

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave., Hibbing, MN 55746, held on June 17th, 2025. Meeting held at Hibbing City Hall, 401 E. 21st St., Hibbing MN. Chair Bayliss called the meeting to order at 5:03 p.m. In attendance were Chair Bayliss; Commissioner Hart; Commissioner Babich; Commissioner Stokes; Commissioner Sandstede; Legal Counsel, Andy Borland; General Manager, Luke Peterson; Manager of Energy Supply, Paul Plombon; Electrical Operations Director Samantha Adams; Electrical Operations Director Samantha Adams; and Finance & Customer Service Supervisor, Jill Hietala; and HPU Interim Financial Controller, Tammy Mattonen. Also in attendance was HPU Employees George Pogachnik and HPU Retiree Mark Reger

Item 1. Management Updates

The Commission received updates from Ms. Adams, Ms. Hietala, and Mr. Plombon

Item 2. GIS Technological Demonstration

The Commission received a demonstration on the added GIS capabilities by Ms. Adams

Item 3. Industrial Development Authority

The Commission received an update from Counsel Borland and General Manager Peterson on the efforts of pursuing economic development through the creation of an Industrial Development Authority. Further investigation by Counsel Borland was required and he will report back to the Commission.

Item 4. Financial Strategy and Budget Update

Interim Controller Tammy Mattonen presented financial reports that show the progress of the operating budget and capital forecast/budget for the year as well as Key Performance Indicators (KPI's) for commission feedback and discussion.

General Manager Peterson presented on upcoming action requested on Allowance for Funds Used During Construction (AFUDC) and a Biomass Repowering Tax Credit as well as FEMA recovery.

Item 5. June Action Session Packet

The Chair Bayliss and Vice Chair Sandstede introduced timing and activities related to HPU's Organizational Development Plan in partnership with Minnesota Municipal Utilities Association (MMUA). The Commission reviewed a timeline for the Commission's Strategic Planning Session focusing on Vision, Governance, Strategic Priorities, and Communication.

The Commission reviewed the job description for the Senior Director of Organizational Development and Human Resources drafted by MMUA and discussed its intent to engage a recruiter based on MMUA's

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recommendation. The Commission briefly discussed salary ranges in four analyses set by MMUA and its intent to work with the recruiter to finalize the appropriate salary range.

Motion by Commissioner Sandstede, Seconded by Commission Chair Bayliss, to approve the job description and engage with MMUA to find a recruiter for the Senior Director of Organizational Development and Human Resources, seconded by Commission Chair Bayliss.

Motion carried unanimously.

The Commission discussed the formation of Committees and the formation of the Power Supply Negotiating Committee.

Motion by Commissioner Sandstede, Seconded by Commissioner Babich, to appoint Chair Bayliss and Commissioner Hart with Commissioner Stokes as proxy for the Power Supply Negotiating Committee.

Motion carried unanimously.

Adjournment

Motion by Commissioner Babich, supported by Commissioner Hart, to adjourn the meeting.

Motion carried unanimously.

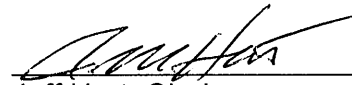
Meeting adjourned at 7:24 p.m.

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Motion carried unanimously

Attest:



Jeff Hart, Chair



Jesse Babich, Commission Secretary

Meeting materials are available at
The next meeting is a regular meeting scheduled for Tuesday, April 22nd, 2025
at 5:00 p.m. at the Hibbing City Hall, 401 E. 21st St., Hibbing MN 55746.

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