2026	130,727.00	51920263	05/19/2026
Total MN REVENUE SALES TAX:					130,727.00		
OHMAN INDUSTRI	01393	Rebuilding condensers and coolers on turbine 5 - labor and equipment use	04/30/2026	05/27/2026	88,394.61	63967	05/28/2026

Name	Invoice Number	Description	Vendor Invoice Date	Invoice Approval Date	Invoice Amount	Check Number	Check Issue Date
	01425	Turbine 5 repair to explosion diaphragm - labor and parts	04/30/2026	05/27/2026	48,382.32	63967	05/28/2026
	01426	Boiler #1 - grate repair to the coal delivery system	04/30/2026	05/27/2026	19,450.55	63967	05/28/2026
	01427	Turbine 5 - Descaling steam injector	04/30/2026	05/27/2026	47,955.53	63967	05/28/2026
	01428	Feedwater pump #2 - labor and parts to restore boiler feedpump #2	04/30/2026	05/27/2026	129,410.83	63967	05/28/2026
Total OHMAN INDUSTRIES INC:					333,593.84		
TAMMY MATTONE	MARCH.202	Accounting Services for March 2026	04/16/2026	05/27/2026	14,470.00	63975	05/28/2026
Total TAMMY MATTONEN CONSULTING LLC:					14,470.00		
Grand Totals:					1,876,647.26		

Report Criteria:

Detail report type printed
 [Report].Invoice Amount = {>}10000
 Check.Voided = No



Hibbing Public Utilities Commission Authority Matrix – Version April 2022							
P = Primary Responsibility C = Consenting A = Advises N = Notified I = Implements							
	Commissi on	Chair	Vice Chair	General Manager	Controller	Risk Manager	AP / Payroll
<i>Annual Budget</i>	P			A	A		
<i>Set Reserve Policy</i>	P			A	A		
<i>Budget Revision</i>	P			A	A		
<i>Strategic Plan</i>	P			A	A		
<i>Contract with total value exceeding \$25,000 or term greater than 5 years</i>	P			*A	N		
<i>Contracts with total value less than or equal to \$25,000 and term less than 5 years</i>	N			P	N	**	
<i>Bank Checks / ACH / Wires Greater than \$10,000</i>	P			*A	N		
<i>Emergency Purchases including End of the Month Gas Commodity Purchases</i>	C	C	C	P	N		
<i>Payroll and Statutorily Exempted Payments</i>	C			P	N		I
<i>Transfer of funds between accounts</i>				N	P		I
<i>Open/Close Bank Accounts</i>	P			A	A		
<i>Money Market / Investment Choices</i>	C			A	P		
<i>Purchase / Sale of Real Property</i>	P			A	A		



Hibbing Public Utilities Commission Authority Matrix – Version April 2022							
P = Primary Responsibility C = Consenting A = Advises N = Notified I = Implements							
<i>Debt Issuance</i>	P			A	A		
<i>Credit Facility Issuance</i>	P			N	N		
<i>Short-term borrowings/repayments under Credit Facilities</i>		N	N	P	C		
<i>Implementing Controls and ensuring compliance with Authorizations</i>	N			P	A		
<i>Employee travel for safety, trade, and business training</i>	N			P	A		
* Delegation 1	Primary approval delegated to General Manager for review and transmittal of payments, ACH, checks, payroll and approved contracts until ratification at the Commission Meeting immediately following issuance.						
** Delegation 2	General Manager delegates approval of contracts of value less than \$10,000 and less 5 years in duration to the Risk Manager						
*** Delegation 3	General Manager delegates approval of payroll, transfers, and statutorily exempted payments to Accounts Payable and Payroll function.						



Item 5.B

Item 5.B – Approval of Payroll Paid and Overtime Report for the
May 28th, 2026, Payroll Date

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 5.B – Approval of Payroll Paid and Overtime Report for the May 28th, 2026,
Payroll Date.

Dear Commissioners;

Per HPU's Authorization and Approval matrix approved at the April 26th, 2022,
Commission Meeting, please payroll and overtime reports for payroll dates
subsequent to the last Commission meeting held on May 19th, 2026.

Sincerely;



Luke J. Peterson

Report Criteria:

Employee Transaction.Check Issue Date = 05/28/2026

Pay Code.Pay Code = 1-19, 25

Payroll Type	Amount
Total REGULAR WAGES:	199,506.46
Total REGULAR WAGES - FOREMAN:	683.20
Total REGULAR WAGES - LEAD:	349.00
Total OVERTIME WAGES:	16,620.58
Total OVERTIME WAGES - FOREMAN:	1,122.00
Total OVERTIME WAGES - LEAD:	1,211.04
Total SUNDAY PREMIUM:	2,808.48
Total VACATION PAY:	16,984.05
Total SICK & SAFE LEAVE:	100.00
Total SICK LEAVE - REGULAR:	3,857.01
Total UNEXCUSED SICK LEAVE:	.00
Total COMP FROM STADBY:	.00
Total COMP TIME EARNED:	.00
Total COMP TIME USED:	2,423.78
Total PERSONAL HOLIDAY:	3,581.69
Total SHIFT DIFFERENTIAL .75/HR:	391.50
Total LONGEVITY:	3,070.65
Total STANDBY:	6,402.18
Total RETRO PAY:	36.00
Total CERTIFICATE/LICENSE:	1,172.21
 Grand Totals:	 <u>260,319.83</u>



Item 5.C

Item 5.C – Authorize listed Requests for Contribution

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 5.C – Authorize Listed Requests for Contribution

Dear Commissioners;

The Hibbing Public Utilities Commission has the authority to make charitable contributions to community organizations and events that develop the tourist, recreational, industrial, commercial, or vocational resources of Hibbing. As per the Commission direction, contributions are being awarded to qualified organizations as applications are received and then presented to the Commission for authorizations.

The Following contributions were awarded in the month of June 2026.

Organization	Sector of Support	Request Amount
Project Care Free Clinic	Commercial	\$500
Blue Jackets HS Soccer Booster Club	Recreation	\$500
Hibbing College Foundation	Commercial	\$500
Mines and Pines Revisited	Commercial	\$500

Sincerely;



Luke J. Peterson



REQUEST FOR CONTRIBUTION

The Hibbing Public Utilities Commission (HPUC) has the statutory right to contribute annually a sum not to exceed one percent of the previous year's gross revenues, or \$20,000, whichever is less.

Any party wishing to make request for contribution from the Hibbing Public Utilities Commission must complete this form and submit it to the office of the General Manager, 1902 E. 6th Ave., Hibbing, MN 55746. Applicants may request up to \$500 in funds as related to the below statutory requirements. Larger requests may be considered for the Commission's End-of-Year Charitable Contributions. Requests will be brought to the Commission for discussion and action at the most practical regularly scheduled meeting of the Commission following receipt of the application form.

PURPOSE: By statute, HPUC contribution must be for the purpose of advertising, improving and developing the tourist, recreational, industrial, commercial, or vocational resources of the City of Hibbing.

