

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6th Ave., Hibbing, MN 55746, held on January 7th, 2025. Meeting held at Hibbing City Hall, 401 E. 21st St., Hibbing MN. Chair Hart called the meeting to order at 5:00 p.m. In attendance were Chair Hart; Commissioner Bayliss; Commissioner Babich; Commissioner Stokes; Commissioner Sandstede; Legal Counsel, Andy Borland; General Manager, Luke Peterson; Manager of Power Supply, Paul Plombon; Utility Resources Manager, Stefanie Dickinson; Electrical Operations Director Samantha Adams; and Finance & Customer Service Supervisor, Jill Zallar; and HPU Interim Financial Controller, Tammy Mattonen. Also in attendance was HPU Employee Rich Kampsula; and Baker Tilly rep. Russ Hissom.

Adds/Deletes

Commissioner Sandstede requested to add the following items of discussion to the meeting agenda.

Item 3 – HPU Work from Home policy

Item 4 – Outsourcing of Work

Item 5 – Employee Out-of-State Travel Policy

Commissioner Babich requested to add the following discussion item to the meeting agenda

Item 6 – Commission

Item 1. Rate Study Presentation

Commission received a presentation regarding the results and recommendations from the Rate Study.

Item 2. Management Updates

Commission discussed Management Updates from the month of December, 2024.

Item 3. HPU Work-From-Home Policy

Commission discussed HPU Work from Home policy and industry trends regarding the topic.

Motion by Commissioner Sandstede, Supported by Commissioner Babich, to end HPU Work from home policy.

Motion carried unanimously.

Item 4. Outsourcing of Work

Commission discussed Utility procedure of contracting of professional work, and desire for further communications regarding the purpose for use of professional contractors.

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Item 5. Employee Out-of-State Travel Policy

Commission discussed existing Employee Out-of-State Travel Policy.

Motion by Commissioner Sandstede, Supported by Commissioner Stokes, to declare Out-of-State Travel must be preapproved by the Commission.

Motion carried unanimously.

Item 6. Commission Personnel Committee

Commission discussed Utility Policy regarding grievances of non-union employees.

Adjournment

Motion by Commissioner Stokes, supported by Commissioner Bayliss, to adjourn the meeting at 7:43 p.m.

Motion carried unanimously

Attest:



Jesse Babich, Commission Secretary

Jeff Hart, Chair

Meeting materials are available at
The next meeting is a regular meeting scheduled for Tuesday, February, 10th, 2025
at 5:00 p.m. at the Hibbing City Hall, 401 E. 21st St., Hibbing MN 55746.

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