

Job Title: Summer Student
Department: Operations
Reports To: Department Head
Location: Hibbing, MN
FLSA Status: Non-Exempt
Job Type: Temporary Part-Time
Drug & Alcohol Policy Classification: Non-mandate

Position Summary:

The Summer Utility Student supports daily operations across multiple utility departments, including plant maintenance, water and gas systems, meter services, and general facility upkeep. This position provides hands-on experience in public utilities while assisting crews with maintenance, inspections, and operational tasks.

Key Responsibilities:

Plant Maintenance

- Perform plant yard cleanup and general housekeeping
- Assist with fence repairs
- Sweep and mop internal plant areas
- Support painting and preservation projects
- Monitor air quality for confined space work (external monitoring)

Grounds Maintenance

- Mow and trim grass at utility facilities, including:
 - Water towers
 - Wells
 - Substations (with supervision)
 - Administration building
 - Water Treatment Plant
 - Service center

Heat Crew Support

- Assist with corrosion control and painting of gas meters (per MNOPS requirements)
- Serve as top person for steam manhole operations
- Support gas installation and restoration projects
- Assist with residential and commercial heat audits

Meter Shop Assistance

- Assist with water meter changeouts and audits
- Support data collection efforts for Lead Service Line (LSL) programs and MDH requirements

- Conduct door-to-door sampling, including lead line water samples
- Perform minor meter repairs and sandblasting
- Help correct facility safety issues
- Assist with water outage notifications
- Support vehicle pick-up, drop-off, and detailing
- Enter data related to Advanced Metering Infrastructure (AMI) upgrades
- Organize and distribute AMI meters from warehouse inventory

Water Crew Support

- Paint well piping and well house exteriors (per MDH guidance)
- Paint floors and walls at the Water Treatment Plant
- Paint and preserve fire hydrants
- Assist with hydrant flushing operations

General Utility Duties

- Perform painting and general maintenance tasks
- Assist with moving furniture and equipment
- Fuel vehicles and equipment as needed

Minimum Qualifications:

- Active high school or college student
- Valid driver's license
- Ability to perform physical labor in outdoor and indoor environments
- Willingness to learn and follow safety procedures
- Strong work ethic and reliability

Preferred Qualifications:

- Valid driver's license

Work Environment:

- Work is performed in outdoor and industrial environments, including exposure to varying weather conditions
- May involve confined space support, loud equipment, and physical activity
- Requires adherence to all safety regulations and use of personal protective equipment (PPE)
 - Sitting 20%, Standing 40%, Walking 40%, Lifting up to 25 lbs