REQUESTING PARTY INFORMATION:

NAME OF ORGANIZATION: Project Care Free Clinic

CHECK PAYABLE TO: Project Care Free Clinic

CONTACT NAME: Steph Senich PHONE NO: _____

ADDRESS: 3112 E 6th Ave Hibbing MN 55746

DATE: 9/25/20

PROJECT DESCRIPTION: (Please provide project description including scope, estimated project costs, location, schedule, etc.)

PCFC provides free medical care to Iron Range (Hibbing) patients.

AMOUNT OF REQUEST: \$500-

REASON FOR REQUEST: (Please describe the ways in which the request meets the statutory purpose, describe under PURPOSE above):

We run solely on fundraising & grants



REQUEST FOR CONTRIBUTION

HPUC DISPOSITION: (Not to be filled out by applicant)

Commission Secretary

Date

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Project Care Free Clinic's "Spirits of Giving" Fundraiser

Sponsorship Commitment Form for September 25, 2026

Business/Organization Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Phone: () _____ - _____

Sponsorship Levels (Please check one)

Presenting Sponsor (\$1,500)
(Early Bird - \$1,000)

Platinum Sponsor (\$1,000)
(Early Bird - \$750)

Gold Sponsor (\$500)
(Early Bird - \$375)

Silver Sponsor (\$250)

Bronze Sponsor (In-Kind value over \$100)

Raffle Item (*Description of Raffle Item*) _____

If tickets are part of the sponsorship package we will confirm with you ahead of time how many you would like to redeem.

Payment Information

Check Enclosed **Bill Me** **Charge my credit card**

(Please make checks payable to Project Care Free Clinic)



Card Number: _____

Type of Card: Visa Master Card Discover American Express

Expiration: _____/_____

Security Code: _____

Signature: _____

Thank you for your support!

**Project Care Free Clinic's 10th Annual
"Spirits of Giving" Fundraiser**

Friday September 25th Valentini's Supper Club Chisholm MN

Sponsorship Levels

Presenting Sponsor

\$1,500

**** Early Bird Special \$1,000 ****

- Logo recognition on all electronic advertising
- Recognition on event program – Full Page Ad / Coupon
- Listed as a Presenting Sponsor for the event
- Option to have a display table in the event registration area

Platinum Sponsor

\$1,000

**** Early Bird Special \$750 ****

- Recognition on all electronic advertising
- Recognition on event program – Full Page Ad / Coupon

Gold Sponsor

\$500

**** Early Bird Special \$375 ****

- Logo recognition on all electronic advertising
- Logo recognition on event program – ½ Page Ad / Coupon

Silver Sponsor \$250

- Logo recognition on all electronic advertising
- Logo recognition on event program – ¼ Page Ad / Coupon

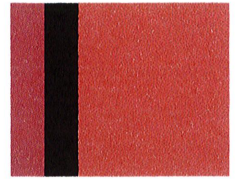
Bronze Sponsor – In-kind Donations valued above \$100

- Recognition of donation at the event

To allow plenty of time for marketing, Early Bird Commitments are due by August 1st, 2026
All other Sponsorship Commitments are due by **August 15th**

Project Care Free Clinic

Main Office – 3112 6th Avenue East, Hibbing, MN 55746
(218) 263-8549 projectcare@qwestoffice.net



Greetings,

It is that time of year again! Time to think about our upcoming annual fall fundraiser “Spirits of Giving.”

Friday September 25, 2026 will mark our 10th Annual Fundraiser. The “Spirits of Giving” fundraiser has grown substantially and it is anticipated by many. The fundraiser is an opportunity for people to gather and socialize for a wonderful cause while enjoying delicious food prepared by Valentini’s Supper Club, and the sampling of a variety of wines, beer, and specialty drinks; sponsored by Super One Liquor. Guests also enjoy participating in the raffles throughout the day.

We sincerely appreciate all of our sponsors. At this time we would like to invite everyone to participate by way of sponsorship. You will see our levels of sponsorship on the enclosed sheet.

To find out more about how we serve the Iron Range Communities, please visit our web page www.projectcarefreeclinic.org

We look forward to hearing from you! If you have additional questions please feel free to call (218) 263-8549 or send an email to projectcare@qwestoffice.net

This will be my last year as Board President and Spirits of Giving Committee Chair. I would like to personally thank each and every one of you that has donated to this amazing cause, that I am so thankful to have been apart of for so many years. It is my goal to make this the best Spirits of Giving to date. I hope you will help me with that by either making a monetary donation or donating a raffle item.

I remain most respectful,

Stephanie Senich

Spirits of Giving Committee Chair
Board President
Project Care Free Clinic





REQUEST FOR CONTRIBUTION

The Hibbing Public Utilities Commission (HPUC) has the statutory right to contribute annually a sum not to exceed one percent of the previous year's gross revenues, or \$20,000, whichever is less.

Any party wishing to make request for contribution from the Hibbing Public Utilities Commission must complete this form and submit it to the office of the General Manager, 1902 E. 6th Ave., Hibbing, MN 55746. Applicants may request up to \$500 in funds as related to the below statutory requirements. Larger requests may be considered for the Commission's End-of-Year Charitable Contributions. Requests will be brought to the Commission for discussion and action at the most practical regularly scheduled meeting of the Commission following receipt of the application form.

PURPOSE: By statute, HPUC contribution must be for the purpose of advertising, improving and developing the tourist, recreational, industrial, commercial, or vocational resources of the City of Hibbing.

REQUESTING PARTY INFORMATION:

NAME OF ORGANIZATION: Bluejackets HS Soccer Boosters Club

CHECK PAYABLE TO: Bluejackets HS Soccer Boosters Club

CONTACT NAME: Brittany Cedar PHONE NO. 612-418-3509

ADDRESS: 4045 Sager Road Hibbing, MN

DATE: 5-22-2026 c/o Treasurer Lynsey Ziemer 55746

PROJECT DESCRIPTION: (Please provide project description including scope, estimated project costs, location, schedule, etc.)

Supplementary training equipment and gear, season is August-October at Chewer Field in Hibbing, MN. Summer workouts begin in July.

AMOUNT OF REQUEST: \$500.00

REASON FOR REQUEST: (Please describe the ways in which the request meets the statutory purpose, describe under PURPOSE above):

Supporting local athletes promotes recreative opportunities for families with children. The ability to offer this program is an asset for Hibbing.



REQUEST FOR CONTRIBUTION

HPUC DISPOSITION: (Not to be filled out by applicant)

Commission Secretary

Date

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Date: *May 21, 2026*

Dear Community Partner,

We are excited to announce the formation of the Bluejackets High School Soccer Booster Club, representing Hibbing, Chisholm and VCA players. As a new club, we are focused on providing our players with the equipment, facilities, and developmental opportunities they need to succeed both on and off the pitch. To achieve this, we are reaching out to local businesses and leaders who share our commitment to youth athletics and community pride.

Why Your Support Matters

Unlike traditional programs with rigid sponsorship tiers, we believe every contribution makes a meaningful difference. Whether it is a small gift or a larger investment, any donation is welcome and will go directly toward:

- Supplementary training equipment and gear.
- Transportation fees and travel costs.
- End-of-season recognition and scholarships.
- Coaching stipends

How We Celebrate Our Partners

We want to ensure our community knows who is standing behind our athletes. In appreciation of your support, we are proud to offer the following recognition for our donors:

- Field Presence: Your business name or logo featured on our team banners displayed during home games.
- Printed Media: Recognition in our event programs.
- Digital Reach: Frequent shout-outs and features across our official social media channels, connecting your brand with local families and fans.

