

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave., Hibbing, MN 55746, held on November 18th, 2025. Meeting held at Hibbing City Hall, 401 E. 21st St., Hibbing MN. Chair Bayliss called the meeting to order at 5:00 p.m. In attendance were Chair Bayliss, Commissioner Hart, Commissioner Stokes, Commissioner Babich, Commissioner Sandstede, Legal Counsel, Andy Borland; General Manager Luke Peterson, Director of HR & OD, Kendra Powers, Manager of Customer Communications & Programs Manager Eliot Dixon. Also in attendance were , HPU Interim Financial Controller Tammy Mattonen, Bolton & Menk rep. Andy Brotzler, and HPAT Rep. Ron Wirkkula.

Item 2. ADDS/DELETES

Delete – Item 6.D. – FM Global Insurance Renewal

Item 3. APPROVAL OF MINUTES

Motion by Commissioner Stokes, supported by Commissioner Sandstede, to approve the regular meeting minutes of the October 28th & November 6th, 2025 Commission Meeting.

Motion carried unanimously.

Item 4. CITIZENS FORUM –

Item 5. CONSENT AGENDA

- Item 5.A. Approving invoices >\$10,000 & approve the bills & ACH transfers >\$10,000 dated October 23rd – November 12th, 2025
- Item 5.B. Approve the payroll paid & overtime report for the October 30th & November 13th, 2025 pay dates.
- Item 5.C. Authorize Travel for Year End 2025 & Q1 2026
- Item 5.D. Approve Resolution 25-10: Prioritizing Biomass Utilization
- Item 5.E. Authorize Listed Requests for Contribution

Commissioner Hart requested Item 5.D. be pulled for discussion

Commission discussed with HPU General Manager Luke Peterson purpose of resolution. GM Peterson discussed the resolution formalizes HPU's commitment to burn wood in HREC's Boiler #4 and that gas is not allowed in Boiler #4 except for flame stabilization and start up support.

Motion by Commissioner Stokes, supported by Commissioner Sandstede, to approve Consent Agenda items 5.A., 5.B., 5.C., 5.D., & 5.E., as presented.

Motion carried unanimously.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Item 6.G. Authorize Execution of MISO Zonal Resource Credit confirmation for Wright-Hennepin Electric/GRE

Motion by Commissioner Stokes, supported by Commissioner Hart, to Authorize Execution of MISO Zonal Resource Credit confirmation for Wright-Hennepin Electric/GRE

Motion carried unanimously.

Item 7. POLICY & GOVERNANCE-

Item 7.A. Approve Job Description & External Posting for Financial Controller

Motion by Commissioner Stokes, supported by Commissioner Babich, to Approve Job Description & External Posting for Financial Controller.

Motion carried unanimously.

Item 7.B. Approve Job Description & External Posting for Engineering Manager

Motion by Commissioner Stokes, supported by Commissioner Babich, to Approve Job Description & External Posting for Engineering Manager.

Motion carried unanimously.

Item 7.C. Approve Updates to Water Installation Fees

Motion by Commissioner Stokes, supported by Commissioner Babich, to approve updates to Water Installation Fees.

Motion carried unanimously.

Item 7.D. Approve MMUA for Strategic Planning Consulting Agreement in the amount of \$21,000

Motion by Commissioner Sandstede, supported by Commissioner Stokes, to approve 2026 Utility Benefits.

Motion carried unanimously.