Join the Team

If you are interested in supporting Bluejackets Soccer, please reach out to us at bluejacketsoccer701@gmail.com or mail your contribution to: 4045 Saari Rd., Hibbing MN 55746

Checks payable to: Bluejackets High School Soccer Booster Club

Thank you for your time and for considering an investment in the future of our players. Together, we can create a tradition of excellence for our student-athletes. Go Bluejackets!

Sincerely,

Lyndsey Ziemer, Treasurer
Bluejackets High School Soccer Booster Club

BlueJackets High School Soccer Booster Club
4045 Saari Rd.
Hibbing, MN 55746
bluejacketsoccer701@gmail.com

*Brittany
Cedar
612-418-
3509*



REQUEST FOR CONTRIBUTION

The Hibbing Public Utilities Commission (HPUC) has the statutory right to contribute annually a sum not to exceed one percent of the previous year's gross revenues, or \$20,000, whichever is less.

Any party wishing to make request for contribution from the Hibbing Public Utilities Commission must complete this form and submit it to the office of the General Manager, 1902 E. 6th Ave., Hibbing, MN 55746. Applicants may request up to \$500 in funds as related to the below statutory requirements. Larger requests may be considered for the Commission's End-of-Year Charitable Contributions. Requests will be brought to the Commission for discussion and action at the most practical regularly scheduled meeting of the Commission following receipt of the application form.

PURPOSE: By statute, HPUC contribution must be for the purpose of advertising, improving and developing the tourist, recreational, industrial, commercial, or vocational resources of the City of Hibbing.

REQUESTING PARTY INFORMATION:

NAME OF ORGANIZATION: Hibbing College Foundation
CHECK PAYABLE TO: Hibbing College Foundation
CONTACT NAME: Mehson A. Versick PHONE NO. cell 651-216-6829
ADDRESS: 1815 E. 25th ST Hibbing, Mn 55746 6829
DATE: 5/27/2026

PROJECT DESCRIPTION: (Please provide project description including scope, estimated project costs, location, schedule, etc.)
The Hibbing College Foundation will be hosting our 3rd annual charity kickball tournament on Saturday, Sept 26 - at The Bennett Park Courts - Our event brings in tourists, recreational industrial + also - economic benefits to the city of Hibbing!
AMOUNT OF REQUEST: ~~\$1,000~~ \$500.00

REASON FOR REQUEST: (Please describe the ways in which the request meets the statutory purpose, describe under PURPOSE above):
We thank you for helping last year - Among our major costs - \$500 for the Courts (rental) and \$500 for our liability insurance) to host the tournament. Any help would be appreciated!



REQUEST FOR CONTRIBUTION

HPUC DISPOSITION: (Not to be filled out by applicant)

Commission Secretary

Date

p/forms/admin/Request for Contribution.doc

Hibbing College Foundation
1515 E 25th St,
Hibbing, MN 55746

May 27, 2026

Hibbing Public Utilities
1902 E. 6th Ave
Hibbing, MN 55746

Sponsorship Opportunity – Positively Pickled 3rd Annual PB Tourney, Hibbing, Mn

Dear Luke and Eliot,

As a prominent leader in our community, you know how vital local support is to make a lasting impact. On Saturday, September 26, 2026, our non-profit organization is hosting our 3rd annual **Charity Pickleball Classic** at the **Bennett Park** Courts in Hibbing, and we would love to partner with HPU as an official sponsor **again** this year!

Pickleball is the fastest-growing sport in America, drawing a highly active, community-minded demographic. By sponsoring this tournament, your business will gain direct, day-long exposure to dozens of local players, spectators, and families, while 100% of your contribution will go directly toward supporting our mission to strengthen the availability of higher education at Minnesota North College–Hibbing through financial support for scholarships and the enhancement of academic programs. Our students must have an option to attend college locally and pursue their educational dreams!

Because we are a registered 501(c)(3) non-profit organization, your sponsorship is fully tax-deductible. We have kept our sponsorship tiers highly visible and impactful: **PLEASE KNOW, any donation is much appreciated!**

- 🥇 **Gold "Dink" Sponsor — \$1,000**
 - Large banner on the primary Championship Court.
 - Logo inclusion on tournament social media posts and event webpage.
 - Shared table space on-site to display marketing brochures or coupons.
 - 2 free individual registrations.
- 🥈 **Silver "Kitchen" Sponsor — \$500**
 - 1 banner placed on a standard tournament play court.
 - Logo inclusion on tournament social media posts and event webpage.
 - Shared table space on-site to display marketing brochures or coupons.
- 🥉 **Bronze "Paddle" Sponsor — \$250**
 - Group thank-you mention on our social media channels.
 - Logo inclusion on tournament social media posts and event webpage.

We would be honored to feature your business as a champion for our cause this year. Please review the available sponsorship levels and contact me directly at **218-293-6851** or melissa.versich@minnesotanorth.edu. to secure your preferred tier by **June 15, 2026**.

Thank you for your time, your generosity, and your continued investment in our community.

With gratitude,

Melissa A. Versich
Executive Director- Hibbing College Foundation





REQUEST FOR CONTRIBUTION

The Hibbing Public Utilities Commission (HPUC) has the statutory right to contribute annually a sum not to exceed one percent of the previous year's gross revenues, or \$20,000, whichever is less.

Any party wishing to make a request for contribution from the Hibbing Public Utilities Commission must complete this form and submit it to the office of the General Manager, 1902 E. 6th Ave., Hibbing, MN 55746. Applicants may request up to \$500 in funds as related to the below statutory requirements. Larger requests may be considered for the Commission's End-of-Year Charitable Contributions. Requests will be brought to the Commission for discussion and action at the most practical regularly scheduled meeting of the Commission following receipt of the application form.

PURPOSE: By statute, HPUC contribution must be for the purpose of advertising, improving and developing the tourist, recreational, industrial, commercial, or vocational resources of the City of Hibbing.

REQUESTING PARTY INFORMATION:

NAME OF ORGANIZATION: Mines and Pines Revisited

CHECK PAYABLE TO: Mines and Pines Revisited

CONTACT NAME: Cynthia Kafut-Hagen PHONE NO. 218-929-3448

ADDRESS: 12413 Old Highway 169 Hibbing MN 55746

DATE: June 2nd 2026

PROJECT DESCRIPTION: (Please provide project description including scope, estimated project costs, location, schedule, etc.)

Mines & Pines Revisited is held Fri Aug 14th and Sat Aug 15th. It is a vibrant fine Art & Music Festival that will create an exceptional experience for the artists, musicians and attendees. This annual event held in Hibbing's historic Bennett Park, will provide creative & cultural opportunities as well as a positive economic impact on the area. Our vision for Mines & Pines Revisited is an intergenerational celebration to bring people together from across the Range and beyond, to socialize, support, learn and educate. We will create and promote high quality, relevant art, music, and education. We spend about \$5,000 on entertainment and about \$3,500 on advertising. Absolutely every amount we receive matters. We'd love to partner with you!.

AMOUNT OF REQUEST: \$500

REASON FOR REQUEST: (Please describe the ways in which the request meets the statutory purpose, describe under **PURPOSE** above):

Marketing/Signage and Merch , Advertising/Boosting our Reach



REQUEST FOR CONTRIBUTION

HPUC DISPOSITION: (Not to be filled out by applicant)

Commission Secretary

Date

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Item 5.D.

Item 5.D. – Reaffirm General Manager Employment

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 5.D. – Reaffirm General Manager Employment

Dear Commissioners;

Per the discussion at the May 12th work session and letter submitted rescinding my resignation and request to continue serving as General Manager that same day; this item is to reaffirm my employment with per the terms of my existing employment agreement.

During the course of the last month, I have appreciated the conversations that have taken place and the strong reminders of the important work ahead for the utility.

Respectfully submitted;



Luke J. Peterson



Item 6.A.i

Item 6.A.i – Annual Rate Adjustment Review

June 9, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.A.i – Annual Rate Adjustment Review

Dear Commissioners;

As we recommend the annual rate adjustment, we note the need to balance affordability with measured rate increases to build financial sustainability in a phased approach.

Background

In the fall of 2023, the City of Hibbing requested the Commission perform a rate study. HPU contracted Baker Tilly to perform a rate study, that was presented in late 2024 following extensive analysis of projected demand and expenses. The recommendation of Baker Tilly was a recommendation to adjust rates over a 5-year timeframe.

On May 27, 2025, the commission approved the 1st phase of the rate adjustments. The 2026 Budget reflected ratification of the recommended rate increase effective 5/1/2026.

Current State & Recommendation

Management's recommendation is to implement the 2nd phase of the 5-year phased approach recommended by Baker Tilly, for electric, water, and steam utilities and postpone the rate decreases of natural gas until a later date commensurate with approval of the 2027 Budget later in the fall of 2026.

Analysis of the Baker Tilly Recommended Rate Changes and Customer Impacts and Comparisons is attached for your review.

Sincerely;



Luke J. Peterson

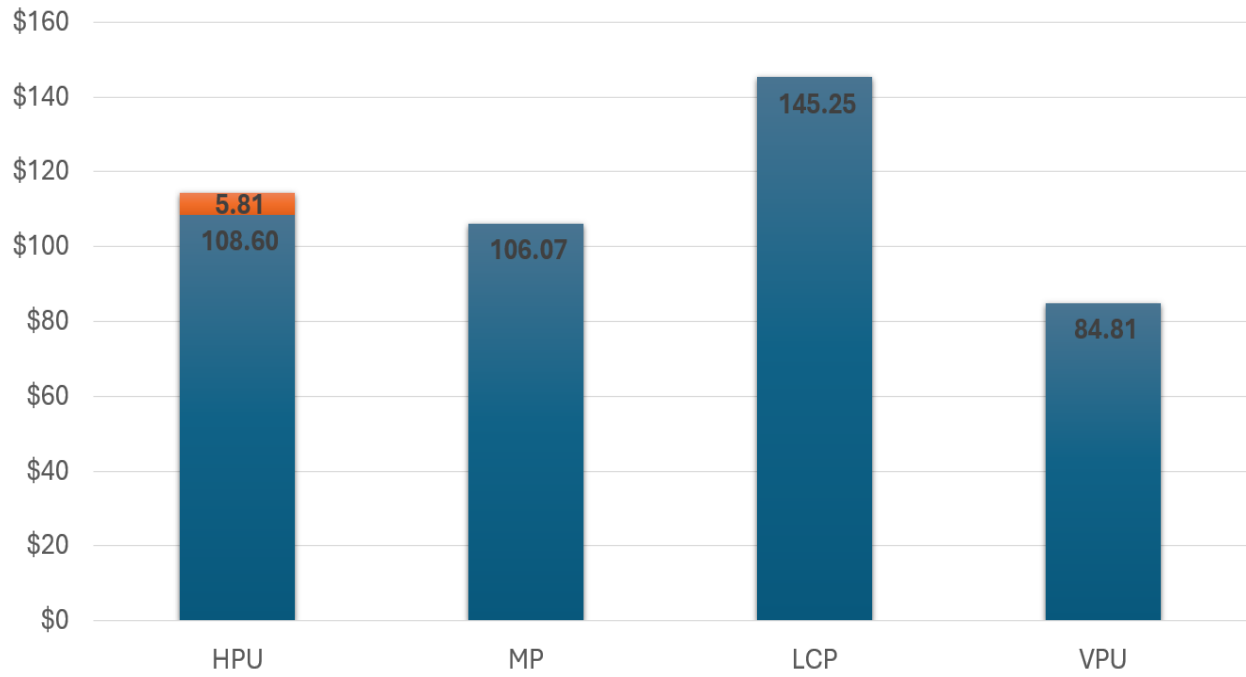
Sample Customer Impact					
Small Residential	Consumption	Rate change	Current Bill	proposed 2026	Increase/Decrease
Electric - Residential	638 kWh	5.40%	\$ 107.60	\$ 113.41	\$ 5.81
Gas - Residential Heat	75 CCF	-4.50%	\$ 75.46	\$ 72.07	\$ (3.39)
Steam - Residential	10 Mbs	3.50%	\$ 23.36	\$ 24.18	\$ 0.82
Water - Residential	6,000 Gal	11.25%	\$ 25.95	\$ 28.86	\$ 2.91
Total			\$ 232.37	\$ 238.52	\$ 6.15
Commercial	Consumption	Rate change	Current Bill	proposed 2026	Increase/Decrease
Electric - Small Power	10,000 kWh	5.40%	\$ 1,599.00	\$ 1,685.00	\$ (86.00)
Gas - Commercial Heat	75 CCF	-4.50%	\$ 80.32	\$ 76.71	\$ (3.61)
Steam - Commercial	10 Mbs	3.50%	\$ 189.10	\$ 195.72	\$ 6.62
Water - Commercial	6,000 Gal	11.25%	\$ 45.85	\$ 51.01	\$ 5.16
Total			\$ 1,914.27	\$ 2,008.44	\$ (77.83)

Revenue Changes Per Class

	Number of customers	Rate change	Current Annual Revenue	Proposed increase
ELECTRIC				
Electric - Residential	6930	5.4%	8,354,563.00	451,146.00
Electric - General Serv	463	5.4%	690,093.00	37,265.05
Small Power	331	5.4%	1,997,797.00	107,880.00
Power Service	73	5.4%	5,405,462.00	291,894.00
Large Power	6	5.4%	1,059,716.00	57,224.66
Municipal	71	5.4%	435,435.00	23,513.00
Total Electric			17,943,066.00	968,922.71
GAS				
Gas Residential	4820	-4.5%	4,189,619.00	(188,532.00)
Gas Commerical	557	-4.5%	3,027,711.00	(136,247.00)
Total Gas			7,217,330.00	(324,779.00)
STEAM				
Steam Residential	760	3.5%	1,084,564.00	37,959.00
Steam Commercial	83	3.5%	622,053.00	21,771.00
Steam Hospital	1	3.5%	174,185.00	6,096.00
Steam School	4	3.5%	223,238.00	7,813.00
Steam LEE Center and	4	3.5%	103,245.00	3,612.00
Total Steam			2,207,285.00	77,251.00
WATER				
Water Residential	5642	11.25%	2,529,021.00	284,514.00
Water Commerical	566	11.3%	591,501.00	66,543.00
			3,120,522.00	351,057.00

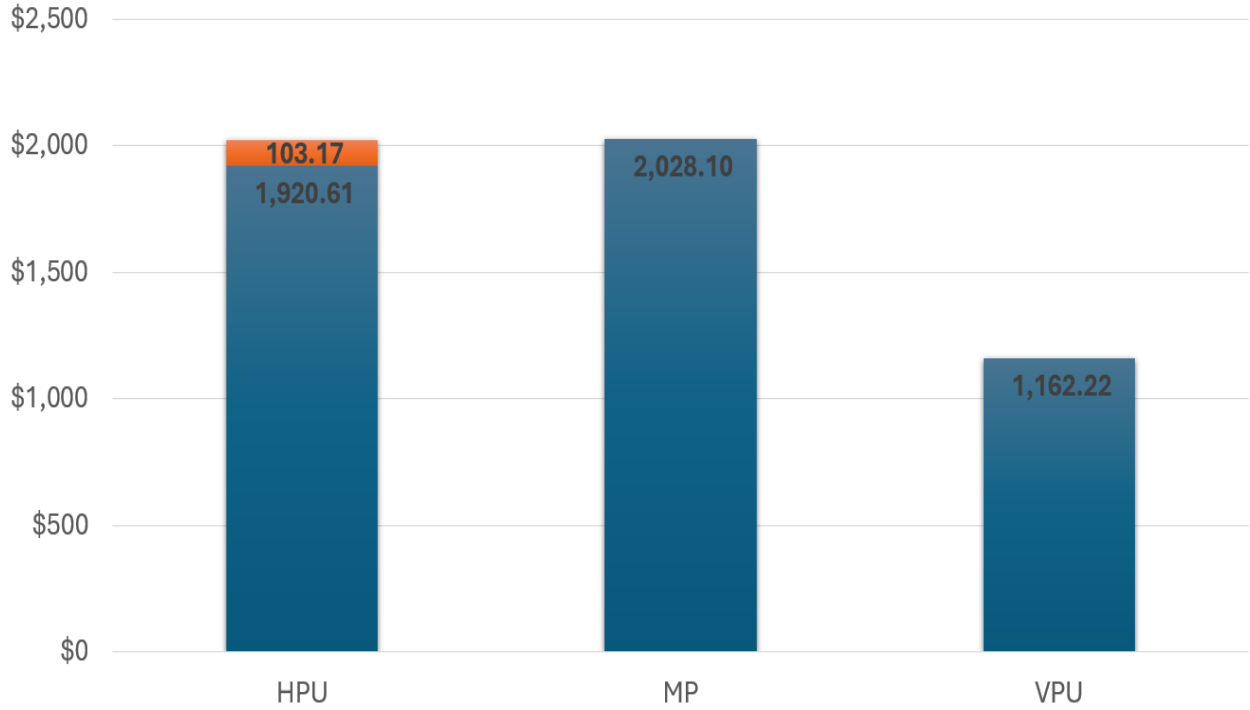
Electric – Residential Household

Average Cost (\$) @ 638 kWh



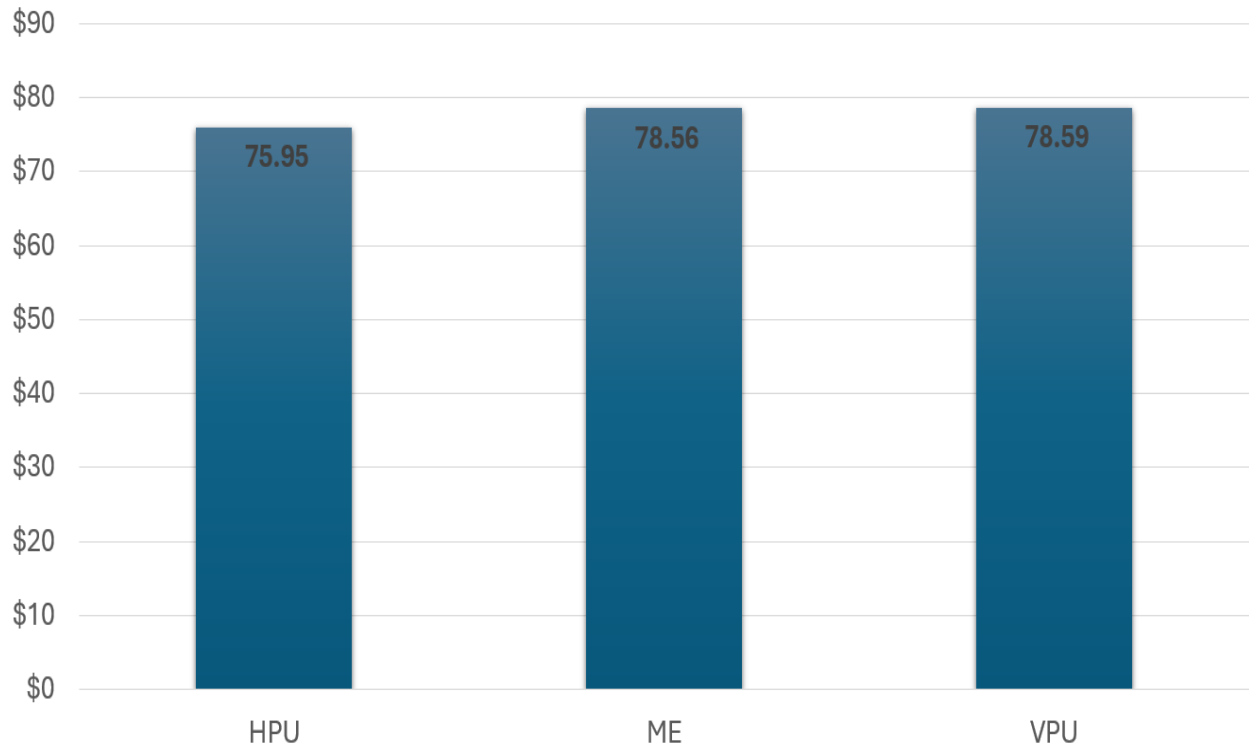
Electric – Commercial Small Power

Average Cost (\$) @ 10,000 kWh + 19kW



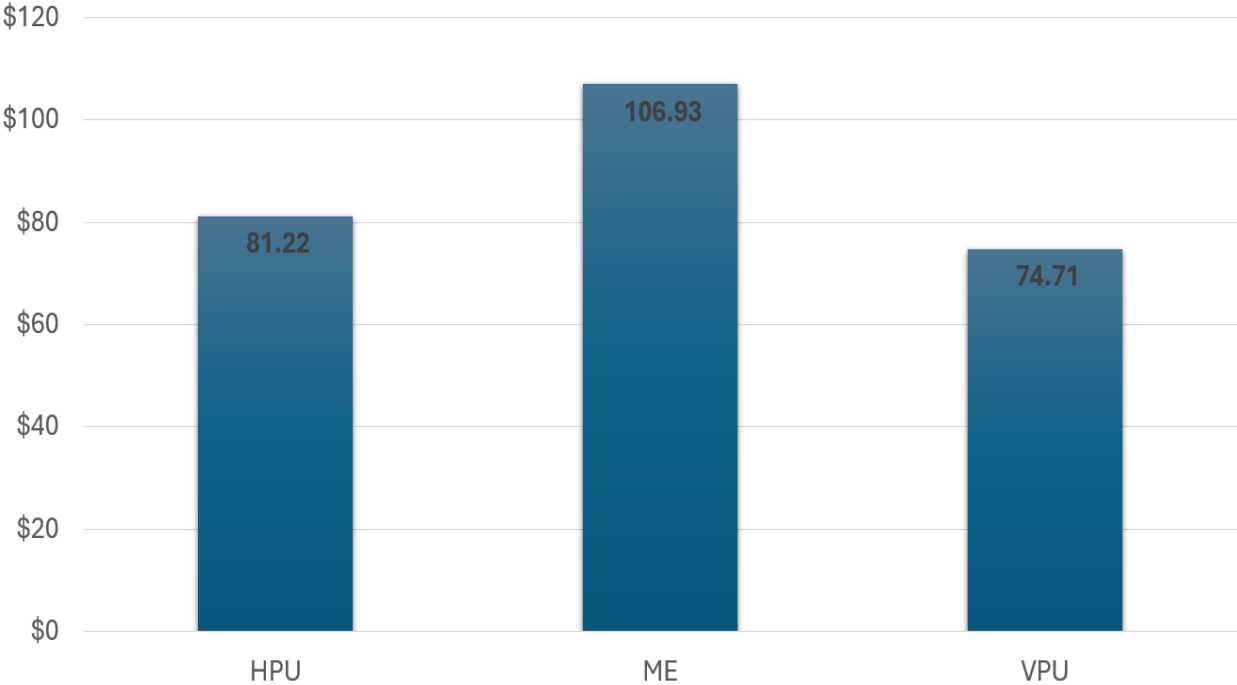
Gas – Residential Household

Average Cost (\$) @ 75 CCF



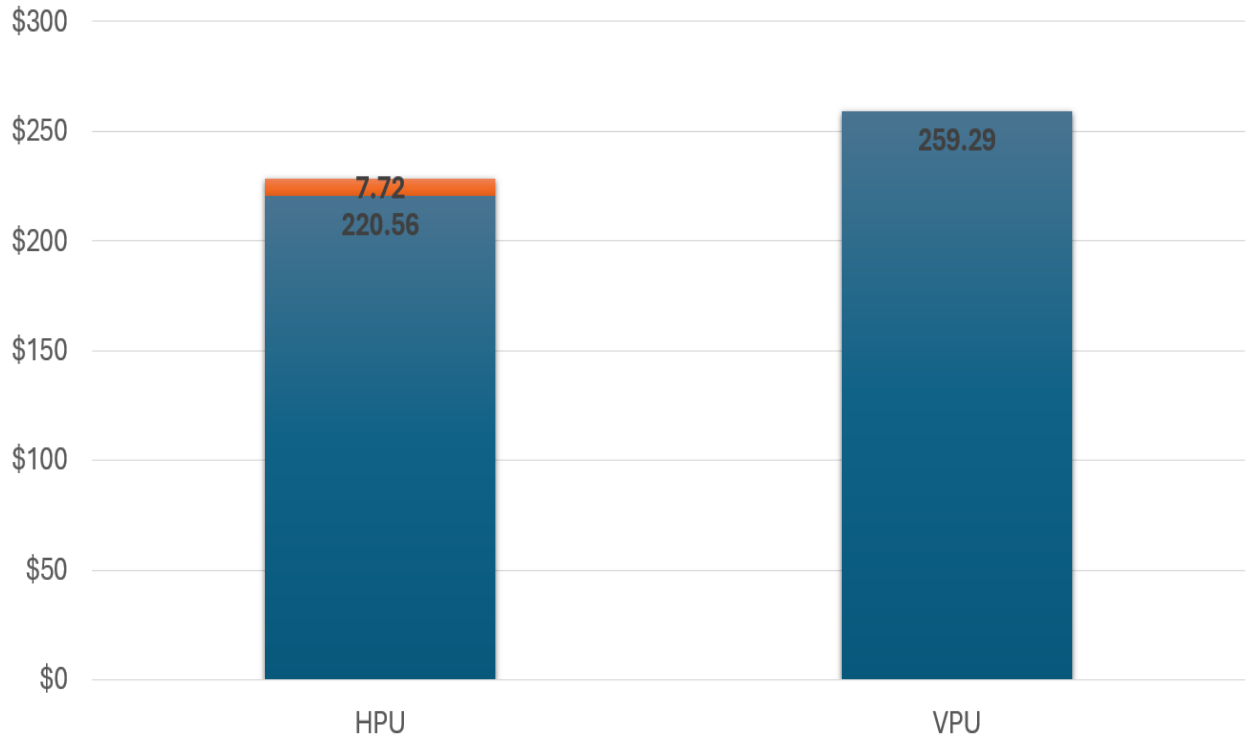
Gas - Commercial

Average Cost (\$) @ 75 CCF

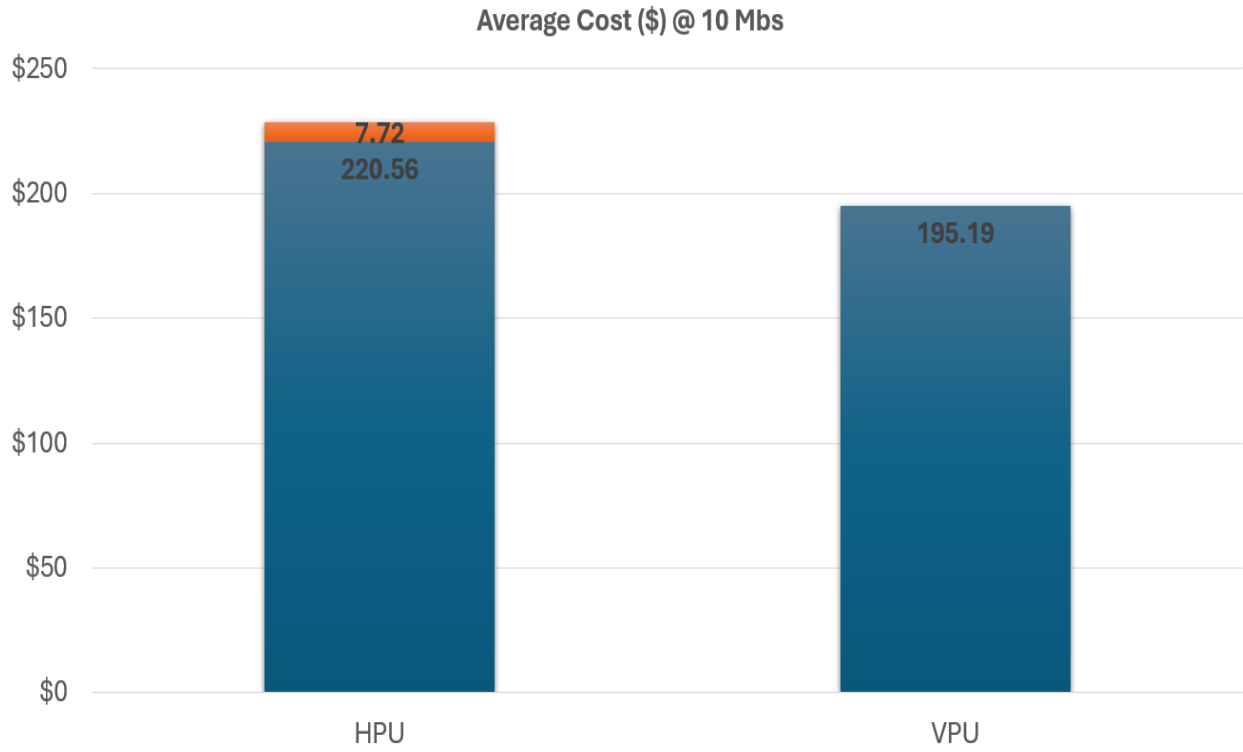


Steam – Residential

Average Cost (\$) @ 10 Mbs

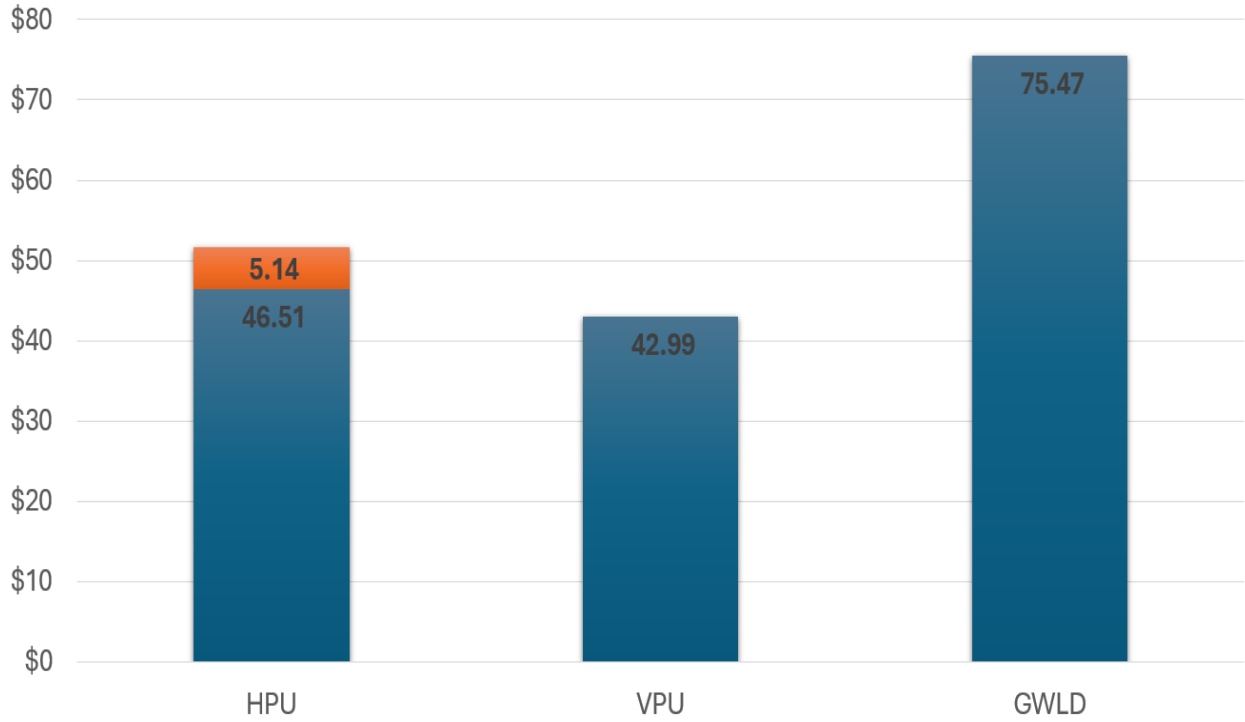


Steam – Commercial



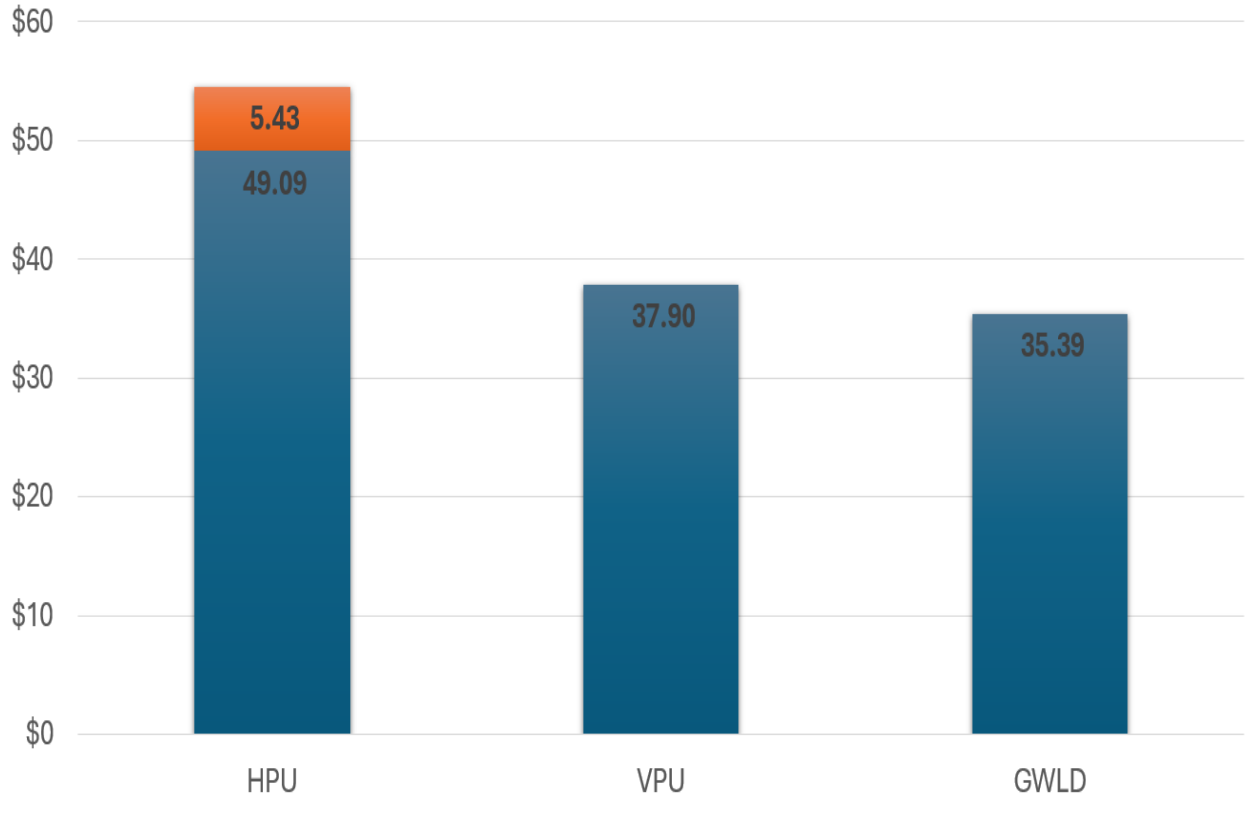
Water – Residential Household

Average Cost (\$) @ 6,000 Gals



Water - Commercial

Average Cost (\$) @ 6,000 Gals





Item 6.A.ii

Item 6.A.ii – Purchase Gas & Power Purchase Adjustments

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.A.ii – Purchase Gas & Power Purchase Adjustments

Dear Commissioners;

In order to maintain the budget approved in November 2025, we recommend that a purchase gas adjustment be established.

In the first quarter of 2026, HPU budgeted gas commodity expenses of \$2,828K. Actual commodity gas costs were \$3,444k. The difference between the two equals a net under-recovery of \$475K. The gas commodity increase was the result of a Northern Natural Gas rate case as well as commodity price effects from a major storm and supply disruptions.

Budgeted gas revenue for Quarter 1 of 2026 totaled \$4,185K. Collected revenue was \$3,444K. The revenue variance resulted in a net under-recovery of \$877K.

The net under-recovery of \$ 1,352k is recommended to be recovered through the PGA at a rate of \$.17838 (\$0.18) per CCF. We estimate that the PGA should be recovered in approximately 12 months.

This PGA rate of \$0.18 compares with the PGA of \$0.12 in effect for the first six months of 2025, reflecting a slight increase.

We look forward to answering any questions you may have.

Sincerely;



Luke J. Peterson



Item 6.B.i.

Item 6.B.i. – Surplus Equipment Resolution

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.B.i. – Surplus Equipment Resolution

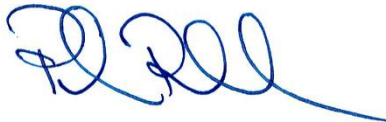
Dear Commissioners;

For your consideration we are requesting to surplus equipment that no longer works and cannot be repaired, or Hibbing Public Utilities no longer has a use for. This equipment would be offered on the Minnesota Department of Administration Surplus Services site.

Please see attached resolution.

Thank you for your consideration.

Sincerely,



Paul Plombon
Energy & Operations Manager

RESOLUTION NO. 26-09

A RESOLUTION DECLARING EQUIPMENT AS SURPLUS AND AUTHORIZING THE SALE OF THE SAME.

WHEREAS, the Hibbing Public Utilities Commission in Hibbing, Minnesota has been advised by staff that the following equipment are no longer needed for current or future utility operations:

- | | |
|--|---|
| (1) Husqvarna Concrete Saw | (1) Burndy Incline Crimper |
| (3) iPads older than 2022 | (1) Huskie Cable Cutter |
| (2) Partial Rolls of Steel Cable | (5) Air/Diaphragm Trash Pumps |
| (3) Riding Mowers Cub Cadet/Toro/Swisher | (1) Electric Pressure Washer |
| (3) Excavator Buckets | (2) Truck Tool Boxes |
| (2) Honda Generators | (1) 1997 Sullivan Air Compressor |
| (1) Miller Welder Bobcat 225 G | (1) DBH Thawing Machine |
| (4) Greenlee Kellems Grips | (1) Altec AD108 Tugger |
| (1) Greenlee Hydraulic Knockout | (1) 2003 International Bucket Truck |
| (1) Cablematic Cable Stripper | (1) 1993 John Deer Backhoe |
| (1) Coats Tire Machine | (1) 2003 Ford Focus Wagon |
| (3) 26" Concrete Forms & Rebar | (1) 2004 Chevy 1 Ton w/ plow |
| (1) Well Pump | (1) 2007 Dodge w/ Plow |
| (1) Wacker Remote Packer | (1) 2014 GMC Terrain |
| (1) Wacker Jumping Jack | (1) 2011 Ford Truck |
| (1) Wacker Stone Walk Behind | (1) Truck Scale LEA |
| (1) MTM Hotsy | (1) Fueling Station LEA |
| (4) Phillips Heartstart AEDs | (1) House to be moved LEA |
| (1) Power Pusher Trailer Mover | (1) 2004 International Semi-Trailer LEA |
| (1) LenoAche Truck Rack | (3) Titan Walking Floor Trailers LEA |
| (1) 2-Ton Floor Jack | (2) SCBA Assemblies w/ cases |
| (1) Topcon Transit AT-D2 | (1) Safe Combination Unknown |
| (1) Phasing Stick | (1) Vermeer Wood Chipper |
| (1) Blackburn Crimper w/ Die Set | (1) Rotochopper 266 Wood Grinder |
| (1) Burndy Hydraulic Impact w/ Hose | |

NOW THEREFORE, BE IT RESOLVED BY THE PUBLIC UTILITIES COMMISSION OF THE CITY OF HIBBING, AS FOLLOWS:

1. The commission declares the equipment listed above as surplus.
2. The commission authorizes the disposal of said equipment by advertising it for sale on the open market pursuant to Minn. Stat. 471.345.
3. The commission will sell equipment for less than \$10,000 to the highest bidder who is willing to pay for it first.
4. All sales shall be final and the property is to be sold in “as-is” condition.

Passed by the Public Utilities Commission of Hibbing, Minnesota this 9th day of June 2026.

James Bayliss, Commission Chair

Attested:

Luke Peterson, General Manager



Item 6.B.ii.1

Item 6.B.ii.1 – Request to Advertise for Bids: (OF0003.0) 4th Ave E – 4th Ave W Lead Line Replacements

June 9th, 2026

James Bayliss
Commission Chair
1902 E. 6th Avenue
Hibbing, MN 55746

RE: Item 6.B.ii.1 – Request to Advertise for Bids

Dear Commissioners;

This item is a request to advertise for bids for construction of the 4th Ave E – 4th Ave W (Office File 000300) water main replacement and lead service line replacement project.

After a documented lead exceedances in fall of 2025, this project is required to maintain compliance with the lead and copper drinking water regulations. As such, the project was planned, prioritized and programmed per the April 28, 2026, approved Capital Improvement Plan to be designed, bid and constructed during 2026.

The project replaces 20 known lead service lines and 31 unknown service lines, a high percentage of which are likely lead service lines. The project also replaces approximately 1550 ft of approximately 100-year-old water main and associated hydrants fittings and valves. The project also provides reconstruction of 4 city blocks including subgrade paving, curb, gutter and sidewalk.

Total project budget planned in the CIP is \$3,450,000 with funding sources including Minnesota Department of Health grant for service line replacement and Drinking Water Revolving Fund loan for water main replacement.

To date HPU has obligated \$240,000 for engineering design, the current engineer's estimate for project construction is \$2,814,507, and although construction phase engineering services have not been yet monetarily defined this project appears to be on budget.

Staff recommends the Commission authorize solicitation of bids.

Sincerely;



Paul Skubinna